

Little Malvern & Welland Parish Council

Minutes of the Parish Council Meeting held on Monday 21st July 2014

www.worcestershire.gov.uk/wellandparishcouncil

Present

Cllrs. Mr D Atkinson (Chairman), Mr R Cousins, Mr B Downey Mr W Guy, Mr P Hancock, Mrs B Hill, Mrs K Jefferies, Mrs M Pettit.

In Attendance

Mr D Sharp (Clerk) and seven members of the public.

Before the meeting the family of a Hanley High School pupil, who had been knocked down by a car overtaking the school bus asked for improvements to road safety. The school had already arranged additional signage with the bus company and WCC were to instigate a training scheme. The Parish Council was to request a meeting with WCC Highways to see what other measures could be put in place. In the mean time the Lengthman was to trim an area of verge by the bus stop opposite Welland Gardens to create a small 'refuge'.

82/14 Apologies

Cllr. Mr S Sharrock (accepted).

83/14 Interests

- i. ***Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda:*** Cllrs. Atkinson, Hancock and Jeffries declared ODIs in agenda item 10, Community Assets, since they all lived near designated play areas. Dispensations had been granted in April 2013 (minute ref.40/13iii).
- ii. ***Notification of changes to the register of interests:*** There were none.
- iii. ***To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting:*** There were none.

84/14 Minutes

To consider for adoption the minutes of the Parish Council meeting held on 16th June: These were accepted as an accurate record and they were signed by the Chairman.

85/14 Progress reports and other matters arising from these minutes

Improvements to the Parish Council pages on the WCC web site had been slightly improved although access to some files was still not possible. The Clerk had been in contact with the IT team responsible.

Neil Hammond, who had demonstrated a defibrillator in June, had reported that he did not have access to BHF funding. The Clerk was still pursuing the original application.

The hedge by the post office had been cut.

It Neil Priday was unable to cut the bank bordering Spitalfields the Clerk was to ask Steve Maund, the grass cutting contractor.

Hanley Parish Council had informed the Clerk that it was thought the batteries in the VAS were faulty and investigations were ongoing.

86/14 Reports by District and County Councillors and other Representatives.

District Cllr. Roger Cousins confirmed there was to be a meeting on 29th July to discuss how the shared Chief Executive with Wychaven would be implemented.

He reported that the village fête had been a success, with takings of over £1700.

As MHDC were looking to reduce the services it offered he suggested gaining quotations for cutting the grassed play areas off Giffard Drive. The Clerk was to ask Steve Maund for a monthly quotation.

87/14 Committee & Working Party Reports & Recommendations

- i. **Neighbourhood Planning Group:**

To consider approval of the amended Neighbourhood Plan Questionnaire: The was approved and it was to be printed and distributed later in the week.

Responses from the fête would be used to draft a policies on 'The Ecology, Environment and Look of the Village'.

ii. Playing Fields:

The new grass contractor was roundly praised for the work that he had done.

The Clerk was to stress to the handyman the importance of emptying every bin every week, particularly over the school holidays. The closure mechanisms on the gates were to be reviewed to stop incursions by sheep.

88/14 Planning:

To consider a response to the following application:

Application No.	From	Details
14/00710/HOU	Mr J Cockburn Tyre Hill House, Hanley Swan	Sun lounge and two storey rear extension.
14/00762/OUT	Mr Lee Stevens strawberry Hill, Garrett Bank	One single storey Code 4 sustainable dwelling house.
14/00789/HOU	Mr Graham Storry Days Farm, Marlbank Road	Extension to provide double garage.
14/00855/HOU 14/00856/LBC	Mr & Mrs I Carmichael Brookend House, Byefields Lane	Proposed garaging.

14/00710/HOU, 14/00789/HOU, 14/00855/HOU, 14/00856/LBC were all to be recommended for approval (one councillor objected to 14/00789/HOU).

14/00762/OUT was to be deferred for further study.

89/14 Highways and Footpaths

The Clerk was to request the Lengthman clear the undergrowth around the metal bench on the junction of Wells Road and Marlbank.

The Clerk was to write to Days Farm, requesting that the hedge be cut bordering Marlbank from Holdfast Cottage to Upper Welland Road.

Anne Brookes, Footpaths Officer, had reported an overgrown path through Lawn Farm.

As part of the road safety review, the possibility of fixing a PIR to the lights outside the village hall, to illuminate the crossing point to the church, was to be investigated with the village hall committee.

90/14 Rural Rate Relief

To consider an application from The Holdfast Cottage Hotel: Response 'B' was to be proposed ensuring a further 25% award without contribution from the Parish Council.

91/14 Community Assets

To review applications for community asset registration: The Clerk gave an update on the applications:

The Pheasant Inn – Following further consultations with regard to the Neighbourhood Plan, more evidence had been gathered in support of its retention and a new application had been sent to MHDC.

Pursers Orchard – Following advice from MHDC it had been agreed to request a TPO be placed on this area (minute ref 24/14). The MHDC Landscape Officer was still investigating the suitability of this.

The School and Church – Advice from MHDC proposed that these be registered in the forthcoming Neighbourhood Plan since they were unlikely to fulfil the criteria for ACVs.

Giffard Drive Play Areas – These require more comprehensive evidence to support an application: Photographs of events, letters of support, and evidence that there were no other suitable play areas nearby would be preferable. The Neighbourhood Plan Questionnaire might provide some of the necessary evidence.

92/14 Correspondence

The following correspondence was presented:

FROM	*email	SUBJECT
CALC	*	Neighbourhood plan networking event
Kate Rushby-Jones	*	Charity car wash
NP Group	*	Questionnaire
Clerk	*	Pheasant Inn
Ben Greenaway	*	Pheasant Inn
County Cllr. Lucy Hodgson	*	Report

93/14 Finance**To consider payment of invoices presented:**

The following payments were approved from the **Neighbourhood Plan Account**:

From/Due to	Date	Amount	Details
Parish Online*	-	£57.60	Mapping Website
Paperstation*	24/06	£35.96	Envelopes
EW Publications*	25/06	£50.00	Printing Flyers
EW Publications	02/07	£15.00	Fête Displays
Erimax Ltd	20/06	£600.00	NP Training
Gillespies	18/07	£4.99	Post Box
Royal Mail Group Ltd	30/06	£108.00	Freepost Licence
* paid between meetings	TOTAL	£871.55	

The following payments were approved from the **Fete Account**:

From/Due to	Date	Amount	Details
SB Forde	-	£277.50	Circus Skills (Balance)
Newsquest	07/07	£36.46	Advert
	TOTAL	£313.96	

The following payments were approved from the **Main Account**:

From/Due to	Date	Amount	Details
Jeremy Moore	03/07	£236.00	Lengthman Duties (June)
Jeremy Moore	03/07	£400.00	Work at Old St James
JRB Enterprises	21/07	£133.80	Dog Gloves
Broadleaf Tree Care	25/06	£400.00	Grass Cutting
S Maund	07/07	£160.00	2 x Grass Cutting
NA Priday	07/07	£630.00	Hedge/Bank Cutting
Anthem UK Ltd	18/06	£108.00	Internal Audit
Elite	24/06	£9.50	Shed Keys
J Mart	01/07	£9.96	Rubbish Bags
HM Revenue & Customs	-	£357.97	PAYE (Apr-Jun)
Edwin Hardman	21/07	£72.00	Handyman (£90 gross)
DA Sharp	21/07	£368.74	Clerk's Fee (£393.36 Gross SP25) + £67.78 NDP
	TOTAL	£2,885.97	

Accounts Summary

Reserves Lloyds B/F	£96.88	£96.88
Reserves BOI B/F	£2,865.96	
Interest	0.23	£2,866.19
Fete Account	£12.06	
Fete Income	£1,707.10	
Community Games Grant	£200.00	
July Payments	-£313.96	£1,605.20
Buildings Account	£3,132.51	£3,132.51
Neighbourhood Plan Account	£6,623.05	
July Payments	-£871.55	£5,751.5
Total C/F		£13,452.28

Main Account B/F	£5,700.31
Malvern Joggers	£60.00
Car Boots	£70.50
Western Power Wayleave	£8.87
July Payments	-£2,885.97
Main Account C/F	£2,953.71

94/14 Any other matters for report or for future consideration

Clerk to request a recommended maintenance programme for Spitalfields from Phil Day Sports.
 Car parking on Spitalfields during car boot sales had not highlighted any problems so far.
 No news had been received from Severn Trent with regards to flooding at Brookend.
 Cllr. Downey offered to clean the telephone box by Welland Court Lane.

95/14 Date of the next meeting

Monday 18th August was confirmed.

There being no further business the meeting concluded at 9.30 pm.