

# **Little Malvern & Welland Parish Council**

Minutes of the Parish Council Meeting held on Monday 16<sup>th</sup> April 2018

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## **Present**

Cllrs. Mrs M Sumner(Vice Chair), Mr M Davies, Mr P Hancock, Dr J Humphries, Mr T Pettigrew, Mrs M Purser, Mr J Whitehouse.

## **In Attendance**

District Cllr. Mrs C O'Donnell, Mr D Sharp (Clerk) and 5 members of the public.

## **42/18 Apologies**

**To consider acceptance of apologies for absence from Councillors:**

Cllrs. Miss J Biggs, Mrs J Burford, Dr J Mortimer, Mrs V Nelson (accepted).

## **43/18 Interests**

**i. Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda:** There were none.

**ii. Notification of changes to the register of interests:** There were none.

**iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting:** There were none.

## **44/18 Planning**

**To consider response to the following and any late submitted applications:**

Application No	From	Details
18/00417/FUL	Little Malvern & Welland Parish Council Land at (OS 7964 3986) Gloucester Road	Vehicular and pedestrian access to Purser's Orchard from B4208.
17/01936/FUL	Mr Richard Ditchburn Arosfa, Upper Welland Road	New dwelling including access of Upper Welland Road

Cllr. Davies abstained from voting due to his position as District Councillor.

The following responses was agreed:

18/00417/FUL: Recommend approval - "The Parish Council is keen to secure the future of the orchard as public open space and the installation of access for pedestrians and maintenance vehicles is vital for the long term viability of the project."

17/01936/FUL: "The Parish Council would like to object to this application. The site is open countryside, outside the settlement boundary of Malvern Wells (Little Malvern has no designated settlement boundary) contrary to Policy SWDP2 of the South Worcestershire Development Plan and is within the AONB. There are no features in the application which would merit making this development an exception to the policy."

## **45/18 To consider for adoption the minutes of the Parish Council meeting held on 19<sup>th</sup> March:**

These were accepted as an accurate record and they were signed by the Chairman.

## **46/18 Progress reports and other matters arising from these minutes**

The East Welland Community Fibre Partnership Scheme had been accepted and 37 households were taking part and were required to contribute £200 each with the balance being paid by WCC. A survey by Openreach was expected to take six weeks and it was hoped that the scheme could be completed within twelve months.

## **47/18 Reports by District and County Councillors and other Representatives.**

**District Cllr. Chris O'Donnell** reported that the telephone hub was now back in the Council offices; fortnightly alternative waste/recycling collections had started; a review of the SWDP up to 2041 was underway and a report on the recent MHDC peer review was to be published at the end of the month. She had held question and answer sessions at local schools; 50 Syrian refugees were to be housed in the county and finally Malvern Hills Trust had produced a walking and cycling route guide.

**District Cllr. Mick Davies** reported that following the implementation of fortnightly alternative waste/recycling collections only slightly more calls were being made to the depot than usual. The planning application for the new reception was to be determined this week and repairs were ongoing to The Council Chamber. A young persons guide was also being produced.

Finally a survey with Wychavan District Council of non social housing within the two districts was being made and would help with obtaining grants for rented accommodation and provision of insulation etc. Planning for the 2019 elections was underway.

#### 48/18 Pavilion

**Update on flood insurance claim:** The work had now been completed.

#### 49/18 Committee & Working Party Reports & Recommendations

**i. Neighbourhood Planning Working Group:** A meeting had taken place with David Clarke at MHDC to review the current status of the Plan. Discussions took place regarding further housing allocation sites and the implications of amending the settlement boundary. It was hoped that a revised plan could be presented at the Annual Parish Meeting on 21<sup>st</sup> May.

**ii. Communications Working Group:** The next newsletter had been drafted and would be distributed in May. A draft plan to improve the corner of the playing field by the shop was presented which would incorporate a large noticeboard that could contain more information than at present. Quotations were to be sought. Finally to comply with new GDPR 72 residents had replied out of 198 accepting the new conditions.

**iii. Playing Fields/Open Spaces Working Group:** A meeting with Dan Shotton and TGMS had taken place on 6<sup>th</sup> April and progress with Spitalfields was reviewed. Grass cutting would commence soon although worm activity was greater than expected and required monitoring. The concrete bench in the playing fields near the shop was to be painted.

#### iv. Orchard Working Group:

The planning application for the new access was in progress and permission to remove one tree was to be sought. Details of the transfer agreement had yet to be received.

**v. Highways Working Group:** The Clerk reported that he had received a response from Fiona Argyle regarding footpath 511c which was supposed to run from Woodside Lane to a junction with footpath 509b and then to Drake Street but no evidence of the path existed. This was low on the priority list since it was considered there were alternative routes nearby. The Parish Council however agreed to negotiate with the landowner for its reinstatement and the Clerk was to contact Ms. Argyle for further advice.

The public footpath (529B) that led from Drake Street along the boundary of Lawn Farm to the new development was in a poor state and difficult to negotiate. The Parish Council was keen to encourage use of local footpaths by new residents and the Clerk was to write to adjacent homeowners asking for comment if the PC in conjunction with the developer were to undertake this. In the meantime overgrowth within the path was to be removed to aid access.

The mobile VAS was now functioning and was installed on Garrett Bank.

A meeting was to be arranged with Hannah Davies (WCC Highways) to discuss the footway between the village hall and the shop and also to seek approval for the proposed Speed Indicating Sign on Gloucester Road.

#### 50/18 Parish Council Promotions

The next event was to be held in the evening following the village fête on 30<sup>th</sup> June.

#### 51/18 Correspondence

**To review the following correspondence previously circulated:**

FROM	* email	SUBJECT
CALC	*	Updates
WCC	*	Worcestershire Roadworks Report
St James Church	*	Newsletters
MHDC	*	Parish and Town Council Forum, Monday 9 April, 5.30 - 8pm
Malvern Hills AONB	*	Management Plan Review Workshops 22 <sup>nd</sup> and 24 <sup>th</sup> May 2018
Local Policing Team	*	Upton Parish Newsletter March 2018
MHDC	*	South Worcestershire Development Plan Review – Briefing for Parish and Town Councils - Presentation
Fiona Argyle	*	Footpath
WCC	*	Adopted Validation Document
MHDC	*	Charity Coffee Morning, Thursday 19th April

**52/18 Finance****To consider payment of invoices presented:**

The following payment was made from the **Main Account** between meeting and was ratified:

From/Due To	Date	Amount	Details
Malvern Hills District Council	20/03	£117.00	Planning Application Fee

The following payments were approved from the **Main Account**:

From/Due To	Date	Amount	Details
J Moore	20/03	£177.00	Lengthman Duties (Mar)
TGMS	09/04	£589.20	Spitalfields Monitoring
Lumous	16/03	£150.00	Web Hosting
Swift Ecology	29/03	£528.00	Orchard Ecological Appraisal
Worcestershire CALC	24/03	£229.88	Training
JRB Enterprises	13/04	£133.80	Dog Bags
HM Revenue & Customs	-	£367.40	PAYE (Jan-Mar)
E Hardman	16/04	£104.00	Handyman (£130 Gross)
D Sharp	16/04	£376.88	Clerk's Fee (£471.08 Gross SP25)
	<b>TOTAL</b>	<b>£2,656.16</b>	

**Accounts Summary**

<b>Reserves Lloyds B/F</b>	<b>£2,972.21</b>		<b>Main Account B/F</b>	<b>£9,369.59</b>
Interest	£0.65	<b>£2,972.86</b>		
<b>Fête Account</b>	<b>£974.30</b>	<b>£974.30</b>		
<b>Buildings Account</b>	<b>£804.47</b>	<b>£804.47</b>	WCC Lengthman	£433.00
<b>Neighbourhood Plan Acc</b>	<b>£5.65</b>	<b>£5.65</b>	Cemetery Fees	£180.00
<b>Funding Account</b>	<b>£3,236.12</b>			
Donations	£85.00	<b>£3,321.12</b>	BT (dd)	-£218.00
			April Payments	-£2,773.16
<b>Total C/F</b>		<b>£8,078.40</b>	<b>Main Account C/F</b>	<b>£6,991.43</b>

**53/18 Any other matters for report or for future consideration**

The Clerk reported that Malvern Joggers had requested use of the School Field for parking and the pavilion shower and toilet facilities on the evening of 13<sup>th</sup> June. No objections were raised.

A further litter pick was to be arranged for Woodside Lane in the near future.

It was noted that both telephone boxes had been removed.

**41/18 Date of the next meeting**

The Annual Parish Council Meeting was to be held on Thursday 24<sup>th</sup> May at 7.30pm.

There being no further business the meeting concluded at 9.30 pm.