

*MINUTES
of MEETING OF THE PARISH COUNCIL
held at 5 Russell Square, High Street, Broadway,
on Thursday, 19th June 2014, at 7.00 pm*

PRESENT: Councillor D. W. Folkes (Chairman),
Councillors Dr. R. Clements, Miss D. Hardiman, A.A.L.Holmes,
B.M.Parmenter (from 7.30 pm), F. Penny, N. Robinson, Mrs. R.
Rogers, Mrs. S. Stephenson, Mrs. J. Stock, J. Williams, Mrs. C.
Wilson
Also in attendance: PC Pegler/West Mercia Police, Broadway
Trust, County Councillor Mrs. E. Eyre (from 7.30 pm)

(1) APOLOGIES FOR ABSENCE: Apologies were received and accepted from
Councillor Mrs. A. Locker

(2) DECLARATIONS OF INTEREST: None

(3) PRESENTATION / DONATION CHEQUE:

The Parish Council allocate a grant to any organisation willing to participate in litter picking around the village. Broadway First Brownies had undertaken a successful litter pick around the avenues estate on the 19th May. Ms. Jessica Skinner, representing the Brownies, accepted a cheque in the sum of £250 from the Chairman, and said how much enjoyment and greater understanding of better recycling was taken from undertaking the litter pick, and the praise and thanks received from residents was much appreciated. The Clerk reminded other organisations that a further grant of £250 was still available for a future litter pick.

(4) POLICE REPORT:

PC Pegler stated that crime levels were now back to normal after the recent arson attacks, with seven crimes reported including two thefts from schools, one minor criminal damage, two burglary dwellings, and one crash on Fish Hill involving a motor cyclist. Two males, unconnected with the village, had been served with anti-social behavioural orders for drunken behaviour. There was an ongoing investigation regarding a lady from Cheltenham in connection with shoplifting in Broadway and elsewhere. Two speeding enforcements were undertaken in Leamington Road, one on the 20th May when the highest speed was recorded at 35 mph, and there were three verbal warnings issued; the other on the 22nd May when the highest speed recorded was 41 mph and there were four verbal warnings issued and one prosecution. PC Pegler also reported that the previous request made at the last meeting for speeding enforcement in both Snowhill Road and Cheltenham Road would be included in future schedules.

Councillor Mrs. Stephenson reported that due to the road closure in Station Road vehicles were now speeding along Childswickham Road, and stated that there were safety concerns regarding vehicles turning into and from Pennylands Bank. PC Pegler stated that the situation would be monitored.

Councillor Holmes asked if there was much anti-social behaviour from the younger people in the village. PC Pegler replied that both he and CSO Schoenrock regularly patrolled the Activity Park and very few problems arose but, on occasions when incidents did occur, letters were sent to the parents of those under the age of eighteen notifying them of the offence.

Councillors Penny and Mrs. Rogers reported a vehicle creating a loud noise being driven through the village both in the morning and evening, and details of the registration number were given. Councillor Williams also reported a motor cyclist racing up and down Fish Hill and then returning to a property in Orchard Avenue. PC Pegler would investigate both matters and would report back accordingly.

(5) MINUTES OF PARISH COUNCIL MEETING HELD ON 15:05:14

Proposed by Councillor Miss Hardiman, seconded by Councillor Mrs. Stephenson, the Minutes of the Parish Council meeting held on 15th May 2014 were unanimously approved, and were duly signed and dated as a true record.

(6) COUNTY AND DISTRICT COUNCILLORS' REPORTS:

A copy of County Councillor Mrs. Eyre's report had been circulated to all members which including items on the following -

Local Planning, Broadway Library, Broadway Youth Club (Councillor Holmes agreed to represent the Parish Council on the Youth Committee), and local highway and flooding issues. Councillor Mrs. Eyre highlighted the forthcoming Tour of Britain which would be passing through the village on the 10th September and the importance of getting everyone involved.

A copy of the full report was available in the Parish Office and would be included with the minutes of the main meeting on the website.

The Chairman queried the inclusion of yellow lines in the lay-by at the Caravan Club in Station Road as it was regularly used by customers of the Station Garage shop rather than blocking the forecourt of the petrol station. Councillor Mrs. Eyre agreed to follow up this matter.

Councillor Mrs. Stephenson wished to know the outcome of the meeting with officials from HSBC regarding its closure on 18th July. Councillor Mrs. Eyre, and Councillor Robinson representing the Traders' Association, met with representatives from HSBC who outlined the reasons for the closure highlighting that personal customers would be able to use the local Post Office free of charge or use the nearest HSBC branches at Moreton-in-Marsh and Evesham, and business customers could either make arrangements to use facilities at Lloyds Bank which would involve additional costs, or use the nearest HSBC branches. Councillor Robinson suggested that the village should support Lloyds Bank (as the only bank left in the village) to ensure that it is well used which would give the Bank no reason for any future closure plans of this branch, and both personal and business HSBC customers should transfer their accounts to Lloyds.

Councillor Mrs. Wilson asked if any progress had been made regarding the cobbled area outside The Swan and Councillor Mrs. Eyre replied that she had spoken to the Manager who informed her that such a decision needed to be made at a higher level and it was suggested that the Clerk write to the brewery highlighting the issue raised.

Councillor Mrs. Wilson also complained of the overgrown vegetation on the escape lane on Fish Hill suggesting it required clearing, and Councillor Mrs. Eyre would contact Highways.

Councillor Penny raised concerns regarding access to Cotswold Building Supplies during the Severn Trent work. Councillor Mrs. Eyre replied that a meeting was being organised between Severn Trent and Cotswold Business Supplies to discuss this matter as heavy vehicles still need to regularly deliver and pick up goods from the yard at the rear of the premises.

Further to the above matter, Councillor Robinson stated that affected businesses were entitled to compensation from Severn Trent, and he had been in contact with a company which would be able to assist in ensuring that all claims were correctly submitted. No compensation would be available to businesses affected by the closure of Station Road, but a rebate on business rates may be obtainable through the District Council.

Councillor Ms. Hardiman was concerned about the signage relating to Station Road closure and suggested that it should be both amended and enlarged to state that businesses, in particular Station Garage, are still open. Councillor Mrs. Eyre replied that she would contact the appropriate authorities at County Council and GWR.

Councillor Mrs. Eyre stated that there were a number of issues in the village regarding problems with sewerage which she was dealing with through OFWAT. Assistance would be appreciated from the Parish Council by means of an article in the Newsletter asking all residents to complain to Severn Trent about any issues regarding this matter and to forward a copy of any complaint(s) to the Clerk so that a bigger profile of sewerage related issues could be forwarded to OFWAT.

(7) CLERK'S REPORT AND CORRESPONDENCE:

The Clerk had returned the completed Annual Return for the year ending 31:03:14 to the external auditors, Grant Thornton:

As instructed at the last meeting the Clerk had arranged to change the Parish Council's insurance to Hiscox Insurance Company through Came & Co. The necessary documentation had now been received, and the Certificate of Employers' liability insurance was displayed in the Parish Council office.

The latest edition of Parish Matters had been circulated to all councillors and a copy was displayed in the Parish Council office.

Councillor Holmes attended a Parish Councillors' training event in April and the Chairman presented Councillor Holmes with a Certificate of Attendance.

No major issues have been identified in the annual tree survey carried out by Abbey Forestry, but crown reduction/pruning and removal of some dead wood was required in several trees. A copy of the survey had also been sent to the Parish Tree Officer, Councillor Dr. Clements, and Broadway Trust. It was unanimously agreed that this necessary work be undertaken.

Since the last meeting County Councillor Mrs. Eyre and the Clerk had spoken with the Environment Agency regarding the clearance of the ditch at the rear of properties in Mill Avenue. No issues were raised subject to the approval of the owner and the tenant. Mr. Perry of Childswickham, the tenant, had informed the Clerk that this work may be carried out as soon as the crops on that land had been cleared some time during September, but approval of the owner was still to be obtained. Subject to approval it was unanimously agreed that quotations be obtained.

The Clerk had forwarded to Mr. Thompson, organiser of Broadfest, the rules and regulations of the hiring of the green as instructed, highlighting the need to be finished by 10.00 pm.

The Clerk has been sent details of a new dog fouling sticker, which costs £15.00 +VAT per pack of 50. Councillors were unanimously agreed to purchase fifty stickers and to trial the scheme.

At the last meeting during the police report on the arson attacks, questions were raised regarding the operation of the village CCTV and as instructed the Clerk contacted the District Council. The Property and Services Officer with responsibility for CCTV reported that there had been a fault with the cameras because of a power failure and as a result no recording was made, but the switches were currently being upgraded to alleviate this problem. The officer also stated that the lights on the CCTV columns were of sufficient quality to enable the use of the cameras at night time. After much discussion, it was suggested that the Clerk arrange a visit to the CCTV centre at Pershore where any outstanding questions could be put forward.

Concerns and comments had been raised regarding the state of the waste bins in the High Street. The Clerk has investigated the matter and found that many of the bins were in need of repair, but in the case of some of the bins it would be more cost-effective to purchase new ones. The Clerk had received one quotation for repair work and was instructed to obtain further quotations, together with costings for replacement bins, for further discussion at the next meeting.

Broadway Traders Association Events Committee had applied for funding of £1,000 towards the cost of the Food Festival in September but had been asked for more details. The committee replied that the funding would be used for entertainment in the form of a band and also to donate to the classic cars organisations which will be lining the street on the day. This is the first year of this event, and a contribution and support of the Parish Council would be very much appreciated. It is hoped that the event will bring much needed visitors to the village and provide a very entertaining day for both local residents and visitors alike. After much discussion, it was proposed by Councillor Holmes and seconded by Councillor Mrs. Stephenson that the sum of £500 be granted, and this proposal was agreed with one abstention after a vote was taken.

Mrs Debbie Williamson had written a letter to the Parish Council regarding her book 'Broadway Remembers' which details the lives of the forty-eight men commemorated on the village War Memorial, together with many of the three hundred

Broadway men who also fought in the First World War. The book consists of 168 pages and contains over one hundred photographs and images. Mrs. Williamson requested funding from the Parish Council towards the cost of publishing, but stressed that any profits from the book would be donated to The Poppy Appeal. The Parish Council felt this was a very worthwhile project to support as it highlighted the contribution made by Broadway men during the Great War, and after a proposal from Councillor Penny, seconded by Councillor Mrs. Stephenson, and carried unanimously, it was agreed to award a grant of £1,000.

(8) REPORTS / VARIOUS GROUPS AND COMMITTEES:

Activity Park Update:

The annual playground inspection had been carried out with no major risks identified. A copy of the report was forwarded to Mr. John Hankinson to undertake any necessary work required therein. A copy of the report was available for reading in the Parish Council office. The gyro-spiral had now been repaired and was now fully operational.

At the last meeting Councillor Penny raised concerns regarding moles in the activity park. The Clerk contacted the District Council for advice and was informed that unless there was a major issue, the best action was to flatten the mole hills as and when they occurred. The maintenance team had been advised accordingly.

G.W.R.:

A meeting was convened at the Parish Office on Thursday, 29th May, with GWR represented by its Chairman, Mr. Alan Bielby, and its Structures Engineer, Mr. John Balderstone, to discuss the proposed work on the Station Road Bridge. A lively discussion took place during which the Parish Council raised grave concerns regarding the lack of communication, particularly regarding the road closure. GWR agreed to examine the possibility of alternative solutions and to report back accordingly. The Parish Council was subsequently informed that the suggested alternatives were not feasible and the work and the road closure would go ahead on the 16th June. A letter from GWR, addressed to the Chairman and Council members, was received explaining its decision, a copy of which had been circulated to all members. The Parish Council was disappointed at the decision made by GWR and instructed the Clerk to acknowledge the letter and to request a weekly update on progress. Any concerns/issues received would be forwarded to GWR without delay.

Visitor Management Group:

A meeting was held on Wednesday, 4th June, at the Parish Office when the following issues were raised:-

- Further discussions were held on the proposed new arrangements regarding the toilet attendant at the central car park. Mr. Chris. Brookes reminded the Group that from September, under the present proposal, there would be no attendant but the toilets would be cleaned four times a day in peak season and three times a day at other times. Any suggestions regarding how to maintain the presence of a toilet attendant should be forwarded to the Parish Office/District Council;

- Station Road bridge – discussions were held regarding the closure of Station Road, particularly the importance of the correct diversion signage being used and the lack of communication with local residents and businesses;
- Severn Trent work to upgrade pipework along Leamington Road – the Group was pleased to note that Severn Trent had been in discussion with the village for many weeks in planning this work which is likely to take around five to seven months, but restrictions will be lifted for late night shopping and Christmas;
- Signage – Mr. Ed. Dursley of the County Council gave an update on the signage project throughout the village;
- Tour of Britain – subject to final confirmation the route will pass through Broadway on the 10th September via Leamington Road, the High Street and Snowhill Road. It was hoped that events/celebrations would be organised to coincide with this.

The next meeting will take place at 10.00 am on Wednesday, 3rd September, at the Parish Council office.

(9) PLANNING:

Mr. Gordon Franks, Chairman of 'Save Broadway Campaign', gave a brief report highlighting how the campaign group, together with the Broadway Trust and the Parish Council, had united to fight the various planning applications put forward by developers, and it was felt that the tide was now turning, especially with the successful refusal of the Leamington Road application. It had been agreed to hold a further public meeting on the 3rd July at the Lifford Hall commencing at 7.00 pm. to update the village on current developments. The situation had now reached a crucial stage with the appeal of the developers against the decision of the District Council to reject the Averill Close development. Should the appeal be overturned this could open the floodgates to other sites, particularly those within the AONB. The campaign group now wished to seek legal counsel to support the District Council regarding the appeal, but this would be at a cost and the financial support of the Parish Council was requested in the sum of £3,000. After a lengthy discussion a vote was taken and it was agreed (eight in favour, one against and three abstentions) to give financial support. Two proposals were then put forward and voted on – one for £1,500 (four in favour, eight against), and one for £3,000 (eight in favour, four against). It was, therefore, agreed to approve a grant of £3,000.

MEETING: 27:05:14

Application W/14/00798/PN

MR. J. SMITH, land off Lower Green
Erection of two dwellings, vehicular access, driveway and associated landscaping

The Planning Committee most strongly object to this application on the following grounds –

- (A) the site is within the Cotswold Area of Outstanding Beauty with the AONB marker stone actually positioned opposite;
- (B) the area is of important art historical significance and has an undeveloped and open-road frontage specifically protected within the Broadway Conservation Area boundary;
- (C) the boundary lines differ on the Land Registry title plan WR150909 and the site plan submitted with the application for which the Parish Council requests further investigation;
- (D) the Planning Committee is greatly concerned regarding the extremely dangerous position of the site access being on a bend on one of the main roads in and out of the village and also very close to the Cheltenham Road junction.

There is also a very well-used narrow footpath along this stretch of main road which would undoubtedly cause an additional hazard to pedestrians at the site entrance;
 (E) the only entrance to the site is off the main high street which would result in major disruption to the flow of traffic by construction vehicles etc.;
 (F) it has been noted from several letters of objection that there is a Covenant not to build on the section of the site bordering the main road through which the two permanent driveways will cross and also, depending on which plan is deemed as correct (see (C) above), parts of the proposed properties.

Applications W/14/00913/LB and W/14/00852/AA BROADWAY DELI, ST. PATRICKS
 29 High Street
 Replacement sign over door (listed building consent)
 The Parish Council raise no objections to these proposals

Application W/14/00826/PP MRS. H. BAINBRIDGE, 45 Gordon Close
 Retrospective application – conversion of garage into studio space including change of side door and installation of window
 The Parish Council raise no objections to this application

Application W/14/00824/PP MR. H. TIPPING, 8 Smallbrook Road
 Proposed two-storey side extension
 The Parish Council raise no objections to this application

MEETING: 09:06:14

Application W/14/01058/PN MRS. SALMON, Flat, 25 High Street
 Single storey timber outbuilding to use as garden room
 The Parish Council raise no objections to this application

Application W/14/00884/PN MR. R. ISMAY
 Gallipot Farm, Evesham Road
 Proposed extension to existing barn and proposed replacement shed for machinery store
 The Parish Council raise no objections to this application

Application W/14/00785/PP MRS. M. HUGHES, Killybrack, Bibsworth Lane
 Amendment (replacement of single glazed windows with double glazed) – removal of decorative lead detail to proposed replacement windows due to slim double glazing not being capable of authentic lead detailing
 The Parish Council raise no objections to this application

DISTRICT COUNCIL APPROVALS:

Application W/14/00785/PP Mrs. M. Hughes, Killybrack, Bibsworth Lane
 Replacement of single glazed windows with double glazed
 Applications W/14/00682/LB and W/14/00681/P Mr. B. Donoghue, Hensley House, 158 High Street
 Rear entrance hall and porch
 Application W/14/00492/T/UE Farncombe Estate Limited, Farncombe Estate, Farncombe Drive
 Certificate of Lawfulness for Existing B (a) Use for Farncombe House and ancillary buildings comprising of The Potting Shed; Harvey's Place; The Farmhouse and Barn View together with associated land, car parking and access ways on the whole of the site edged red.

DISTRICT COUNCIL REFUSALS:

Application W/13/00680/PN The Lindner Family (property owners) and Spitfire (purchasers)
 Land at Leamington Road
 75 open market dwellings and 50 affordable (housing with care), (40 apartments and 10 bungalows) with community welfare facilities, a new vehicular access, landscaping and public open space
 Application W/14/00404/PN Mr. R. Coldicott, 11 Smallbrook Road
 Erection of dwelling

(10) SCHEDULE OF PAYMENTS/RECEIPTS from 09:05:14 to 09:06:14

| <i>Payments:</i> | verified by the Clerk together with two nominated signatories | <i>net of VAT</i> |
|---------------------------------------------------------------|---------------------------------------------------------------|-------------------|
| Worcestershire County Council / pension contribution | | 442.79 |
| Unicom / telephone-internet | | 62.15 |
| Maurice Parkinson / lengthsman scheme | | 132.00 |
| Edenvale Young Associates / flood risk review | | 892.50 |
| GBD (Evesham) Limited / mowing contract | | 315.60 |
| E-on / village green electricity | | 23.28 |
| E-on / office electricity | | 236.12 |
| K. Beasley / Clerk's salary / May | | 1,123.57 |
| G. A. Tomkins / Asst. Clerk's salary – May | | 586.65 |
| Broker Network Ltd. / insurance | | 4,933.12 |
| Play Inspection Corporation / annual activity park inspection | | 125.00 |
| Grassroots Garden Services / activity park maintenance | | 48.00 |
| Maurice Parkinson / lengthsman scheme | | 150.00 |
| Colwyn Thomas / activity park maintenance | | 322.35 |
| <i>Receipts:</i> | | |
| Lloyds Bank / gross interest | | 3.88 |

(11) COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDA:

Councillor Mrs. Rogers raised concerns/queries regarding Broadfest as the website was already advertising the event for next year, and asked if approval had already been given. The Clerk replied that no application had yet been received and the ultimate decision on whether events take place on the Green was subject to the agreement of the Broadway Trust.

Councillor Mrs. Wilson stated that coaches were still not always using the parking bays in the High Street to drop off and pick up passengers, which was causing major traffic congestion particularly with the increase in traffic using the High Street due to the closure of Station Road. This matter had previously been raised on a number of occasions and the Clerk reiterated that coach companies were aware of where the drop off/pick up areas were, and if they were not using them details – i.e. coach operators' names/registration numbers – should be noted and passed on to the Clerk for action.

Councillor Miss Hardiman thanked the Parish Council on behalf of the Save Broadway Library Group for the grant of £2,500.

Councillor Dr. Clements asked for consideration to be given to the possibility of 20 mph areas within the village, particularly around the schools, and Councillor Mrs. Stock asked if consideration could also be given for a crossing or a crossing warden to be positioned close to Broadway First School. Councillor Mrs. Eyre replied that trials in respect of 20 mph limits had been carried out elsewhere in Wychavon and the results showed that speeds actually increased in such areas, and in respect of the matter of the crossing Councillor Mrs. Eyre was in agreement that this was needed suggesting that the ideal place would be opposite the entrance to the Sands Estate - further discussions were

required. Councillor Williams raised concerns about parents dropping off their youngsters at the Children's Centre in Leamington Road – 'sensible' parents parked in Sheldon Avenue and safely walked their children to the centre whereas others, mainly late arrivals, were pulling up at the side of Leamington Road directly outside the centre – this was an accident waiting to happen. Councillor Mrs. Eyre stated she would address this matter with the staff at the Children's Centre.

The Chairman closed the meeting at 8.52 pm and opened the PUBLIC INFORMATION SESSION:

Mrs. Friedli, speaking on behalf of the Broadway Horticultural Show as a committee member, stated that the Horticultural Show was paying for the hire of the marquee and the Traders' Association Events Committee was in discussion regarding a contribution towards its use for the Food Festival which would be held on the following day. Mrs. Friedli confirmed that the Horticultural Show committee did not ask organisations such as the Parish Council for grants, as funding was obtained through fundraising and/or sponsorship.

The Chairman finally closed the meeting at 8.55 pm

Date /Time Next Meeting: Thursday, 21st August 2014, at 7.00 pm

Broadway Parish Council Report County and District - Councillor Liz Eyre July 2014

Summary of the month

Planning:

Springfield Lane Decision 4/8/14.

Leamington Road - refused – no date for appeal

Avrill Close – Appeal

New SWDP sites in WDC coming forward in June/July

S106 – monies for the benefit of clubs and community projects have been approved, in principle, in relation to the Kingsdale Court application.

New Homes Bonus – The Parish Council is still consulting on its decision to support the Badsey Brook flood defence scheme

COMMUNITY

Broadway Library. Saved but raising funds – supported to tune of 1k by County Councillor budget.

Youth Club – would like support from a Parish Councillor to undertake sustainability plan.

LOCAL HIGHWAY AND FLOODING ISSUES

Flooding:

New flood storage area – work to progress to planning going on.

Work in Progress: Sewage and water quality issues with Severn Trent – issues in a number of locations

Culvert - trying to set up meeting am July 22nd with all parties

Holding tanks – 152/149 High Street /in Road

Station Road proposal for yellow lines progressing - Option 2 = my understanding probably implementation August . I am told layby at Caravan Club will be included

Working with traders on issues

- Applications for Licences for tables and chairs on the highway
- Additional parking spaces between 6.00pm and 6.00am
- Broadband
- Work in progress – Highway extents in High Street – S Philpott

Back Lane repaired – no prejudice to CC. More investigations - Bamfoth

High Street – Horse and Hounds issue with coaches longer than 10 mins

Swan Cobbles – Swan Issue

Public transport reductions: R4 Wilersey-Broadway- Evesham early mornings

GWR – bridge work started Monday – incentives to finish early – signage issue may need tweaking.

Road works planned

- 4.5 months Severn Trent on Leamington Road starting 16th September avoiding late night shopping. Still sorting finer points
- Broadband work carrying on til end July few issues re 16/6 closure and work on Pennylands bank
- Highway resurfacing High Street post highway drainage system – Lygon to Mini roundabout discussion - Bamforth

Highway repairs

Gully – S Bates – SR5975901

Lygon to mini-roundabout - bamforth

Footway repairs

Signage:

- trying to help Boles club in respect of signage – discussions to continue.
- learning for BAF – wider signage needs a bigger event with larger numbers.
- Short stay carpark – Broadway map missing new design map with museums on it.
- Low sign issue for disabled user.

Grass Cutting

Completing visibility spays, addressing safety issues. Any issues contact <https://www.worcestershire.gov.uk/onlinereporting/> or phone Highway Control Centre 01905 822009

District

New Chairman Is Lynne Duffy – she will be supporting an Ashmolean event in her year.

Discussions on going re shared Wychavon and Malvern Managing Director approach.

Bins: new website that facilitates mobile and tablet devices. Self Serve module for missed bins etc www.wychavon.gov.uk/bins

Grants

WWI centenary grant fund 5k – max “250 /project – Tracy Grubb

Council Tax Hardship fund

County Council

- The authority has struck a deal with US-based Jacobs to take over the in-house architects service
- Following £20 million coming out of the 13/14 budget the Council has still balanced its budget .
- £250 million investment blueprint for Worcestershire talks have taken place with David Cameron - the ambitious plan of the Worcestershire's Local Enterprise Partnership, Talks were "very positive".