

Little Malvern & Welland Parish Council

Minutes of the Parish Council Meeting held on Thursday 26th April 2017

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Present

Cllrs. Mrs V. Nelson (Chair), Miss J Dalton, Dr J Humphries, Mr P Hancock, Dr J Mortimer, Mrs M Purser, Mrs M Sumner

In Attendance

Mr D Sharp (Clerk) and twelve members of the public.

Before the meeting a member of the public commented that the advertised dates for this month's parish and council meetings were incorrect. Cllr. Mortimer was to check the Parish Council website and the Clerk was to check the County Council hub.

37/17 Apologies

Cllrs. Mr M Davies, Mr J Gibbs (accepted). Also District Cllr. Mrs C O'Donnell.

The Clerk also reported that Cllr. Horton Smith had resigned due to an imminent house move and that he had posted the appropriate notices. The Chairman expressed her gratitude to Cllr. Horton Smith for all her work as councillor, particularly where knowledge of planning matters had been invaluable.

38/17 Interests

- i. **Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda:** Cllrs. Nelson and Mortimer declared DPIs in application 17/00468/HP being the householders.
- ii. **Notification of changes to the register of interests:** There were none.
- iii. **To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting:** Cllrs. Nelson and Mortimer to discuss application 17/00468/HP: This was approved and the dispensation would last until the next ordinary election.

39/17 Planning

i. To consider responses to the following and any late submitted applications:

Application No	From	Details
17/00108/FUL	Mrs Charlotte Morgan Broad Oak Trout Lakes Gilvers Lane	Change of use from recreational fishing lakes (D2) (previous approval 04/02015/FUL) to a mixed use of D2 and the siting of a Shepherds Hut for holiday accommodation (C3) part retrospective.
17/00363/FUL	Mr & Mrs Coyer Lyddington, Marlbank	Replacement Dwelling
17/00463/HP	Mr & Mrs Hughes The Woodlands, Garrett Bank	Removal of porch and erection of rear and side extension
17/00468/HP	Mrs Vivien Nelson 3 Pheasant Cottages, Drake St	Removal of existing conservatory and construction of garden room.

The following responses were agreed:

17/00108/FUL - 'The Parish Council has no objection'

17/00363/FUL - 'The Parish Council has no objection to the principle of this development, however we feel the pitch of the roof could be reduced, so lowering the height of the building resulting in a less dominating appearance.'

17/00463/HP - 'The Parish Council has no objection'

17/00468/HP - 'The Parish Council has no objection'

- ii. ***To consider invoking the 6 month moratorium period regarding the Asset of Community Value status of The Pheasant Inn by indicating to MHDC the wish for the Parish Council to be treated as a potential bidder:*** This was agreed and the Clerk was to send the appropriate documentation to MHDC.

40/17 Minutes

To consider for adoption the minutes of the Parish Council meeting held on 20th March: These were accepted as an accurate record and they were signed by the Chairman.

41/17 Progress reports and other matters arising from these minutes

The Clerk reported that the recent tree survey had identified the need for some pruning and he was to arrange for the work to be undertaken.

42/17 Reports by District and County Councillors and other Representatives.

District Cllr. Mick Davies' report was read by the Chairman. The Parish and Town Council forum had taken place on 24th April; A review of car parking provision and charges was underway; a new public spaces protection order controlling dog fouling would come into force on 1st June; the executive committee was formulating a response to the government's white paper on housing; housing advice, management of the housing register and homelessness services would be now undertaken by a joint service run from Pershore; finally efforts were still being made to bring superfast broadband to about 90 properties in Brookend, Welland Court and Hook Bank.

43/17 Committee & Working Party Reports & Recommendations

i. Neighbourhood Planning Working Group: Progress was being made and a revised plan should be available next month.

ii. Communications Working Group: No new information was reported.

iii. Playing Fields/Open Spaces Working Group:

Update on village green maintenance: The plan had been put in place and only a strip along the border was to be cut monthly.

iv. S106 Projects Working Group:

a. Update on installation of Welland Children's Play Area: The opening had been a great success and the WI had made a donation of £150 to the church from the proceeds of refreshments.

b. Update on acquisition of part of Pursers Orchard: A presentation had been made at the Annual Parish Meeting on Monday and a steering group had been formed. Drop in sessions were arranged for 13th 14th May at the church.

c. Update on Spitalfield drainage project and to consider for approval preferred contractor:

The schedule of works sent for tender had included additional works to include a 50mm stone free layer beneath the grass layer as a safety feature. This had resulted in an additional cost of £19,000 that had not been budgeted for. It was agreed to try to keep this in the schedule by asking MHDC to add a variation to the agreement.

Following the tender evaluation by TGMS, DW Shotton had been identified as the preferred contractor. The appointment was agreed subject to satisfactory references being received.

d. Update on Spitalfield Gym Equipment: Assessment of the bids was to be made next week and a further report made next month.

v. Highways Working Group:

Update on Castlemorton Common entrance signage: Cllr. Davies had indicated that the amendments to signs and installation of gates at the entrance to the common should be completed within the next two months.

Cllr. Hancock briefed the council on a meeting he had attended with the Clerk and Cllr. Humphries with Mr Andrew White who owned land on Garret Bank. A new planning application for a single dwelling was due to be submitted that included provision for road restructuring that would facilitate the continuation of a footway on Garret to Woodside Lane.

44/17 Correspondence

To review the following correspondence previously circulated:

From	*email	Subject
CALC	*	Updates
WCC	*	Worcestershire Roadworks Report
MHDC	*	Five year plan consultation
Safer Neighbourhood Team	*	Upton Police News Letter
CALC	*	Area Meeting 3 rd April
MHDC	*	Pheasant Inn - notification of intention to sell
Wychavon DC	*	Community Housing Fund
St James Church	*	Newsletter
Clerk	*	Spitalfields Phase 1 Funding Agreement
MHDC	*	New Street Name Consultation Outcome - Kingston Close
MHDC	*	Parish and Town Council Forum, Mon 24th April
Resident	*	Local Issues
Malvern Town Council	*	Malvern Mayor's Civic Service - 22/4/17
Clerk	*	Election Process
TGMS	*	Tender Evaluation
Pensions Regulator		Confirmation of Compliance
Grant Thornton		Annual Return
MHDC		Signed S106 Agreement for Spitalfields
Welland Juniors FC		Newsletter
Zurich Insurance		Playground Cover Confirmation
Kompan		Practical Completion Certificate

45/17 Finance**To consider payment of invoices presented:**

The following payments were approved from the **Main Account**:

From/Due To	Date	Amount	Details
J Moore	23/03	£147.50	Lengthman Duties (March)
The Banner Warehouse	26/03	£52.50	Domain/Web Hosting
TGMS	22/03	£1,789.20	Spitalfields Drainage - Design
TGMS	25/04	£960.00	Spitalfields Drainage - Tender
JRB Enterprises	06/04	£133.80	Dog Bags
CALC	03/04	£693.61	Annual Subscription
Kompan	30/03	£31,656.25	Playground Equipment
Misc	-	£193.95	Playground Opening
Signs	17/04	£7.92	Playground Signs
Graham Signs	21/04	£14.00	Printing for Annual Parish Meeting
Colemans	21/04	£9.49	Stationery for Annual Parish Meeting
B&Q	17/04	£25.70	Playingfield Locks
HM Revenue & Customs	-	£301.40	PAYE (Jan-Mar)
E Hardman	26/04	£72.00	Handyman (£90 Gross)
D Sharp	26/04	£386.06	Clerk's Fee (£482.46 Gross SP25)
	TOTAL	£36,443.38	

The following payments require approval from the **Fete Account**:

From/Due To	Date	Amount	Details
RT Sumner	28/03	£191.98	Marquees

Accounts Summary

Reserves Lloyds B/F	£96.88	£96.88
Reserves BOI B/F	£2,873.71	
Interest	£0.22	£2,873.93
Fête Account	£715.78	
Ward Budget	£200.00	
Roy Sumner	-£191.98	£723.80
Buildings Account	£804.47	£804.47
Neighbourhood Plan Account	£39.25	£39.25
Total C/F		£4,538.33

Main Account B/F	£75,123.98
S106 Grant (Spitalfields)	£52,258.80
MHDC Precept	£13,190.00
Cemetery Fees	£280.00
WCC Lengthman	£197.00
Bank Error (0001885)	£0.40
BT Group	-£207.24
April Payments	-£36,443.38
Main Account C/F	£104,399.56

It was further agreed that Cllr. Hancock be added to the bank mandate and that the clerk apply for a charge card to cover incidental purchases.

46/17 Any other matters for report or for future consideration

No further matters were discussed.

47/17 Date of the next meeting

The Annual Parish Council Meeting on Monday 15th May at 7.30pm was confirmed.

There being no further business the meeting concluded at 9.20 pm.