

*MINUTES
of the ANNUAL MEETING OF THE PARISH COUNCIL
held at 5 Russell Square, High Street, Broadway,
on Thursday, 18th May 2017, at 7.00 pm*

PRESENT: Councillor B. M. Parmenter (Chairman), Councillors D. W. Folkes (Vice-Chairman), G. J. Franks, Miss D. Hardiman, A. Holmes, G. Love, N. Robinson, Mrs. R. Rogers, Mrs. S. Stephenson

Also in attendance: West Mercia Police, Broadway Trust

- (1) ELECTION OF CHAIRMAN:
As there were no other nominations it was proposed by Councillor Mrs. Rogers, seconded by Councillor Miss Hardiman, and carried unanimously, that Councillor Parmenter be re-elected as Chairman
- (2) SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE OF CHAIRMAN:
Councillor Parmenter signed and dated the Declaration of Acceptance of Office of Chairman in the presence of the Clerk as Proper Officer of the Council.
- (3) ELECTION OF VICE-CHAIRMAN:
As there were no other nominations it was proposed by Councillor Franks, seconded by Councillor Miss Hardiman, and carried unanimously, that Councillor Robinson be elected as Vice-Chairman.
- (4) SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE OF VICE-CHAIRMAN:
Councillor Robinson signed and dated the Declaration of Acceptance of Office of Vice-Chairman in the presence of the Clerk as Proper Officer of the Council.
- (5) APOLOGIES FOR ABSENCE: County & District Councillor Mrs. Eyre, District Councillor B. Thomas, Councillors Dr. Clements, G. O'Brien, F. L. Penny, Mrs. C. Wilson
- (6) DECLARATIONS OF INTEREST: None
- (7) POLICE REPORT:
CSO Schoenrock reported that since April 14th the Police had received fifty-eight calls from Broadway residents resulting in the following offences being recorded – one theft of builders motor vehicle (keys left in on site) in order to steal the tools within – the vehicle was later found but the tools inside had been removed; one criminal damage to property within house due to family dispute; one criminal damage to compound fencing; one criminal damage to window – the offender had compensated the owner for the damage caused; one theft of fuel can left in driveway; and one making off without payment of goods or services. The remaining calls related to requests for Police assistance, suspicious incidents, highway incidents, non-violent domestics and concerns for welfare. A number of complaints had been received concerning anti-social use by motor cyclists on Fish Hill, and the Police had scheduled a course of action to deter such behaviour, but CSO Schoenrock asked that members of the public still report such anti-social behaviour as this created a source of evidence of speeding and noise.

At a previous meeting PC Lewis had agreed to undertake instruction regarding use of the speed gun, and CSO Schoenrock confirmed that PC Lewis would contact the Clerk with a list of available dates for such training. Councillors Parmenter, Love and Mrs. Rogers, together with the Clerk, expressed an interest to attend this training and would be informed by the Clerk as soon as dates were received.

At the last meeting the 'We Don't Buy Crime' scheme was discussed and it was agreed to further investigate the proposal. CSO Schoenrock confirmed the parish's interest and added that Badsey and Wickhamford Parish Councils were very interested and /or were going ahead with the project. The Clerk confirmed that Rooftop Housing Group had been contacted and confirmed that it was prepared to subsidise the properties in the village which the group owned.

Councillor Mrs. Stephenson raised concerns regarding the junction at the bottom of Pennylands Bank, stating that there was a give way sign at the bottom of the hill, but some vehicles were still pulling straight out, and feared that there will be a serious accident soon. CSO Schoenrock suggested that a request be made to Highways for a stop marking to be put on the road so that vehicles must stop before moving on.

(8) MINUTES OF PARISH COUNCIL MEETING HELD ON 16:03:17

Proposed by Councillor Mrs. Stephenson, seconded by Councillor Holmes, the Minutes of the Parish Council meeting held on 16th March 2017 were unanimously approved by those present, and duly signed and dated as a true record.

(9) ELECTION OF MEMBERS TO COMMITTEES:

Emergency Decisions Group:

Chairman (Cllr. Parmenter)
Vice-Chairman (Cllr. Robinson)
Clerk (Mr. Beasley)

Finance Working Group:

Cllr. Mrs. Stephenson
Cllr. Folkes
Cllr. Miss Hardiman
Cllr. Robinson
Cllr. Holmes
Cllr. Rogers
Cllr. Franks
Cllr. Parmenter

Activity Park Committee:

Cllr. Parmenter
Cllr. Folkes
Cllr. Penny
Cllr. Dr. Clements
Cllr. Holmes
Mr. J. Hankinson (co-opted member)

Planning Committee:

Cllr. Folkes
Cllr. Parmenter
Cllr. Mrs Stephenson
Cllr. Penny
Cllr. Holmes
Cllr. Love
Cllr. Franks
Cllr. Mrs..Rogers
Cllr. Miss Hardiman

Flooding Committee:

Cllr. O'Brien
Cllr. Penny
Cllr. Mrs. Wilson
Cllr. Franks
Cllr. Parmenter
Mr. J. Hankinson (co-opted member)

Tree Committee:

Cllr. Dr. Clements
Cllr. Folkes
Cllr. Robinson
Cllr. Franks
Cllr. Parmenter
Mr. A. Woods – Parish Consultant
Mrs. Griffiths – District Tree Officer
Mr. R. Goldsmith, Broadway Trust

Neighbourhood Plan Steering Group:

Cllr. Franks
 Cllr. Parmenter
 Cllr. Love
 (Consultants and other co-opted members)

Each Committee/Group would elect a Chairman as the first item on its agenda at its next meeting.

(10) ELECTION OF REPRESENTATIVES:**Visitor Management Group:**

Cllr. Folkes
 Cllr. Miss. Hardiman
 Cllr. Robinson
 Cllr. Mrs. Rogers
 Cllr. Parmenter

P.A.C.T

Cllr. Folkes
 Cllr. Mrs. Rogers
 Cllr. Miss Hardiman
 Cllr. Parmenter

Broadway Business Association:

Cllr. Mrs. Rogers

Broadway Library Community Group:

Cllr. Miss Hardiman

Broadway Youth Club:

Cllr. Holmes

Parish Tree Officer:

Cllr. Dr. Clements

Parish Tree Consultant:

Mr. Andrew Woods

Parish Footpaths Officer:

Mr. Frank Benham

Parish Lengthsman:

Mr. Maurice Parkinson

(11) COUNTY AND DISTRICT COUNCILLORS' REPORTS:

Copies of the reports from Councillors Thomas and Mrs. Eyre were circulated to all members. As both councillors were unable to attend the meeting the Clerk was instructed to pass on concerns from councillors regarding the continued parking issues outside the development on Station Road, and also asked if any progress had been made regarding a parking space/bay outside the chemist in the High Street. The Clerk was instructed to ask Councillor Thomas for an update regarding the removal of some of the trees on the Spitfire development along Leamington Road. Councillor Parmenter added that complaints were raised regarding the time that work was commencing on the Spitfire Site. Warnings had been given, and action had been taken to ensure the planning conditions were being adhered to.

(12) CLERK'S REPORT AND CORRESPONDENCE:

At the previous meeting a query was raised regarding the time scale of issuing minutes from the previous meeting. The Clerk, having consulted with Worcestershire CALC, confirmed that for the size/turnover of this Parish Council the current procedures were correct and followed best practice guidelines. After discussion, it was agreed that the Clerk would issue the Agenda/Minutes two weeks prior to meetings for a trial period, but any additional papers/information would be forwarded as usual.

A notice had been received from the County Council under the Road Traffic Regulation Act 1984 regarding the temporary closure of the A44 at Fish Hill from its junction with Buckle Street to its junction with Farncombe Drive in order to facilitate carriageway work. The anticipated duration was for three nights (from 18.30 to 06.00) commencing 5th June.

Lloyds Bank had informed customers that the Broadway branch would close on the 12th September 2017. The reason for the closure was available on the Lloyds Bank website branch review report which highlighted that only 18% of Broadway personal customers used the branch and only 11% of Broadway business customers used the branch, both of which was fewer than a typical Lloyds Bank branch. The report also stated the mileage to the nearby branches and cash machines, but incorrectly stated that the R4 bus route ran regularly between Broadway and Evesham throughout the day. The Bank was looking to provide the mobile branch facilities to Broadway on Mondays and Fridays between 1.30 and 3.15 pm, and Wednesdays 9.30 to 11.45 am. This was very much still in the planning stage and subject to change. The proposed site of the van was next to the War Memorial. It was appreciated that the bank was proposing the use of a mobile branch, and approved the site of the location. After discussion, councillors expressed great disappointment that the Parish Council was not consulted regarding the closure despite the Clerk having written to Lloyds Head Office following the closure of the HSBC Bank, supporting the local branch and requesting to be consulted regarding future plans with no acknowledgment being received. Councillor Love stated that there was a bank protocol that states that when notice of a branch closure was served there should be community dialogue with interested parties, and having written personally had received a reply which was completely dismissive of the stated bank protocol. Councillor Robinson asked if Lloyds Bank had considered alternative premises within the village, if the present building is too costly to maintain. It was understood that the local MP, Nigel Huddleston had also written to the bank, but no response to his letter was available. It was agreed the Emergency Committee would consult with Nigel Huddleston on this matter and write to Lloyds Bank to give the views of the Parish Council and its great disappointment and anger that there had been no consultations and/or meeting regarding the closure.

The Post Office had confirmed that it would be proceeding with its proposal to move into Budgens in Russell Square following the recent consultation, and would open at 1.00 pm on Thursday, 8th June, with the old Post Office within Shopwright closing at 5.30 pm on Wednesday, 7th June. From individual responses received from the consultation concerns were raised regarding the distance from Shopwright to the proposed new premises, the availability of space inside, and parking at the new location. These concerns had been taken into account before finalising the decision, and a full copy of the letter received from the Post Office explaining the above had been circulated to all councillors with a copy available in the Parish Office.

A letter from the District Council Land Drainage Inspector confirmed that work had been carried out to unblock the culvert on Footpath 584 on land at Lybrook Farm.

The latest edition of the Friends of Broadway Station newsletter had been received and circulated to all councillors and a copy was available in the Parish Office.

The GWR Broadway Area Group had invited all councillors to an Open Evening at Broadway Station on Friday, 26th May, between 6.30 and 8.30 pm to view the progress of the project and to meet the volunteers.

Further to the comments made at the last Parish Council meeting regarding the development adjacent to Kingsdale Court, the residents had now been consulted regarding the naming of the new development but were not in favour of it being named Kingsdale Gardens, and had put forward two further suggestions – Pippin Close or Apple Tree Close. After discussion, it was agreed to recommend the name “Apple Tree Close”.

A resident had contacted the Clerk to ask if a permanent flagpole could be erected on the Village Green in order to fly the National Flag on appropriate occasions. After discussion, it was unanimously agreed not to take this matter forward, pointing out that there were two flagpoles outside the entrance to the Lygon Arms, both of which flew the National Flag, which was thought to be sufficient.

The 2017 version of the Good Councillor's Guide was now available and would shortly be distributed.

The latest issue of the 'Badsey Brook Flood Risk Management Scheme' newsletter had been received and circulated to all councillors, with additional copies available in the Parish Office.

The Clerk had met with the County Council Highways Officer to further discuss the proposed locations for the white entry gates next to each of the entrance signs to the village. The only site that was not acceptable was along Cheltenham Road as it was not possible to locate the gates on both sides of the road, but it was confirmed that other methods/signage could be put in place at this location. The Clerk had, therefore, ordered eight gates, and a meeting with the County Council and the Lengthsman would be arranged to confirm the exact locations and installations of the gates when delivered.

All councillors had been invited to a drop-in event at the Lifford Hall, on Saturday 3rd June between 2.00 and 5.00 pm to view the new 'Nomads Community' bus, and to hear about the organisation running the scheme.

Requests had been received for additional dog foul bins to be located in the following locations - Kingsdale Court, Colletts Field and along Childswickham Road. The Clerk had obtained a quotation from the District Council regarding cost which was £600 per bin for the first year (cost of the bin, installation and emptying/cleaning), and subsequent years £100 per year for emptying/cleaning. The alternative was to purchase a standard litter bin (in which dog foul bags may be placed) at a cost of £400 for the first year and £100 each year after. After discussion, it was agreed to purchase two standard litter bins siting one in a location convenient to both Kingsdale Court and Colletts Field, and one along Childswickham Road near to the railway bridge.

(13) REPORTS OF VARIOUS COMMITTEES AND GROUPS:

Activity Park update:

The maintenance work etc. required from the last quarterly operational inspection had been undertaken with thanks to Mr John Hankinson and the maintenance team. The grass cutting had now restarted and was undertaken on a twice monthly basis, and the required spraying of the paths, around the fencing and the swings had been completed. The carpeted area at the bottom of the slide was in need of repair and a quotation for some rubber play tiles to replace the damaged carpet had been obtained at a cost of £163.94. After discussion it was agreed to accept this quotation and the Clerk was instructed to place an order for the tiles.

Quotations were received last year regarding the fencing surrounding the park which was also in need of attention in a number of places, but none of the contractors contacted seemed interested in undertaking the work. The Clerk had contacted the lengthsman who had submitted a quotation of £890.00, which was unanimously accepted by the Council, and the Clerk was instructed to put this matter in hand.

An additional plastic bench had been requested by a number of visitors next to the space net, and a quotation had been obtained from Kompan, who supplied the existing benches, at a cost of £479.52. After discussion, it was unanimously agreed not to purchase an additional bench at this time.

Following the installation of two new replacement litter bins last year which had lids and were much better suited as birds etc. could not remove the rubbish, councillors unanimously agreed that two further replacement bins be purchased at a cost of £224.50 per bin.

Neighbourhood Plan Group:

The Neighbourhood Plan Steering Group met on 20th March, 10th April and 15th May, to progress the Broadway Neighbourhood Plan with Neil Pearce, consultant. The Plan was progressing – a public meeting in the Lifford Hall on 13th June had been arranged, and invitations were to be sent to all residents / businesses within Broadway, and a copy of the invite/mood card had been circulated to councillors which after discussion was unanimously approved. Councillor Franks gave a brief summary of progress to date and circulated a copy of the Project Plan/Timetable, the proposed logo, and confirmed that the questionnaire was currently being formulated.

Date of the next meeting - 12th June at the Parish Office commencing at 10.00 am

Finance Working Group:

A meeting was held on the 17th May at the Parish Office. The approval of the Annual Governance Statement, the Accounts for the Year Ending 31st March 2017, and the Report from the Internal Auditor are covered in agenda items (14), (15) and (16).

The following items were also discussed:

VAT claim for refund – the Clerk confirmed that the 2016/17 claim had been completed and submitted to HMRC

Grant applications were received from Broadway Youth Activities and Broadway Pilots. After discussion, the Finance Working Group recommended a grant of £500 to each which was proposed by Councillor Folkes, seconded by Councillor Holmes and unanimously approved.

Renewal of Insurance Policy – Came & Co. insurance brokers for the Parish Council, had forwarded details of this year's renewal figures, the cost being £5,517.03 including insurance premium tax (compared to last year's figure of £5,288.12). Following discussion it was agreed to recommend the acceptance of this figure which was proposed by Councillor Mrs. Stephenson, seconded by Councillor Folkes, and unanimously approved.

The Group then reviewed the Asset Register, Risk Analysis Schedule, and Health and Safety Policy, and recommended approval which was proposed by Miss Hardiman, seconded by Councillor Parmenter and carried unanimously.

(14) APPROVAL OF ANNUAL GOVERNANCE STATEMENT:

A copy of the Annual Governance Statement was circulated to all councillors and the Clerk fully explained each section to all councillors. It was then proposed by Councillor Robinson, seconded by Councillor Parmenter, and unanimously agreed to its approval

(15) APPROVAL OF ACCOUNTS Y/E 31:03:17

A copy of the accounts for the year ending 31st March 2017 was circulated to all councillors. The Finance Working Group held a meeting on the 17th May to examine the accounts in detail with the Clerk as the Responsible Finance Officer and wished to recommend approval of the accounts to the Council. It was then proposed by Councillor Robinson, seconded by Councillor Parmenter, and unanimously agreed to its approval

(16) REAPPOINTMENT OF INTERNAL AUDITOR AND REVIEW OF INTERNAL AUDIT:

A copy of the Internal Auditor's report had been circulated to all councillors and was read out by the Clerk, and was noted by the council. Mr. Ian Fraser had indicated his willingness to continue as Internal Auditor for a further year which was recommended by the Finance

Working Group. It was then proposed by Councillor Folkes, seconded by Councillor Holmes, and unanimously agreed to accept both the report and the agreement that Mr. Ian Fraser continue as Internal Auditor.

(17) PLANNING:

An updated version of the Wychavon planning information pack had been issued containing the new planning application suffix glossary, together with an explanation of their meaning, and would be distributed to all members of the planning committee at its next meeting.

The Broadway Trust had produced a planning policy guidance for shop and premises signage in Broadway High Street and Conservation Area, which would be distributed at the next planning meeting for discussion/recommendation.

A notification had been received from the District Council that a planning appeal had been lodged with the Planning Inspectorate in respect of application W/16/02746/LB - Mr. S. Beale, Trinity House, retrospective consent for advertising sign, lighting and CCTV camera domes. The appeal related to the illumination of hanging signs and downlights on both sides of the door. This matter would be discussed at the next planning committee meeting and any necessary comments passed on to the Planning Inspectorate.

Parish Council Comments:

MEETING: 27:03:17

Application W/17/00382/LB

LONDON & REGIONAL PROPERTIES LIMITED

Lygon Arms, 28 High Street
Internal alterations to ground floor

The Parish Council raised no objections to this application

Application W/17/00424/LB

MR. S. BEALE

Unit 1 Russell Square, 20 High Street
Retrospective listed building application for existing swing signs (without lighting), CCTV cameras, and two small door signs with downlights

The Parish Council object to this application for the same reason as objections raised regarding W/16/02746/LB which was subsequently refused. The rules and regulations set out in the new Shopfront Guide should be adhered to and not ignored.

Applications W/17/00334/LB
and W/17/00343/FUL

MR. R. DUDLEY

6 The Green
Refurbishment of property to include raising the entrance door, new pitched roof, new dormer window, and change of use of ground floor to shop/financial services/café with flat above

The Parish Council wish to object to the proposed Change of Use since the listed door is too small as an entrance to a business premises and, if raised, there would be a greater step down into the property making it unsuitable for shop premises under Health and Safety concerns and also, for heritage reasons, it should remain a private residence being one of the most photographed properties in the High Street with world renown. It is also the opinion of the Planning Committee that the front windows should retain the glazing bars in keeping with the majority of the window designs in the High Street.

Application W/17/00371/FUL

MR. R. YOUNG

Kites Nest Farm, Snowhill Road
Proposed replacement of existing timber pole section of agricultural building with new portal frame including extension

The Parish Council raised no objections to this application.

MEETING: 11:04:17

Application W/17/00332/HP

COTSWOLD OAK LIMITED

Cleeve, Springfield Lane
Alterations and extensions to dwelling, demolition of part of existing garage

The Parish Council raised no objections to this application

MEETING: 02:05:17

Application W/17/00632/LB

MR. R. DUDLEY
Luggers Hall, Springfield Lane

Proposed replacement of existing defective windows

The Parish Council supports the obvious need to replace the defective windows but strongly insist these should be like for like – square pane windows

Applications W/17/00715/LB
and W/17/00714/ADV**LLOYDS PHARMACY**22 High Street
1 x non-illuminated timber traditional hanging sign

The Parish Council raised no objections to this application

Application W/17/00513/HP

MR. I. HARPER

Lansdowne, Station Road

Proposed extension to existing detached timber clad garage to provide annex accommodation

The Parish Council raised no objections to this application

Application W/17/00599/HP

MR. & MRS. M. DALLARD C. HUGHES

52 Sandscroft Avenue

Proposed rear extension to improve ground floor and first floor accommodation

The Parish Council raised no objections to this application

Application W/17/00708/FUL

MR. & MRS. JENKINS,

New Lyn, Springfield Lane

Replacement dwelling

The Parish Council supports this application but would prefer the garage to be positioned at the rear of the property as the proposed location impacts on the building line

Applications W/17/00387/HP
and W/17/00388/LB**MR. M. JONES**

121 High Street

Replace front door, rear windows and french doors. Remove internal wall between kitchen and dining room. New kitchen, stair arrangement, new bathroom and attic space. New garage and log store to rear

The Parish Council raised no objections to the replacement front door but strongly objects to the replacement windows which should be like for like as the proposed replacement design is out of character with the building. Concerns were raised regarding the removal of the wall and other proposed alterations as there are currently no comments from the Conservation Officer.

Application W/17/00743/HP

MR. & MRS. JARRETT

2 Bibsworth Lane

Single storey rear extension

The Parish Council raised no objections to this application

Wychavon Approvals:

W/17/00382/LB

London + Regional Properties Limited, Lygon Arms, 28 High Street

Internal alterations to ground floor

W/17/00337/LB

London + Regional Properties Limited, Lygon Arms, 28 High Street

Bathroom extractor fans to Rooms 15, 17, 20, 33 and 35

W/17/00344/LB

Mr. R. Dudley, 6 the Green

Refurbishment of property to include raising the entrance door, new pitched roof, new dormer window, and change of use of ground floor to shop /financial services with flat above.

W/17/00082/HP

Mr. P. Oliver, Cottars Hey, 133 High Street

Replacement of old white timber casement windows to front of house with new white timber casement windows

W/17/00059/HP

Mr. & Mrs. White, 8 Collets Gardens

Proposed single storey extension

W/17/00231/FUL
and W/00232/LB**Mr. & Mrs. Summerfield, HSBC Bank, 53 High Street**

Change of use from bank to shop (A1). Stud partition to ground floor to direct access to existing flat above. Removal of external stair access to flat above ground floor. New door to courtyard. New extension and link to proposed orangery at first floor on top of ground floor. Removal of cash machine and internal partitions to bank.

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| W/17/00147/HP | Mr. J. Russel, 12 Fleece Road New single storey kitchen wing and minor alterations, plus triangular flat roof junction. |
| W/17/00179/HP | Mr. & Mrs. M. Tripp, Little Orchard, Springfield Lane Alter driveway entrance and build dry stone wall |
| W/17/00072/LB | Mr. T. Iommi, Pear Tree House, 111 High Street Installation of internal stabilising members to west gable first floor to roof. Works entail remedial ties to stabilise the debanded sections of the gable wall and restrain post |
| W/1603051/LB | Tudor House Broadway Trust, Mr. A. Fawcett, 65 High Street New sign across front of building in two parts (4.75 + 3.55m wide) replacement of existing sign to right of entrance and replacement of two existing hanging signs |
| W/17/00180/CU and W/16/03010/LB | Mr. O. Gleave, Sargent House, Lower Green Conversion of existing single storey barn to holiday let – as approved planning permission W/15/03236/CU but without compliance with Conditions 5 and 9 (to amend approved plans and requirements relating to stone walls) |
| W/17/00003/PP | Mr. & Mrs. M. Baker, Masty House, Evesham Road Proposed link extension, alterations and detached garage |
| W/17/00424/LB | Mr. S. Beale, Unit 1 Russell Square, 20 High Street Retrospective listed building application for existing swing signs (without lighting), CCTV cameras and two small door signs with downlights |
| W/17/00281/LB | London + Regional Properties, Lygon Arms, 28 High Street External alterations to building to facilitate replacement of existing meeting room space into additional guest suites, refurbishment of rear courtyard area and resurfacing of a section of Back Lane along with refurbishment of external face of the Garden Wing |
| W/17/00332/HP | Cotswold Oak Limited, Cleeve, Springfield Lane Alterations and extensions to dwelling, demolition of part of existing garage |

(18) SCHEDULE OF PAYMENTS/RECEIPTS from 01:03:17 to 30:04:17

| <i>Payments:</i> | verified by the Clerk together with two nominated signatories | <i>net of VAT</i> |
|--|---|-------------------|
| Cash / stationery | | 26.13 |
| Cash / milk/coffee/sugar | | 9.73 |
| Cash / postage | | 89.50 |
| Cash / office supplies | | 3.34 |
| Worcestershire County Council / pension contribution | | 474.28 |
| Unicom / telephone-internet | | 64.73 |
| Unicom / electricity | | 56.28 |
| Cotswold Building Supplies / activity park maintenance | | 2.60 |
| Safety Guide Ltd / Child Safety Awareness Guide | | 169.00 |
| Maurice Parkinson / lengthsman scheme | | 75.00 |
| Worcestershire County Council / grit bin | | 150.00 |
| Worcestershire County Council / street lighting initiative | | 9,600.29 |
| Grassroots Garden Services / activity park maintenance | | 48.00 |
| Play Inspection Co. / quarterly activity park operational inspection | | 100.00 |
| Abbey Forestry / tree maintenance | | 265.00 |
| Vale Press / stationery | | 14.95 |
| A. T. Woods / tree maintenance | | 90.00 |
| Signs R Us / general maintenance | | 10.00 |
| K. Beasley / clerk's salary – March | | 1,253.29 |
| G. A. Tomkins / assistant clerk's salary – March | | 583.80 |
| IIM Revenue & Customs / PAYE | | 1,172.13 |
| Abbey Forestry / tree maintenance | | 515.00 |
| Grassroots Garden Services / activity park maintenance | | 250.00 |
| EBC Group (UK) Ltd / photocopier charges | | 26.77 |
| Cotswold Building Supplies / activity park maintenance | | 177.10 |
| Smart Cut Ltd. / mowing contract | | 668.00 |
| Vale Press / stationery | | 10.99 |
| Wychavon District Council / refuse collection bin | | 77.54 |

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| Wychavon District Council / dog foul bins | 155.11 |
| Colwyn Thomas / activity park maintenance | 148.75 |
| Wychavon District Council / refuse collection bin | 342.00 |
| Information Commission / data protection | 35.00 |
| Worcestershire County Council / pension contribution | 474.28 |
| Unicom / telephone-internet | 67.71 |
| Unicom / electricity | 151.20 |
| K. Beasley / clerk's salary – April | 1,275.15 |
| G. A. Tomkins / assistant clerk's salary – April | 359.13 |
| R. Albutt / activity park maintenance | 150.00 |
| CPRE / annual subscription | 36.00 |
| Avon Planning Services / neighbourhood plan | 300.00 |
| Worcestershire CALC / annual subscription | 869.01 |
| Abbey Forestry / tree maintenance | 1,040.00 |
| Smart Cut Ltd. / mowing contract | 668.00 |
| Ian Fraser / internal auditor's fee | 250.00 |
| <i>Receipts:</i> | |
| Lloyds Bank / gross interest | 3.50 |
| Lloyds Bank / interest re fixed term deposit | 89.75 |
| Wychavon District Council / hire charge re village greens | 200.00 |
| Signpost / contribution to office electricity | 132.22 |
| Signpost / contribution to office water | 45.93 |
| Cash / donations re dog foul bags | 25.00 |
| Lloyds Bank / gross interest | 3.57 |
| Wychavon District Council / precept | 40,852.00 |
| Wychavon District Council / grant re precept | 3,649.00 |
| Worcestershire County Council / grant re white entry gates | 678.57 |
| Worcestershire County Council / lengthsman scheme | 75.00 |

(19) COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDA:

Councillor Mrs. Stephenson noted that a number of posters advertising 'Giffords Circus' show at Sudeley Castle in Winchcombe had been placed around the village. It was agreed that the posters should be removed.

Councillor Robinson was concerned that the Spitfire development in Leamington Road had several signs showing that the site was named 'Highworth' and asked if this was a permanent sign. The Clerk would investigate and report back accordingly.

Councillor Miss Hardiman raised concerns regarding the state of the pavements/entrances to a number of developments in Station Road and parking of contractor vehicles on the verges. The Clerk would discuss the matter with County Councillor Mrs. Eyre and report back accordingly.

Councillor Parmenter thanked Councillor Folkes for all his assistance over the previous year as Vice-Chairman and for all his hard work and commitment during his time as Chairman.

(20) The Chairman closed the meeting at 8.30 pm and opened the PUBLIC INFORMATION SESSION:

There being no comments/concerns raised by the members of the public present the Chairman finally closed the meeting at 8.30 pm

Date /Time Next Meeting: Thursday, 22nd June 2017, at 7.00 pm

Broadway COUNTY and District COUNCIL REPORT May 2017

County and District Councillor Liz Eyre

I thank my parishioners and the parish council for my return following the recent elections and will do my best to serve you well during the next 4 years.

At this moment in the life of an administration of the County Council the focus is on induction seminars for new councillors and agreeing the new positions in the new administration

Yesterday I was appointed as Chairman for Wychavon District Council. I hope that honour will enable me to promote and support my village even more in my Chairman's Year.

Local issues

Drain cover Childswickham Road – work in progress

Severn Trent update required re 2 year capital modelling & planning re sewer flooding.

Badsey Brook Scheme: work has started on this now £4 million flood storage area which will be able to hold up to 135,000 cubic metres of water during times of flood and will only allow a set amount of water to flow downstream at times of intense and high rainfall, reducing flood risk along the Badsey Brook downstream of Broadway.

White Gates – work in progress

GWR and Bridge damage meeting 31/5 will discuss – system to address costs around 17k.

Seat needed near where R4 bus stops: corner off Sandcroft/ Sheldon Avenue

Parking for the chemist requested

Pennylands bank – drainage problems – a spring. Not always present.

Leamington Road ditch clearance – request made to WCC follow up needed

Cheltenham Road speeding changes – need to review with clerk

Lifford Gardens yellow lines ordered needs chasing, objection delayed process

Gravels – 1450 sq. feet have been measured. To make affordable not pavement slabs, kerbing stone, car bays – not Lygon area. Either plane to 30ml if ok to do so or new surface – brown material as before but better quality. Replace bollards for better ones. Cost 100-150 – needs chasing

Leamington Road developer damage being resolved

Parking posts on private land enforcement IN/17/00221 Jane Phelps 565409

Orchids and mowing! Resolved - response from officers

Above turning circle: trees to be cut back, footway clearance

High street potholes

Footway and Highway list needed – please action

Report from District Councillor Bradley Thomas

Leamington Road, Spitfire Development

After complaints from residents about work commencing very early on site, prior to the 7.30am conditioned start time, Wychavon have written to Spitfire seeking their compliance with the condition. The Head of Housing & Planning has confirmed that Wychavon takes its duty seriously regarding these conditions & has sent Enforcement Officers to speak to Spitfire to ensure compliance with operating times on site.

Despite further complaints since I am exploring whether more formal action can now be taken to ensure compliance. This is being investigated and I will report in due course.

Neighbourhood plans

We're seeing good traction now across Wychavon with both North Claines & Drakesbroughton with Wadborough neighbourhood plans having been publicly backed in referenda and subsequently adopted by Wychavon District Council as a material consideration in the determination of planning applications in these two areas.

This should give encouragement to Broadway residents as well as all of those working so hard in develop the plan for this parish and will encourage momentum to be maintained through this process.

April 2017