

Wyre Piddle Parish Council

Minutes of the Annual General Meeting of the Council held on 14th May 2015 in the Village Hall, Wyre Piddle

Meeting commenced: 7.55 pm - Meeting ended: 8.35 pm

Present: Cllrs D Creedmiles- Naraine, G Smout, N Wood

In Attendance: Mr D M Taverner (Clerk and Responsible Finance Officer)

The Clerk welcomed members of the Council and members of the public to the meeting.

01/05/15 Apologies for absence

Cllr G Johns, County Councillor Mrs L Tucker

02/05/15 Declarations of Interest for a) the Meeting (Personal and Prejudicial) and b) Any Changes to be Notified to the Registers of Interests and Gifts & Hospitality

No changes to the existing information lodged with the District Council were declared.

03/05/15 Election of Chairman of the Council for the ensuing municipal year

One nomination for the position of Chairmanship of the Council for the year 2015/16 had been received.

Cllr D Creedmiles-Naraine – proposed by Cllr Wood and seconded by Cllr Smout

On being put to the vote it was **resolved unanimously** that Cllr D Creedmiles- Naraine should be elected to serve as Chairman of the Parish Council for the year 2015/16

Cllr Creedmiles- Naraine then signed the relevant declaration of acceptance of office and assumed the Chair for the remainder of the meeting

04/05/15 Election of Vice - Chairman of the Council for the ensuing municipal year

Cllr D Creedmiles Naraine proposed that Cllr N Wood should be elected to the post of Vice Chairman for the year 2015/16. This was seconded by Cllr G Smout and it was **resolved unanimously** that Cllr N Wood should be elected to serve as Vice Chairman of the Council for the year 2015/16.

05/05/15 Appointment of Members to represent the Council on the following bodies:-

Village Hall Committee

Following discussion it was agreed that Cllr D Naraine would serve as the Council's representative on the Village Hall Committee for the year 2015/16.

A review of the list of other Member and volunteer responsibilities was then undertaken as follows;-

	Suggested Lead Member or co opted assistant
Footpaths	Malcom Haden
Village Green Maintenance	Elizabeth and Robert Brownsden
Youth Forum and Children's play facilities	D Naraine
Health and Safety / Risk Assessment	Clerk
Play Area inspections	D Naraine and Clerk
Street Lights	Gladys Smout
Planning Working Group	All Members of the Council plus C Oakley, M Oakley, E Creedmiles- Naraine R Murray Peters
Throckmorton Liaison	Chairman, Vice Chairman Planning Working Group members

06/05/15 Appointment/ Confirmation of bank signatories

Following discussion it was resolved that the following Members be authorised to sign cheques and authorise other financial transactions on behalf of the Council:-

- Any two members from the following list:-
- Cllr D Creedmiles-Naraine (Chairman)
- Cllr G Smout
- Cllr N Wood
- Clerk (as a counter signatory only)

07/05/15 Formation of Committees and Scheme of delegation

The Finance and General Purposes Committee and Planning Committee meet on ad hoc basis to deal with urgent planning and other urgent business including the approval of payments.

The following Members were duly elected to serve on the Committees:-

Finance and General Purposes Committee

Cllr D Creedmiles- Naraine (Chairman)
Cllr N Wood (Vice Chairman)
Cllr G Smout
Cllr G Johns

Planning Committee

Cllr D Creedmiles- Naraine (Chairman)
Cllr N Wood (Vice Chairman)
Cllr G Smout
Cllr G Johns

Other Members of the Planning working group will be eligible to attend meetings of the Planning Committee as and when necessary.

Reports from the planning working group meetings will be made direct to the full Council who will approve any recommendations from the group which may arise. Any such recommendations will only be approved by the full Council at a meeting which is open to the public and the press.

08/05/15 Final accounts and annual audit return

(a) 2014/15 Final accounts

The Clerk presented the previously circulated final accounts report showing the Council's income and expenditure for the year ending 31st March, 2015.

Total expenditure for the year had out turned at £14.8k set against income received totalling some £14.6K. Cash reserves had decreased by £0.2k during the year.

Total cash reserves held at 31st March totalled £46.9K of which £39.8K related to the remaining Section 106 contribution held in respect the development of the Poplar Avenue estate

The final accounts report for 2014/15 was accepted and **unanimously approved** by the Council.

(b) The Annual Audit return and Governance statement

The Clerk presented the 2014/15 draft annual audit return and governance statement for Members consideration.

The Council's internal auditor had reviewed each section of the annual governance statement and had agreed that the Council was fully compliant with each of its sections.

The Council then **unanimously approved** the annual governance statement for 2014/15 and the Annual audit return was then signed by the Chairman and the Clerk prior to its submission to the external auditor Grant Thornton LLP.

The appointed audit day had been set as 8th June, 2014 and public inspection of the accounts could be made on application to the Clerk.

(c) Payment of Accounts

The following accounts were approved for payment

Cheque number	Payee		£
901119	HMRC	PAYE - march Qtr	200.60
901120	Collette Accountancy	Payroll Work	225.00
901121	Parish of FMWC	New homes Bonus grant	950.00
901122	D M Taverner	Clerk Salary and admin exps april and may	565.64

9/05/15 Reports on the Piddle Post, Joined Up Entertainments and Wychavon Sport's Parish Games

Carrie Oakley presented the following reports:-

"PIDDLE POST

The first Piddle Post was printed in March 2008 and work has now commenced on the June 2015 edition. But not by me...For the past couple of months (and hopefully for the next couple), Frans has taken on this role for which I am truly grateful. He has brought a new style and flair to it and we will need to discuss where it goes from here... and with whom....

We do receive positive feedback about the Piddle Post indicating that yes; it does get read and yes; people do find it both useful and informative. Whilst ever that continues, one way or another, we will aim to keep writing, printing and delivering it.

JOINED UP ENTERTAINMENTS

JUE had its first meeting in October 2007 and we feel, in May 2015, that it has become an entity in its own right, bigger than the sum of its parts.

We have organised a host of events over the years, but our annual stock includes:

The Easter Bonnet Parade and Egg Hunt (now with Easter Bunny Bingo)

The Summer Fete (in a new format)

Coffee and Cakes, following the Act of Remembrance

*The Children's Christmas Party and
Christmas Carols and Mulled Wine (accompanied by Pershore Brass Band)*

These events are generally well attended and enjoyed by villagers and visitors alike.

The events make good use of several of Wyre Piddle's assets including;
Smith's Meadow;
The River;
The Village Hall; and
The Village Green;

To a great extent, the concept of both Joined Up Entertainment and the Piddle Post were envisaged by the Parish Plan and later delivered by the Parish Council. Whilst, as I have touched upon, both have become independent entities in their own right which is a good thing, they have close links to the Parish Council which is equally a good thing and something to be nurtured. For example, the PC can make use of the Piddle Post to get its message out there and raise its profile through the annual events.

On that note, JUE would like to invite the Parish Council to book a stall at this year's Fete. Former Cllr Mike Oakley ran this last year and found it to be a helpful medium by which to discuss the Village Survey he had undertaken in relation to finding ways to spend some of the New Homes Bonus money. Malcolm Haden is taking bookings if you would like to do it again this year.

JUE has money in the bank and is in a strong position to cover all of the outgoing expenditure associated with the running of the Fete next month. After the Fete, we hope to be in a position to consider further donations or purchases to enhance the village.

WYCHAVON SPORT (Parish Games)

I am no longer on the Wychavon Sport Committee but remain involved in Wyre Piddle as Parish Organiser.

The Parish Games have been running since 1978 and, with varying fortunes, Wyre Piddle has entered every year.

I have only been the Organiser since 2011 but, as a consequence of a fantastic team of Captains, we have managed to sustain a top 5 placing, out of over 30 Parishes, each year. An achievement that the Parish should be very proud of indeed.!

Once again, in 2015 we will be entering every event and we hope our Captains will train hard, bond with their teams in the pub or hotel, enjoy participating, be proud to represent the Parish of Wyre Piddle and do their level best to bring home a trophy or two... Since 2011 we have come 1st, 5th, 2nd, 3rd – so where next????

I would like to thank the Parish Council for continuing to support the Games both financially and by taking part in them and to thank everyone who assists with and comes to any and all of the village events. It all helps to make Wyre Piddle an even nicer place to live!!!

Thank you

Carrie Oakley

Mr G Robinson had rudely interrupted Mrs Oakley's report on the Wychavon games and , having warned Mr Robinson about his behaviour, the Parish Council apologised to Mrs C. Oakley regarding this incident.

10/5/2015 –Report of Finance & General Purposes Committee

The Council unanimously approved the following recommendations of the Finance and General Purposes Committee:

(a) The continued employment of Mr Peter Hurst as the Parish Lengthsman with effect from 1st June, 2015 until 31st May,2016

(b) The continued employment of the Clerk and Responsible Finance Officer – David Taverner- subject to a further review of the post by the Committee in March, 2016

11/05/2015 Dates of future meetings

Following discussion it was proposed that future meetings of the Council in 2015/16/15 would take place on:-

At 7 30 pm in the Village Hall on:-

2015

Thursday 25 June

Thursday 27 August

Thursday 24 September

Thursday 26 November (Precept Setting)

2016

Thursday 28 January

Thursday 31 March

Thursday 26 May (AGM and Annual Parish Meeting)

There being no other business the Chairman closed the meeting at 8.35 pm.

Approved as a true record Chairman
25 June, 2015