

**Minutes of the ordinary meeting of Hanbury Parish Council (HPC)  
Held on Monday 25<sup>th</sup> January 2015 in Hanbury Village Hall at 19.30.**

<b>Present</b>	Chairman	Alan Bingham (AB)
	Councillors	Clare Stallard (CS) John Evans (JE) David Ford (DF) Ian Few (IF) Mark Bishop (MB) Neil Cook (NC) Roger Weaving (RW) Roy Raxter (RR)

- 1. To receive apologies for absence and to approve reasons for absence.**  
There were apologies received from County Councillor M Broomfield (MB) and District Councillor A Steele (AS)
- 2. Declarations of Interest**
  - a) Register of interests; Councillors were reminded of the need to update their register of interests.
  - b) To declare any other Disclosable Pecuniary Interests in items on the agenda and their nature.  
There were no interests declared.
  - c) To declare any Other Disclosable Interests in items on the agenda and their nature.  
There were no disclosable interests declared.
  - d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.  
There were no dispensations requested or granted.
- 3. To consider the approval of the minutes from the last Parish Council Meeting that was held on Monday 30<sup>th</sup> November 2015**  
The minutes of the meeting held on Monday 30<sup>th</sup> November 2015 were approved and signed.

**Meeting Adjourned for public question time**

There were no members of the public present, so there was no public question time.

- 4. Progress reports from the previous minutes for information. (Appendix A)**
  - 4.1 Update from Malcolm Sunter on the defibrillator proposed at the Jinney Ring.  
An update was provided (attached)  
The cost of the unit is to be £1788 (excluding VAT) to include a cupboard for external use. £420 has been donated already and the remaining costs would be split between the Jinney Ring and Hanbury Parish Council.
    - The Council agreed to progress the purchase of the defibrillator in April 2016 when it was hoped that there would be funding from the British Heart Foundation and the cost would be reduced to £994.

- Due to the future change in ownership of the Jinney Ring, it was agreed that the Parish council might choose to consider locating the unit at the village hall.
- It was also noted that the ownership of the unit would need to be agreed.

4.2 Neighbourhood plan – To discuss the issue of the need for a plan as deferred from previous meetings in 2015. See agenda item 8.3.

4.3 Purchase of a vehicle activated sign.  
Clare Stallard informed the Council that the purchase of the VAS had been delayed due to withdrawal of the product that the PC had originally agreed to purchase. CS suggested the purchase of the unit from Westcotec as they supply the signs to Worcestershire Highways Department.  
There is a 6 year warranty  
The unit will fit on to the existing poles.  
The unit is solar powered  
The cost is to be £3906 (including VAT)  
RR proposed the purchase of the unit and NC seconded. The council agreed to purchase the unit.

4.4 There has been improved drainage work on the car park at the recreation ground and it is now hoped that the flooding issue at Byways bungalow has been resolved.

**5. Correspondence received to date:**

To note the attached list of items that were available for inspection at the meeting.

Calc updates January/December– includes

- Queens 90<sup>th</sup> birthday and clean for the Queen campaign
- Consultation on the new Homes Bonus
- Nalc legal note on staff pensions
- Nalc legal topic note on procurement.
- Budget and precept
- neighbourhood plan briefings

Flag for armed forces day

Flag purchased for armed forces day 2016 which is to be Saturday 25 June 2016

Superfast broadband Worcestershire.

- Leaflet

Wychavon District Council.

- letter from Ian Marshall re Councillors who have not returned their interests form.
- Consultation of draft sex licensing policy.
- Wychavon community grants scheme

Email from parishioners/public

- Gary Ford re condition of Hay Lane
- Beth Whitehouse re land in Hanbury

**6. County and District Councillors Reports:**

There was a report available from A Steele as she had given her apologies for the meeting.

Cllrs were reminded to update their register of interests.  
A meeting with Stock and Bradley to discuss boundary issues has been organized.  
AS asks that parish councils proceed with neighbourhood plans and parish councils should consider the introduction of the same.  
The budget at Wychavon is likely to include a small rise in costs.

**7 Planning:**

**7.1 15/000046/CM**

Land at Station House  
Saltway  
Hanbury  
Worcestershire  
Proposed materials recovery plant to process road sweeping and highway drainage clearance material.  
There was no objection to this application.

**W/15/03142/LUE**

Growers Direct  
Woolmere Green  
Hanbury  
Lawful development certificate for use of former static caravan as a dwelling.  
The Council objected to this application and noted that the same caravan had not remained in situ on the site and that no rubbish collections were made to the site and the parish council queried that domestic council tax had been paid on this site. With regard to the inspectors decision, the Council wondered if horticulture and agriculture were given the same definition in regard to planning.

**7.2 Planning Applications approved by Wychavon**

W/15/02606/CU, building off, Saltway, Hanbury.

W/15/02912/AB, Little Lodge Farm, Broughton Green, WR9 7EE

**7.3 Ongoing planning issues**

Planning inspectorate appeal decision on Grower direct, Woolmere Pastures, B60 4DD

APP/H1840/x/15/3023984 – dismissed

APP/H1840/W/15/3026344 – granted.

**8 To Receive Reports and discuss matters regarding;**

**8.1.1 Playground Committee**

Section 106 contributions have been calculated and Hanbury Parish Council can access around £22,860 which must be used for the enhancement of the Recreation Ground. £15,300 of which must be used towards the purchase of a multi-use games area in the Recreation Ground.

The donation from the closure of Young Hanbury in November of £1,435.34 can also be spent on the teenage youth of the parish.

The Parish Council discussed this, and agreed to proceed with the purchase of a MUGA and other items for the age range 11-18.

**8.1.2** It was noted that the tree stumps on the recreation ground were beginning to rot and the council would like something to replace them. Clerk/RR/AB to investigate this.

**8.2 Cricket and football clubs;** Nothing to report.

8.3 The provision of new facilities on the recreation ground.

A flier for consultation and feedback on the proposed new changing room at the recreation ground had been placed in the latest edition of the parish focus and delivered to all parishioners.

The Hanbury Estate had been approached with regard to gauging their support of this development and they noted that a neighbourhood plan would be a useful tool for Hanbury Parish Council to develop with regards to the recreation ground facilities.

The Parish Council discussed the possibility of a neighbourhood plan and it was noted that in 2013 the idea had not been well received by the parishioners and that no one had attended an event on the issue. It was also noted that a neighbourhood plan could be used to avoid speculative development in the future.

It was agreed to canvas opinion from the public again and CS agreed to put a piece in the Herald. It was also suggested that Andy Ford from Wychavon could be contacted with regard to presenting the advantages of a neighbourhood plan at the Annual Parish meeting in April 2016, to be held in the village hall.

8.3 Hanbury Village Hall and the Village Hall Management Committee

The plans and a covering letter has been submitted to Wychavon planning department for pre-application advice, which is a free service to parish councils.

The village hall management committee had seen the proposed plans for the front of the hall and were in approval of them.

It was noted that the doors on the garage at the recreation Ground were not working correctly as they were too heavy. Cllr RR is to have a look at them and will report to the next HPC meeting.

**9 Finance**

9.1 Monies received to the Parish Council this month

Worcestershire County Council – re Maurice Broomfields contribution for alleviating flooding on Pumhouse Lane and outside Doe Bank. **£1300**

9.2 Payments requested and submitted to the Parish Council

Payments were approved as per the attached list.

9.3 The budget for the financial year 2016-17 is to be considered and the precept set.

The finance committee has approved the budget in advance of the meeting. The council tax levy will remain the same as last year.

9.4 Cllr CS noted that she was taking the new outdoor Christmas tree lights back to the supplier as they were not working properly.

**10 Parish Lengthsman and parish maintenance issues.**

10.1 Chris Cooke reported the following local issues.

10.1.1 Flytipping on the Old Saltway near the junction with the B4090

10.1.2 Flooding issues near Leasowes house, previously reported June 2015 to WCC still not rectified.

10.1.3 Flooding issues near Woolmere Chapel on the B4090 are ongoing, the land in question belongs to Mr Murphy and Mr Lang.

10.1.4 The ongoing flooding problem on Goosehill Lane. This problem is related to the lack of a culvert on Mrs Banks land under the access gate. It was agreed to write to J Hiden again and copy in the letter to Mrs Banks, Cty Cllr Broomfield and David Hunter at Highways.

- 10.2.5 There is evidence of sewerage in the roadside pond on Pumphouse Lane. There is a possibility that this is from Appleby Cottage. The Clerk will visit the occupants to discuss.
  - 10.2.6 There are a number of dead elms around A Terrys land and also near Pallisers which is owned by Gill Richards.
  - 10.2.7 Rubbish left outside the pavilion. As the rubbish bin is not on a clearance rota, it was agreed that CC would remove the bin. It was hoped that this would encourage the cricket club to take their litter away with them.
  - 10.2.8 The grass mowings that are left by the cricket club are causing a nuisance and it was agreed to ask ABCC to tip them in a different area, near the spot where the bonfire is lit.
  - 10.2.9 There is mud all over Holmes lane.
  - 10.2.10 There are hedges at the top of Holmes Lane that need to be trimmed as they are impeding the progress of traffic. Woodland Trust and Mr and Mrs Walters at Holly Cottage.
  - 10.2.11 Bench near the cricket pitch needs attention – CC to do.
  - 10.2.12 There has been evidence of drug dealing at the carparks by the village hall.
  - 10.2.13 Passing places in Pumphouse Lane were requested to be signed as such. By Appleby and The White House.
  - 10.2.14 It was noted that someone was living in Goosehill Woods again.
  - 10.2.15 CC Drainage problem at the Old Rectory and the Burmans on School Road.
- 10.2 There were no other parish maintenance issues discussed.

## **11 Highways and any Police matters.**

- 11.1 To discuss any highways issues/accidents reported locally. Accidents were reported on Goosehill Lane involving a police car and one on School Road.

## **12. Parish Councillors' Reports and Items for Future Agenda**

AB noted that he was meeting with Stock and Bradley Parish Council on Thursday February 11<sup>th</sup> to discuss the boundary issue with the two parishes and will report back to the next meeting.

NC noted that CRASH had asked him to discuss the following with the Parish Council Gates to mark the entrance to the village.

The path on the recreation ground is overgrown and needs cutting and spraying to keep under control. CC agreed to this.

Rose Cottage – there is a tree that is in need of attention.

## **13. Date of next meetings**

To confirm the date of the next meetings of HPC which are scheduled 29 February and 21<sup>st</sup> March 2016.

## **Abbreviations**

ABCC – Astwood Bank Cricket Club  
CC – Chris Cooke – Parish lengthsman  
Cllr – Councillor  
Cty Cllr – County Councillor  
Dst Cllr - District Councillor

HPC – Hanbury parish Council  
RG – Recreation ground  
VHMC – Village Hall Management Committee

HPC Councillors

AB – Alan Bingham, MAB – Mark Bishop, NC – Neil Cook, JE – John Evans, IF – Ian Few,  
DF – David Ford, RR - Roy Raxter, CS – Clare Stallard, RG – Roger Weaving

**Appendix C – Finance – cheques for payment at the January meeting.**

<b>Chris Cooke</b> – Parish Lengthsman work December 2015	<b>£264</b>
<b>Chris Cooke</b> – Parish Lengthsman work January 2015	<b>£264</b>
<b>Chris Cooke</b> – Fuel for October and November 2015	<b>£100.62</b>
<b>Chris Cooke</b> – Fuel for December 2016	<b>£60.21</b>
<b>Chris Cooke</b> – winter litter pick December 2015	<b>£145.20</b>
<b>Clare Shinner</b> – Clerks salary from October to December 2015 incl.	<b>£1061.20</b>
<b>HMRC</b> – Tax and NI contributions for Clerk from Oct to Dec 2015.	<b>£132.20</b>
<b>Hanbury Parochial Church Council</b> – donation towards upkeep of the churchyard.	<b>£300</b>
<b>Hanbury Memorial Gardens</b> - donation towards upkeep of the memorial gardens.	
<b>£600</b>	
<b>The Hanbury Herald</b> – Support for the production of the Herald issue 56.	<b>£267.50</b>
<b>Hanbury Hob Nobs</b> – Donation towards insurance costs	<b>£150</b>
<b>Julian Lang</b> – Work on drainage around Byways bungalow	<b>£720</b>
<b>Zephyr Flag</b> – payment for flag	<b>£16.74</b>

**Actions from the January 2016 meeting of HPC.**

- 4.1 The Council agreed to progress the purchase of the defibrillator in April 2016 when it was hoped that there would be funding from the British Heart Foundation and the cost would be reduced to £994. **Malcolm Sunter**
- 4.3 Purchase of a vehicle activated sign.  
The council agreed to purchase the unit. **Clerk**
- 8.1.1 Agreed to proceed with the purchase of a MUGA and other items for the age range 11-18. **Clerk.**
- 8.1.2 It was noted that the tree stumps on the recreation ground were beginning to rot and the council would like something to replace them. **Clerk/RR/AB** to investigate this.
- 8.3 It was agreed to canvas opinion from the public again re the NP and **CS** agreed to put a piece in the Herald. It was also suggested that Andy Ford from Wychavon could be contacted with regard to presenting the advantages of a neighbourhood plan at the Annual Parish meeting in April 2016, to be held in the village hall. **Clerk.**
- 8.3 It was noted that the doors on the garage at the recreation Ground were not working correctly as they were too heavy. **Clrr RR** is to have a look at them and will report to the next HPC meeting.

- 10.1.1 Flytipping on the Old Saltway near the junction with the B4090 **Clerk**
- 10.1.2 Flooding issues near Leasowes house, previously reported June 2015 to WCC still not rectified. **Clerk**
- 10.1.3 Flooding issues near Woolmere Chapel on the B4090 are ongoing; the land in question belongs to Mr Murphy and Mr Lang. **Clerk**
- 10.1.4 The ongoing flooding problem on Goosehill Lane. This problem is related to the lack of a culvert on Mrs Banks land under the access gate. It was agreed to write to J Hiden again and copy in the letter to Mrs Banks, Cty Cllr Broomfield and David Hunter at Highways. **Clerk**
- 10.2.5 There is evidence of sewerage in the roadside pond on Pumphouse Lane. There is a possibility that this is from Appleby Cottage. **The Clerk** will visit the occupants to discuss.
- 10.2.6 There are a number of dead elms around A Terrys land and also near Pallisers which is owned by Gill Richards. **Clerk** to write to the owners.
- 10.2.7 Rubbish left outside the pavilion. As the rubbish bin is not on a clearance rota, it was agreed that CC would remove the bin. It was hoped that this would encourage the cricket club to take their litter away with them. **CC** to remove bin.
- 10.2.8 The grass mowings that are left by the cricket club are causing a nuisance and it was agreed to ask ABCC to tip them in a different area, near the spot where the bonfire is lit. **Clerk to contact ABCC.**
- 10.2.9 There is mud all over Holmes lane.
- 10.2.10 There are hedges at the top of Holmes Lane that need to be trimmed as they are impeding the progress of traffic. Woodland Trust and Mr and Mrs Walters at Holly Cottage. **Clerk to contact.**
- 10.2.11 Bench near the cricket pitch needs attention – **CC** to do.
- 10.2.12 There has been evidence of drug dealing at the carpark by the village hall. **Clerk** to inform Police.
- 10.2.13 Passing places in Pumphouse Lane were requested to be signed as such. By Appleby and The White House. **Clerk** to ask highways.
- 10.2.14 It was noted that someone was living off Foresst Lane in the Woods on the right hand side. **Clerk** to contact enforcement.
- 10.2.15 CC Drainage problem at the Old Rectory and the Burmans on School Road. **AB and CC** to contact householders.

## **12. Parish Councillors' Reports and Items for Future Agenda**

AB noted that he was meeting with Stock and Bradley Parish Council on Thursday February 11<sup>th</sup> to discuss the boundary issue with the two parishes and will report back to the next meeting. **AB to report at next meeting.**

NC noted that CRASH had asked him to discuss the following with the Parish Council Gates to mark the entrance to the village. **Next agenda.**

The path on the recreation ground is overgrown and needs cutting and spraying to keep under control. **CC agreed to this.**

Rose Cottage – there is a tree that is in need of attention.

DRAFT

# **Defibrillator for Hanbury Village Community**

- **Defibrillator Cost including VAT**
  - Fully automatic device £1194
  - Cabinet (including heater and lighting) for external use £594
  - Total cost £1788 (£1490 excluding VAT)
- **Location & Accessibility**
  - Jinney Ring, external location, visible easy access, probably unlocked to satisfy the Ambulance Service for registration purposes (insurance issue?).
- **Ownership**
  - Ultimately, ownership to reside with the Parish Council
- **Funding**
  - £420 committed local donations – remaining balance split equally between Jinney Ring and Hanbury Parish Council
  - Alternative could be lease option
- **British Heart Foundation**
  - No funding assistance presently available.
  - From April 2016 partial funding support whereby we pay £400 only for defibrillator but we pay in total for cabinet. Hanbury is now on their list of applicants for post April.
- **Maintenance**
  - Replacement battery £240 incl VAT every two to four years.
- **Ambulance Service Register**
  - To be applied for – subject to some conditions (e.g. concerning accessibility).

**Malcolm Sunter**  
**January 25<sup>th</sup>, 2016**