

---MINUTES
of MEETING OF THE PARISH COUNCIL
held at 5 Russell Square, High Street, Broadway,
on Thursday, 11th December 2014, at 7.00 pm

PRESENT: Councillor D. W. Folkes, Councillors Miss D. Hardiman, A.A.L.Holmes, B. M. Parmenter, F. Penny, Mrs. R. Rogers, Mrs. S. Stephenson, Mrs. J. Stock, J. Williams, Mrs. C. Wilson
In attendance: Broadway Trust

ABSENT: Evesham Journal

(1) APOLOGIES FOR ABSENCE: Apologies were received and accepted from County Councillor Mrs. Eyre, Councillors Dr. R. Clements, Mrs. A. Locker and N. Robinson

(2) DECLARATIONS OF INTEREST: None

(3) PRESENTATION OF DONATION CHEQUE:

At the last meeting it had been agreed to present a cheque to Broadway Youth Club regarding an agreement to match any funds raised up to a maximum of £500. The Clerk had received written confirmation from the Club that this amount had been raised and the Chairman presented the representatives from the Youth Club, Melissa Phillips and Lucie Cotton, a cheque in the sum of £500, who thanked the Parish Council stating that this money would be a great help towards the day-to-day running of the Club.

(4) POLICE REPORT:

Notification had been received from PC Les Pegler that he would officially be retiring from the Force on the 31st December 2014, but due to holiday entitlements etc. he was no longer on duty. On behalf of the Parish Council the Chairman thanked PC Pegler for all his hard and conscientious work during his time in Broadway, and instructed the Clerk to forward the Parish Council's appreciation to PC Pegler. CSO Schoenrock thanked the Parish Council for the kind words regarding PC Pegler's pending retirement, and stated that a number of officers were being interviewed for a replacement to be hopefully filled early in the New Year.

A report was given by CSO Schoenrock as follows – West Mercia Police received seventy six calls from residents within the Broadway area resulting in one burglary (other building), two thefts from motor vehicles, one open air theft, three thefts from stores, two assaults and four criminal damages. West Mercia Police had recently undergone a "Her Majesty's Inspectorate of Police" inspection. One of the issues raised was ethical criming – i.e. racial abuse/comments - which could result in an increase in the crime figures. In reply to a question from Councillor Mrs. Wilson, CSO Schoenrock confirmed that the police had been pro-active in speed enforcements in connection with the drink/driving campaign within the area.

Councillor Mrs. Stock wished to know if Landmark had suffered any major loss during its recent burglaries. CSO Schoenrock replied that since the first incident

additional security had been installed, with the result that losses had been reduced during the second incident. A police crime prevention officer had visited the premises and was satisfied with the additional arrangements, but added that security bollards could be installed outside the premises. The Police stated that any application which Landmark wished to make regarding this suggestion would be fully supported.

(5) MINUTES OF PARISH COUNCIL MEETING HELD ON 23:10:14

Proposed by Councillor Mrs. Wilson, seconded by Councillor Mrs. Stephenson, the Minutes of the Parish Council meeting held on 21st August 2014 were unanimously approved, and were duly signed and dated as a true record.

(6) COUNTY AND DISTRICT COUNCILLORS' REPORTS:

County and District Councillor Mrs. Eyre was unable to attend the meeting due to a prior engagement but sent a brief report as follows –

(a) confirmation was given that the escape lane on Fish Hill would be cleared and re-laid early in the New Year, and

(b) regarding one of the issues resulting from the recent installation of yellow lines in Station Road, it was confirmed that workmen undertaking work at properties in Station Road were allowed to park on the road for one day only, but a permit would need to be obtained from the District Council for longer periods of parking if required.

No further questions for the Clerk to relay to Councillor Mrs. Eyre were raised.

(7) CLERK'S REPORT AND CORRESPONDENCE:

Despite a front page article in the Broadway Newsletter the Clerk and Assistant Clerk were extremely disappointed at the poor response to the request for nominations for the Community Award 2014. Only ten nominations were received, resulting in six names being put forward for consideration. A list of nominees, together with the letters of recommendation, had been circulated to all councillors who were asked to advise the Clerk of their choice of winner by the 19th December. It was agreed, after discussion, that the winner be put forward for the District Council's Diamond Jubilee Community Recognition Award 2014/2015. The Clerk asked councillors if they felt this Award should be continued particularly due to the lack of response over the last two to three years. Initial thoughts were that the Award could take place every other year but the Clerk was instructed to first contact Doctor Walter Wentz, who originated the Award in 2001, for his views/recommendations.

Dates for meetings during 2015 had been circulated to all relevant parties.

The supply of dog foul bags was getting low, and the Clerk was instructed to place a further order.

The National Joint Council for Local Government Services had reached agreement on the Clerk's new pay scales for 2014/2016 which would be discussed at the next Finance Working Group meeting, but it had also been agreed that two one-off non-consolidated payments of £100 be made in December 2014, and £3 in April 2015 (both on a pro-rata basis) to which councillors were in agreement.

As agreed in the 2013/14 budget the following annual grants and donations had been made – Broadway Communication Group re Broadway Newsletter £500, Broadway Parochial Church Council re upkeep of graveyards £1,500, Signpost £500, Broadway

Tourist Information Centre £500, Evesham Volunteer Centre £500, Wychavon Citizen's Advice Bureau £250, and Broadway Traders' Association re Christmas lights £500.

Mrs. Joan Parfitt had notified the Parish Council of the results of the Wychavon Parish Games 2014, and had attended the presentation evening at which it was announced that Broadway was sixth overall out of a total of thirty-one parishes. Broadway was winners of the bowls competition and runners-up in the ladies' darts competition, for which trophies were presented. Mrs. Parfitt was prepared to act as Broadway's organiser for the 2015 events. The Wychavon Parish Games committee thanked Broadway Parish Council for its sponsorship of the crib event and asked if it was prepared to sponsor it again in 2015. Councillors were in agreement to sponsor the crib event for 2015 and the Clerk was instructed to write a letter of thanks to Mrs. Parfitt for acting as organiser for Broadway in 2015.

The County Council Traffic Management team had decided not to proceed with the proposal to remove the coach parking bay outside the Horse & Hounds public house as it was felt that this was not in the wider interest of the village, and was looking into the traffic signs regulations to investigate if the existing coach restrictions could be made more robust which would give greater powers to the District Council for the purpose of enforcement of the time limit.

The new litter bins for the High Street had been ordered through the District Council who would carry out installation after the Christmas and New Year breaks.

The new bench in memory of Major Dennis Eggleton had now been installed on the small Green opposite the Swan car park. The cost was being met by his family who would like to express their gratitude to the Parish Council.

Following several complaints by residents, the Clerk contacted the District Council concerning vehicles parking on the grass verges along Station Road who replied that the verges belong to highways and would be patrolled by Civic Enforcement Officers to enforce the regulations in place.

The latest edition of Wychavon Parish Matters had been received and circulated to all councillors. Copies were also available in the Parish office.

On Thursday, 13th November, Mr. David Lavender of County Highways, together with other members of his team, met with representatives of the Parish Council and residents of the upper part of the High Street to give an update on the work to be undertaken in that area regarding installation of holding tanks to help with flood alleviation. This work was currently taking place and would shortly be completed.

Councillor Mrs. Eyre had obtained a quotation in the sum of £550 for maintenance work on a large lime tree next to the Youth Club on land which belongs to the Parish Council. The tree required to be reduced in height, pruned, and the crown lifted as it was currently a risk to both the Club and nearby buildings. Councillors were in agreement that this work should be authorised.

The District Council had decided to review the way it controls street trading and had issued a consultation paper. The Parish Council, as part of this consultation, was asked to consider the following matters – (a) whether all streets in the district be designated as "consent streets" meaning that street trading could not take place in any street without District Council consent (agree/disagree); and (b) the District Council was minded not to designate any streets as prohibited but instead proposed to determine each

application for consent to carry on street trading in streets on its own merits (agree/disagree). Councillors agreed on both issues.

(8) REPORTS OF VARIOUS COMMITTEES AND GROUPS:

Visitor Management: A meeting was held on Wednesday, 3rd December at the Parish Office. Matters discussed were as follows –

A lengthy discussion was held on the terms and conditions of hiring the village green resulting in the Broadway Trust being asked to (a) investigate if they are able to extend their insurance to cover items currently excluded which include bouncy castles, fairground rides and fireworks; (b) seek further advice on whether the hirer's insurance, including a robust element of PLI cover for items such as those listed above would be adequate, and (c) to ensure that all hirers of the green be asked to supply a risk assessment and evidence of a PLI, together with evidence that existing toilet facilities are adequate and, if not, that additional toilet facilities are hired. The Broadway Trust and the Parish Council will need to meet to agree the terms and conditions and any suggested amendments as soon as possible as bookings for 2015 are already being sought.

Discussions were held regarding the road works around the village, in particular those in Leamington Road, as concerns were raised regarding some of the signage. Ed. Dursley from the county Council, will liaise with Severn Trent regarding better signs re accessibility of Shear House car park in time for the late night shopping event on 5th December.

Ed. Dursley also confirmed that the new village entry signs had been slightly redesigned to include the Worcestershire flag rather than the County Council crest. These will be installed together with the continued de-cluttering of signage and painting the signposts black, hopefully early in the New Year.

The next meeting will be held on 4th March at the Parish Office commencing 10.00 a.m.

P.A.C.T.: A meeting was held on Tuesday, 11th November, at the Parish Office at which the following issues were raised in connection with Broadway –

Twenty-two face-to-face surveys took place, and the following issues were raised – (a) a request for a 40mph zone prior to the 30mph zone in Cheltenham Road (do the Council wish to refer this matter to County Council Traffic Management?), (b) anti-social behaviour in Shear House car park by a resident involving a car being egged/floured (this matter was dealt with by Rooftop Housing, and the offender was instructed to clean the car); (c) three complaints of motorcycles racing on Fish Hill (CSO Schoenrock reported that there had been a regular series of patrols and that he regularly parked at both the top of Fish Hill and next to the escape lane to deter speeding by all vehicles) and (d) anti-social behaviour in Church Street (males urinating - dealt with by the police).

Other matters raised – (a) as a result of the yellow lines in Station Road, vehicles were now parking in Lifford Gardens, Mill Avenue and in the Sands Estate. The Clerk was instructed to refer this matter to County Council Traffic Management, but councillors felt that if parking charges were reduced this would encourage better use of the car parks. The Clerk and District Councillor Parmenter would discuss this matter with the Parking Department and report back accordingly; (b) it was suggested that the VAS sign be used in Station Road to reduce speeding and the Clerk was instructed to contact Traffic Management; (c) Community Speed Watch which is a scheme co-ordinated by

the police but managed and run by the local community. The scheme enables local volunteers to take an active role in road safety to make their community safer. The aim is to encourage motorists to drive at a safe and appropriate speed, reduce speed in areas of concern, re-educate drivers about the dangers of speeding, and address concerns from local residents about vehicles speeding through their neighbourhood. There must be at least six volunteers in each CSW scheme, and at least three volunteers to conduct speed checks. Volunteers must be eighteen or over, be able to make a regular commitment, and will be given the appropriate training required. Volunteers will monitor the speed of passing vehicles with a hand-held speed detection device. Details of offending vehicles are recorded – e.g. registration numbers and speed recorded – and forwarded to the police who will send warning letters to the offenders. CSO Schoenrock suggested that if the Parish Council felt this to be a worthwhile scheme a joint approach from all other parishes within the PACT group may be more beneficial. After discussion, it was unanimously agreed that the Clerk liaise with CSO Schoenrock to organise a meeting with the other PACT parishes to discuss this matter further. The next meeting would be held on Tuesday, 30th March, at the Parish Office, commencing at 7.00 pm.

CCTV - On Thursday, 20th November, councillors Holmes, Parmenter, Robinson, Mrs. Rogers and Miss Hardiman, together with the Clerk, visited the CCTV control room at Civic Centre, Pershore, when they were given an informative presentation by the District Council Property Service Officer, Nigel Jancey, as to how the CCTV camera system operated. The objectives of the system are to help in the prevention, and to reduce the fear, of crime, and to facilitate the apprehension and prosecution of offenders in relation to crime and public order. It is not used to enforce minor breaches of traffic laws.

From Broadway's perspective, concerns were raised as to the effectiveness of the cameras, particularly because of the recent arson attacks in the village when the cameras were not working. The group was informed that there had been a breakdown on that evening which was not connected to the attacks, but this problem had now been resolved and no breakdown had occurred since. There is a maintenance system in place to deal with any issues as they arise. It was stated that if there are any incidents within the range of either camera the recordings are available to the police, a solicitor, and insurance companies, if they wish to request a copy.

It was felt by the group that the CCTV cameras in the village in general give good coverage of the High Street, and are an effective deterrent to criminals.

(9) **PLANNING:**

The District Council refused an application to develop land in Averill Close which was subsequently taken to appeal by developers. The appeal, chaired by a government inspector, took place over the last two weeks of November. At the appeal Mr. Graham Love, representing the Parish Council, Broadway Trust, Save Broadway Campaign, and the Springfield Lane Association, read out a statement, prepared by the group's barrister, Mr. Richard Langham, in support of the District Council. The result of the appeal is expected in the New Year. Councillor Parmenter, on behalf of the Parish

Council, thanked Mr. Graham Love for all his hard work and commitment regarding this matter.

*Application W/14/02058/PN relating to land at Leamington Road has now been further discussed by the Planning Committee who would like to recommend to the full Council that this application be refused, and that formal objections be forwarded to the District Council in line with the recommendations of Mr. Langham.

Parish Council comments:

MEETING: 03:11:14

*Application W/14/02058/PN

LINDNER FAMILY, land at Leamington Road
Erection of fifty-eight dwellings and associated works including the formation of a vehicular access to the site.

Application awaiting further discussions (see above)

Applications W/14/02211/CU

MR. D. TRUESDALE, Horse and Hounds, 54 High Street
Alterations to two-storey outbuilding to provide accommodation for landlord

The Parish Council raised no objections to this application

Applications W/14/001981/CU
and W/14/001982/LB

MR. G. K. JELFS, 49 High Street
Alterations to rear of listed building, repair and extension to brick outbuilding, conversion of stone shed to residential use

The Parish Council referred back to a previous application W/10/01691/PN for a proposed dwelling to the rear of the same property which was refused.

Wychavon Approvals:

Application W/14/01933/LB

Mr. T. Flews, Kysant House, 16 Church Street
Provision of additional rainwater pipe and replacement of existing. Enlargement of existing and provision of new roof hatches (listed building consent application)

Application W/14/01912/PP

Ms. J. Allen & Ms. J. Bartlam, 81 Sandcroft Avenue

Application W/14/01923/PP

Mr. P. Hands, 6 Church Mews, Church Close

Application W/14/02046/PP

Mr. R. Geering, Ambleside, Springfield Lane
Ground floor extensions to front and rear, internal alterations, extension to existing garage, demolition of existing conservatory to rear

Applications W/14/01632/LB and
W/14/01553/PP

Mr. A. Watson, Tudor Cottage, 56 High Street
Reinstatement of (a) cast iron/forged iron railing atop street facing wall, (b) decorative forged iron gate to seal off small car park and entrance to house (electronically operated)

Wychavon Refusal:

Application W/13/0010921/PN

THE STYLE & CODRINGTON FAMILIES, land adjacent Springfield Cottage, Springfield Lane
Erection of five dwellings with landscaping, vehicular access and all associated works.

Notification of Planning Appeal:

Application W/13/0068/PN

THE LINDNER FAMILY (property owners) and SPITFIRE (prospective purchasers), land at Leamington Road

75 open market dwellings and 50 affordable (housing with care), (40 apartments and 10 bungalows) with community welfare facilities, a new vehicular access, landscaping and public open space

Appeal start date 05:11:14

(10) SCHEDULE OF PAYMENTS/RECEIPTS from 01:10:14 to 30:11:14

<i>Payments:</i>	verified by the Clerk together with two nominated signatories	<i>net of VAT</i>
Wychavon District Council / refuse collection bin		112.50
Worcestershire County Council / pension contribution		432.12
Unicom / telephone-internet		55.92
Wychavon District Council / office service, insurance		215.55
EBC Group (UK) Ltd / photocopier charges		18.72
Cotswold Building Supplies / activity park maintenance		32.33
J. Burbridge / donation		75.00
Teal Turf / activity park maintenance		288.71
Royal British Legion / remembrance wreath		16.50
Maurice Parkinson / activity park maintenance		50.00
Maurice Parkinson / lengthsman scheme		14.00
Cotswold Security / security contract		89.00
Hentland / office fire extinguisher service		48.54
G. Smith / Tour of Britain expenses		35.00
Kompan Limited / activity park maintenance		90.80
Colwyn Thomas / activity park maintenance		385.00
Broadway URC / grant		100.00
K. Beasley / Clerk's salary / October		1,142.91
G. A. Tomkins / Asst. Clerk's salary / October		588.72
Abbey Forestry / tree maintenance		609.00
Wychavon District Council / refuse bin		100.00
Worcestershire County Council / pension contribution		432.12
Unicom / telephone-internet		55.38
Vale Press Limited / stationery		18.00
Orchard Furniture / bench maintenance		300.00
Grassroots Garden Services / activity park maintenance		60.00
GBD (Evesham) Limited / mowing contract		631.20
GBD (Evesham) Limited / mowing contract		631.20
Kompan Limited / activity park maintenance		29.60
Cotswold Building Supplies / activity park maintenance		411.16
Richard Langham / planning, housing objection		2,000.00
Maurice Parkinson / general maintenance		25.00
Maurice Parkinson / lengthsman scheme		28.00
R J Agricultural Services / Millennium Garden		325.00
Orchard View Nurseries / planters		61.00
E.ON / office electricity		114.62
E.ON / village green electricity		33.99
K. Beasley / Clerk's salary / November		1,142.71
G. A. Tomkins / Asst. Clerk's salary / November		471.50
Broadway Communications Group / annual donation		500.00
Broadway Traders' Association / annual donation		500.00
Wychavon Citizens' Advice Bureau / annual donation		250.00
Evesham Volunteer Centre / annual donation		500.00

Broadway Tourist Information / annual donation	500.00
Signpost – annual donation	500.00
Broadway Parochial Church Council / annual donation	1,500.00
Broadway Parish Council / refund re WCC payment	216.00
Grassroots Garden Services / activity park maintenance	236.00
Teal Turf / activity park maintenance	7.25

Receipts:

Lloyds Bank / gross interest	4.26
Signpost / office electricity	34.95
Cash / donations re dog foul bags	25.00
Broadway Trust / Save Broadway Campaign / Springfield Lane Association / donation re housing development	4,000.00
Worcestershire County Council / lengthsman scheme	90.00
Broadway Trust / donation re housing development	5,170.00
Colwyn Thomas / ice cream sales	82.00
Lloyds Bank / gross interest	5.70
Wychavon District Council / Christmas Lights grant	500.00
Worcestershire County Council / lengthsman scheme	230.00
Signpost / contribution to office electricity	36.48
Save Broadway Campaign / donation re housing development	800.00

(11) COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDA:

Councillor Mrs. Stephenson reported there was evidence of a vehicle driving across and parking on the small Green. The land is owned by Broadway Trust who confirmed they had previously written to the owner of the vehicle which regularly parked on the green and would sent a further reminder.

Councillor Holmes thanked the Parish Council for its donation to the Youth Club and confirmed that it would be used to fund essential and urgently required work to the building in Leamington Road including a disabled ramp.

Councillor Williams raised his concerns regarding the effectiveness of the work being carried out by Severn Trent in Leamington Road. In response, Councillor Penny stated that in his opinion Severn Trent was 'carrying out a marvellous job' and should be commended for attempting to alleviate flooding issues in that area which had adversely affected a number of residents in the past.

Councillor Penny had received a number of queries regarding the sign outside the Lygon Arms which was swinging/banging in high winds. The Clerk was instructed to contact the hotel maintenance team to resolve this matter and will report back accordingly.

Councillor Mrs. Wilson stated that the matter of the water next to the light column at the Snowhill Road/West End junction had still not been resolved. The Clerk replied that this was very much an ongoing issue and would continue in his attempts to rectify the situation.

Councillor Parmenter said that the District Council should be commended for emptying the waste bins during the second late night shopping event following complaints received after the first evening.

The Chairman closed the meeting at 7.50pm and opened the PUBLIC INFORMATION SESSION:

Mr. Vincent of Broadway Trust asked if any work had been undertaken following the recent tree report. The Clerk replied that the quotation received from the parish council tree consultation had been accepted and authorised but had yet to commence.

The Chairman finally closed the meeting at 7.55pm

Date /Time Next Meeting: Thursday, 15th January 2015, at 7.00 pm