

**MINUTES OF THE ANNUAL MEETING OF THE
NORTON-JUXTA-KEMPSEY PARISH COUNCIL HELD ON
THE 20TH MAY 2014 AT NORTON PARISH HALL, LITTLEWORTH**

There were no public question time discussions.

1. Election of Chairman

Cllr. Turvey was proposed as Chair by Cllr. Mrs. McGovern, seconded by Cllr. Dawson and all were in favour. Cllr. Turvey accepted this position and was elected as Chairman. Cllr. Turvey signed the Chairman's undertaking and declaration of acceptance of office.

2. Apologies for Absence: Mrs. D. Hewison, D. James, Cllr. Adams. These apologies were accepted and approved.

Attending: H. Turvey (Chair), A. Bennett, C. Dawson, K. Fincher, Mrs. C. McGovern, Miss A. Poole, M. Reeves, P. Richmond, Mrs S. Way-Vautier, Mrs. J. Greenway (Clerk/Responsible Finance Officer).

3. Election of Vice-Chairman

Cllr. Fincher was proposed as Vice-Chairman by Cllr. Mrs McGovern, seconded by Cllr. Mrs Way-Vautier and all were in favour. Cllr. Fincher accepted this position and was elected as Vice-Chairman. Cllr. Fincher signed the Vice-Chairman's undertaking and declaration of acceptance of office. Cllr. Mrs McGovern was thanked for undertaking this role for the last 10 years.

4. Changes to Membership

None.

5. Declarations of Interest

a) Cllr. Turvey reminded members of requirements.

b) and c) Cllr. Mrs Way-Vautier declared an interest relating to Worcester Norton Croquet Club and Worcester Norton Sports Club as covered by dispensation. Previous dispensations were noted.

d) None.

6. To Consider and Readopt Council's Standing Orders, Financial Regulations, Complaints Procedure and Scheme of Delegation

Re-adoption of the existing Standing Orders, Financial Regulations, Complaints Procedure and Scheme of Delegation was proposed by Cllr. Fincher, seconded by Cllr. Turvey and agreed by all. It was noted that the Clerk is in the process of reviewing new model standing orders and financial regulations. It was agreed for this review to be completed with the assistance of Cllr. Turvey and Cllr. Fincher to produce new draft documents for consideration.

7. To Note Council's Code of Conduct

The Code of Conduct was noted.

8. To Consider Areas of Focus and Agree Allocation of Areas of Responsibility to Councillors

These were agreed as detailed in Appendix 2.

9. To Note the Council's Risk Assessment and Insurance Requirements

These were noted as agreed at the Parish Council meetings of 23rd January and 13th March 2014.

10. Minutes of the Parish Council Meetings Held on 13th March and 24th April 2014

Approval of 13th March minutes proposed by Cllr. Bennett, seconded by Cllr. Dawson and agreed by all. Approval of 24th April minutes proposed by Cllr. Turvey, seconded by Cllr. Fincher and agreed by all.

11. 2014/88 Reports

a) Cllr. R.C. Adams (District & County Councillor)

Cllr. Adams was unable to attend but will report to the Annual Parish Meeting on 21st May.

b) Planning

(i) Cllr. Turvey/Cllr. Richmond summarised the following current applications.

Approvals – None

Refusals - None

Awaiting Decision

Land to the south of the City of Worcester, Bath Road. Malvern Hills DC Ref: W/13/00656/OUT Welbeck Land Outline planning application, including approval of access (appearance, landscape, layout and scale reserved) for a mixed-use development with local centre to the south of Worcester.

Land north of Taylors Lane, South of and part north of A4440 Broomhall Way, Worcs. Malvern Hills DC Ref: W/13/01617 St. Modwen Developments Outline application with all matters reserved except for access, for a mixed use development comprising residential development up to 255 dwellings, employment (B1) (b and c), B2 and/or B8, access, footpath, cycleways and highway infrastructure, pedestrian/cycle bridge over A4440, public open space, landscaping and associated development and drainage.

Land adjacent to Lobelia Close, Cranesbill Drive, Broomhall Green and the A4440 Broomhall Way. Worcester City Ref: P13A0617. St. Modwen Developments Erection of pedestrian/cycle bridge over A4440 Broomhall Way to facilitate access to a mixed use development comprising of up to 255 dwellings and employment (B1) (b and c), B2 and/or B8, on land between Taylors Lane and the A4440 Broomhall Way.

Middle Battenhall Farm Worcester City Ref: P13B0632 Miller Homes Outline planning application for the construction for up to 200 dwellings, open space, new vehicular junction and access and associated infrastructure

3 Roselawn, Church Lane, Norton Ref: W/14/00692 Single storey extension at rear to form kitchen/dining. Parish supports.

1 Black & White Cottage, Church Lane, Norton. Ref: W/14/00753 2 bay oak framed garage and store. Parish supports subject to conditions.

Norton Grange, Hatfield Lane Ref: W/13/01825 (resubmission) Change of use to cattery and erection of a single storey, mono pitch rectangular building and a single storey timber clad garden shed. Amendment: Amendment to red line and changes to the design of the proposed cattery. Parish does not support.

Internal Consultation - None

Other

Appeal to the Planning Inspectorate re:

Broomhall Grange, Norton Road. Ref: Broomhall Malvern Hills DC 13/00710/OUT Outline application for residential development (illustrative scheme of 37 dwelling units), with all matters reserved except for access. Parish does not support. Refused by Malvern Hills DC Planning.

c) Allotments

Cllr. Mrs McGovern advised that there are some allotments that will be reallocated soon and there are no problems that are not already in hand.

d) Playing Fields/Play Area

The Clerk reported that an U8's team are using the pitches during May, June and July for training/friendlies. The adult team is using one pitch for August training sessions/friendlies and an enquiry has been received for use of the other pitch. Also see agenda items 21 and 22.

e) Public Rights of Way (PRoW)

Cllr. Turvey will contact Worcs CC regarding new sign posts and will follow up on the meeting with Merton College to discuss PRoW improvements on the land that was previously owned by Mr. Newell. The first cut of the PRoWs has been completed. This was based on the same programme as in previous years, which includes cutting of the main paths and clearance of the entrances for access to other paths. The PRoW maintenance work is part funded by the Worcs CC P3 grant of £500 and the remainder from Parish funds.

f) Finance

- (i) The current account balance was £8,535.28 on 22nd April with the deposit account balance at £72,038.49 on 2nd May. The deposit account balance includes a £20,000 transfer to the current account on 2nd May, which is not reflected in the current account balance due the timing of the bank statement. This transfer is in respect of the payment for the work to connect the Parish Hall to the new mains sewerage system. S.137 spend to date for the 2014/15 financial year remains nil.
- (ii) There are no monthly accounts to 30th April due to preparation of the year end accounts.
- (iii) Annual audit process – see agenda item 12.

g) West Mercia Police

Report included within the Annual Parish Meeting information booklet.

h) Parish Plan

Cllr. Turvey will circulate the Parish Plan in its current form to Parish Councillors for review/comment and suggestions on how to progress and finalise.

i) EnviroSort

Cllr. Bennett will contact EnviroSort to request more regular litter picks, including the B4084 Pershore Road. The Clerk will forward details of the new EnviroSort contact to Cllr. Bennett.

12. 2014/89 Year End Accounts and Annual Return

The Clerk advised that the draft year end accounts have been prepared and have been delivered to the internal auditor, with other required documentation, for completion of the internal audit. Due to the annual Parish Council meeting being brought forward by 9 days, the internal auditor has not been able to complete the audit to meet the revised schedule. An additional Parish Council meeting will be held during w/c 2nd June to consider and approve the accounts, internal audit and Annual Return. The Clerk will arrange.

13. 2014/90 Development of the old Regiment HQ Site

The site is developing and a letter has been sent to the Wychavon Housing Development Officer to establish how the allocations process will be managed to ensure allocations in accordance with the LLP. A response has been received advising that the allocations process will be clarified at a meeting with Rooftop on 28th May, with an update sent to the Parish Council following this meeting. The comments submitted to Rooftop regarding the draft brochure for the site have been acknowledged and the Rooftop response to the points made has been circulated to councillors.

14. 2014/91 South Worcestershire Development Plan (SWDP)

A meeting is planned for 6th June with Wychavon DC, Malvern Hills DC and Worcester City Planning Officers along with WCC Highways Officers, to discuss the SWDP and planning applications submitted for the South Worcester Urban Extension. Details of any further SWDP areas for development are awaited and there will be a period of consultation following release of this information. A date for a public meeting to update Parishioners on the SWDP and local developments will be considered after the meeting with the Planning/Highways Officers.

15. 2014/92 Land adjacent to St. Peters Garden Centre

It was noted that the verge used for the site compound needs to be reinstated to turf (not seeded)

and the new dog bin installed. The Clerk will highlight to the developers. In terms of the play area, the Clerk will reiterate to the developers that this continues to be used, despite as we understand it, the RoSPA inspection not having been completed and will also again highlight that in the event of any incidents they would be liable. A request will be made for the play area to be finished off and for details of the drainage installed (with a copy to the Wychavon Parks Officer).

The Highways response to the request for the Parish Council to be included in the County Council inspection works/snagging list was considered and it was agreed to request a copy of the Worcs CC snagging lists so that the Parish Council can add any further items noted for attention.

The Clerk provided an update regarding the plaque for the new play area and this will be followed up with the developers to clarify provision and funding. The Clerk has chased the developer/contractor for an update relating to the bus shelter and it appears likely that this will be replaced. Confirmation is awaited along with details of a proposed replacement for approval by the Council.

Cllr. Turvey will draft a response to Highways relating to the roundabout and signage issues.

16. 2014/93 Worcester Parkway Station

Cllrs Turvey and Fincher reported on the meeting with Worcs CC Officers which included a presentation of plans for a station, car park, small shop and cafe. There is currently no enabling development within the proposals, with funding for the station being provided by central Government. A 2 phase approach is planned with agreements relating to trains stopping at the new station being finalised. The aim is for trains to be stopping by the end of 2016 and a planning application is envisaged towards the end of 2014. Consideration is being given to PROW improvements for pedestrian/cycle access to the station along with a bridge over the railway line. Concern has been expressed relating to increased traffic through the Parish to access the station and also the possibility of cars parking along Woodbury Lane to avoid paying parking charges. Cllr. Fincher will write to Worcs CC Officers to highlight the existing rat run problems, the need for traffic calming measures and the link to restricted access as detailed within the SWDP.

The impact of the Parkway station on the Parish was discussed, with mixed views on whether the proposals were supported and whether the advantages outweigh the negative impact upon the Parish. In addition to increased traffic, concerns were expressed relating to the need for 3 Worcester stations, the limiting factor of a part single track line, the potential expansion of Worcester City towards the Parish and the view that if commuters are crossing the M5 by car to access the station, they may still be likely to use the motorway to travel to their destination. It was agreed for the situation to be considered further upon receipt of a post meeting letter from Worcs CC summarising the proposals, which will be circulated to all councillors. Another meeting is planned with Worcs CC in June. It is understood that representatives from other local Parish Councils will also be invited to this meeting by Worcs CC.

17. 2014/94 Proposed Developments along Woodbury Lane, Norton

No further information has been received from the planning consultant.

18. 2014/95 Severn Trent Water (STW) Sewerage Scheme

Cllr. Turvey advised that our land agent is liaising with STW to resolve the outstanding issues. These include the fenced area around the pumping station not matching the plan. A new plan has been requested to support land registration and the sale contract. The actual size is unchanged. STW is following up the snagging list drawn up by Cllr. Turvey, Cllr. Fincher and the land agent, with the contractors, including reinstatement of the allotment land opposite the Hall. It was agreed that it would be useful to retain the temporary STW access to the allotment land as a permanent feature for maintenance purposes and to request that STW installs a field gate and leaves the pipe and ditch crossing. The gate will be kept locked pending an application for planning approval if this is needed. Cllr. Turvey is investigating with Wychavon Planning.

19. 2014/96 Employment Matters

Cllr. Fincher will draft a groundsman job specification for consideration at the next meeting.

20. 2014/97 VAT Procedures

The Clerk advised that a report has been drafted and this is being checked for accuracy prior to being circulated to Councillors for review. VAT procedures are also part of a CALC Finance training day on 19th June and this may help to clarify some queries.

21. 2014/98 Funding of Proposed Capital Projects

Cllr. Turvey provided an overview of New Homes Bonus (NHB) funding and the Parish Council Reserves Policy. There are also 2 pots of £12k s106 money from the Regiment HQ development for sports proposals. Following discussions, it was proposed by Cllr. Turvey that £30k of the currently available NHB (c. £46k) is earmarked for the project to redevelop the Parish Hall play area and recreation facilities, provided this is supported by parishioners. A consultation leaflet is being circulated with the Parish Council newsletter for residents to provide their views. This was seconded by Cllr. Fincher and agreed by all.

22. 2014/99 Parish Hall Recreation Facilities

Cllr. Dawson provided an update on meetings with suppliers, project designs, costs and funding secured/being applied for. £85k s106 funding is secured for the MUGA, £7,500 Wychavon grant funding for the play area (pro-rata reduction if the project cost is less than projected) and £30k NHB funding (if supported by residents). This could result in a funding shortfall of c. £30/40k if VAT cannot be recovered. Landfill funding is being investigated. It was suggested that local companies could be approached to provide a donation towards the project and Cllr. Fincher will draft a letter. Cllr. Dawson will provide a specification sheet for circulation, comment and agreement by councillors which will form the basis for a tender exercise. Options for the play area surface continue to be investigated. To enable the project to progress, Cllr. Fincher proposed that up to £40k could be used from Parish Council reserves to fund the potential shortfall, should other funding opportunities not be forthcoming. These reserves could then be replaced by the NHB monies due the following year. Seconded by Cllr. Richmond and agreed by all. In view of the progress being made with this project, it was agreed for the replacement of the roundabout to be put on hold and for this to be replaced as part of the overall project.

23. 2014/100 Parish Hall Car Park/Grounds/Outside Space

Car park tarmacking proposal: Cllr. Fincher advised that the working group (Cllr. Fincher, Cllr. Mrs Way-Vautier, Cllr. Richmond and Mr. Reeves) has met to consider this project. Drainage requirements and the permeability of the new surface have been discussed to inform the nature of the new surface for the car park e.g. tarmac/gravel. In view of differing views, the working group recommends instructing an independent surveyor to provide advice regarding drainage requirements/guidelines, permeability of various surfaces compared to durability, specifications recommended and contractor responsibilities/guarantees. The Clerk will contact Wychavon DC to enquire whether one of its surveyors would be qualified/able to provide this advice and provide a written report for consideration. Instruction of a surveyor, up to a cost of £500, was proposed by Cllr. Fincher, seconded by Cllr. Bennett and agreed by all. It is hoped to undertake this project during 2014, after the MUGA/play area work has been completed.

24. 2014/101 Parish Hall

Update from landlord representative: Cllr. Fincher provided a report following the Parish Hall AGM. Following resignation of Mrs Harris as a Trustee, there are now 4 Trustees managing the Hall. There is currently no Chair or Secretary and the current situation isn't sustainable long term. Options for a recruitment drive for volunteers are being considered by the Trustees. Mr Lucas and Mr Simms are co-opted members but not Trustees. There are currently no paid employees of the Hall. Cllr. Fincher advised that the Charity can operate without a Chair for the time being as a short term measure. Should the recruitment drive be unsuccessful, alternatives for the long term structure of the Hall and its management will need to be considered.

Cllr. Bennett, Cllr. Dawson and Mr. Reeves gave apologies for early departure at 9.25pm.

25. 2014/102 Worcester Norton Sports Club (WNSC)

Cllr. Turvey reported following a meeting with the Wychavon DC Development Manager and advised that it is understood that WNSC will need to be restructured to access the proposed s106 funding. Cllr. Fincher confirmed that the joint WNSC/Parish Council community facilities questionnaire is being circulated with the Parish Council newsletter (for areas that have not already received a questionnaire delivery). The responses will provide important evidence for development of community facilities at both WNSC and the Parish Hall. Cllr. Fincher and Mr Goode are liaising with Whittington Parish Council to explain the rationale behind the questionnaire, the proposal to circulate within Whittington Parish and the mechanism to do this.

26. 2014/103 Croquet Club

Cllr. Turvey reported following a meeting with Cllr. Mrs McGovern and Croquet Club representatives. Discussions explored possible new sites for the Club, diversity of sport and funding. Use of the playing fields at the Parish Hall is not considered an option as this is used as public open space by the local community. Other parcels of land owned by the Parish Council are unlikely to be suitable land or large enough to provide 2 pitches. It was agreed for Cllr. Turvey and Cllr. Mrs Way-Vautier to measure the area of land between Courtnellan and Coppice Cottage to assess its suitability in terms of size.

27. 2014/104 St. James Church, Norton

Cllr. Turvey will seek further information from Rev'd Sloggett.

28. 2014/105 Highways Matters

Cllr. Turvey advised that traffic calming measures were discussed at the Parkway Station meeting with Worcs CC Highways officers as detailed under agenda item 16. Traffic calming will also be discussed with Planning Officers at the meeting on 6th June in connection with the SWDP (agenda item 14) along with restricted access to Norton Road and provision of a second pedestrian bridge over the A4440. Cables to monitor traffic along Church Lane are in place and it is hoped these will allow data to be analysed by date (to allow comparison of traffic volumes during and after the road works on the Crookbarrow Road roundabout). Residents have provided feedback relating to concerns about the volume and speed of traffic using the Parish.

29. 2014/106 World War I Centenary

(a) Cllr. James continues to pursue WNSC about a date for the proposed cricket match with the Mercians. Mr Hodgkins is setting up a steering group for WW1 centenary activities and is inviting various groups and members of the Parish to join this.

(b) Cllr. Mrs Way-Vautier volunteered to join this steering group as a Parish Council representative. The Clerk will pass on contact details to Mr Hodgkins.

(c) The potential to access s106 funding for WW1 centenary activities was noted and the implications of this will be explored further.

30. 2014/107 Annual Parish Meeting – 21st May 2014

The Clerk advised that the information booklet and NHB/Play Area leaflets have been printed and refreshments will be arranged for the meeting on 21st May.

31. 2014/108 Community Events

Correspondence received from Norton Community Trust, relating to the Parish Council donation to the Community Games event, was considered. It was agreed that the Parish Council would continue to donate £300 to the 2014 event. As the inter-school athletics medals are being sponsored by Worcs CC this year, the Parish Council donation will provide general support to the event rather than sponsor a specific item. The Clerk will advise Norton Community Trust that the Parish Council would be interested in funding the inter-school athletics medals next year and

request an indication of costs as soon as possible so that this can be considered further.

32. 2014/109 Dog Barking

Consideration was given to the request for inclusion of a notice in the Parish Council newsletter relating to dog barking. It was agreed for the Clerk to invite the parishioner to write an article for the newsletter for consideration by the Council.

33. 2014/110 Finance

a) It was proposed by Cllr. Mrs McGovern, seconded by Cllr. Fincher **and all were in agreement** that the accounts detailed below be approved for payment/confirmation.

Accounts for Confirmation:

Creditor	Detail	£
Duplikate	Spring newsletter (net of advertising income)	332.00
	TOTAL	332.00

Accounts for Payment:

Creditor	Detail	£
R. Pullen	March/April 2014 – play area work/inspections (2 hours), mileage and pay in lieu of holiday (Gross)	19.54
M. Abbott	Litter picking/Parish maintenance April – 15.5 hours, mileage, petrol and pay in lieu of holiday (Gross)	123.27
Mrs J. Greenway	Honorarium May 2014 (Gross)	1,044.50
Shear Perfection Ltd	Mowing of churchyard (£217) and Norton verges (£170) 18/4/2014 plus first cut of FP20 (£60) plus VAT	536.40
Shear Perfection Ltd	Mowing of churchyard (£217) and Norton verges (£170) 12/5/2014 plus VAT	464.40
New Farm Grounds Maintenance	Playing field cut April 2 cuts at £63.50 plus VAT	152.40
Richards Sandy Partnership Ltd	Second 50% of annual fee for preparation of monthly accounts and year end accounts (£410 + VAT)	492.00
Duplikate	8 road side signs (Annual Parish Meeting) (£115 + VAT), NHB/ Play Area fliers (£20), APM Information Booklet (£32)	190.00
Mrs J. Greenway	Expenses May 2014 (plus £6.01 mileage paid via payroll)	98.84
	TOTAL	3,121.35
	GRAND TOTAL	3,453.35

b) Renewal of the Community First annual silver membership at a cost of £20 was proposed by Cllr. Mrs McGovern, seconded by Cllr. Richmond and agreed by all.

34. 2014/111 Correspondence for Information

See Appendix 1 for a list of correspondence received.

35. 2014/112 Clerk's Report on Urgent Decisions since the Last Meeting

Items as discussed during the meeting.

36. 2014/113 Items for Update to Local M.P.

Nothing at this time.

37. 2014/114 Councillors' Reports and Items for Future Agenda

None.

38. 2014/115 Date of Next Meeting - Thursday 26th June 2014

The Clerk will advise of a meeting date in early June as detailed under agenda item 12.

The meeting closed at 10.40pm.

<u>Correspondence Received for 20th May 2014 Annual Parish Council Meeting</u>	
Sender	Subject
CALC	Updates on various matters and training, including Finance training day, Lawful Development Certificates, Vehicle Activated Speed sign for sale, Worcs Proof of Concept, localism, Act Local website review, Business Rates, CALC AGM, Landowner Statements and the threat to Village Greens, Annual Meetings, 10 th Parish Conference, Employment Allowance, solar energy, future of acute hospital services, new LEADER Programme, funding, news from NALC, dates for the diary/training (to Parish Councillors).
Clerks & Councils Direct	Magazine May 2014
Community First	Annual membership renewal, E-bulletin incl. funding opportunities (to Parish Councillors and Hall Trustees)
CPRE	Fieldwork email newsletter (to Parish Councillors).
Droitwich CVS	Local outreach meeting for Norton (to Cllr. Dawson)
Email from Resident	Dog barking and request for newsletter notice
Fields in Trust	Newsletter May
Mr Edwards	Neighbourhood Watch/Police info re courier fraud for the newsletter
Mr Watson	Horses being ridden on the public footpath at the end of St. James Close and use of this path by cars (to Cllr. Turvey as Parish Paths Warden)
Mrs J. Harris	Resignation as Parish Hall Chairman and Trustee and alternative point of contact
Norton Community Trust	Development of new website
Norton Parish Hall	Invitation to AGM on 15 th May 2014 (to Parish Councillors)
Number 8 Community Arts Centre	Summer 2014 events
Online Playgrounds	Spares service
Open Spaces Society	Act now to save our threatened greens appeal
Pershore High School	May newsletter
Rev Anne Smith	Apologies for Annual Parish Meeting
Rooftop Housing Group	Review of draft brochure relating to the Regiment HQ site (to Parish Councillors)
Rural Services Network	Rural News Digests, Rural Opportunities Bulletin, Rural Vulnerability Service (to Parish Councillors)
SLCC	The Clerk magazine May 2014
South Worcestershire Building Control	Completion certificate for work to connect to the new mains sewerage system at the Parish Hall
The Richards Sandy Partnership Ltd	Draft annual accounts for year ended 31 st March 2014
Various	Completed Community Facilities Questionnaires
West Mercia Police	Future development of PACT
Worcs CC	Non-running of the Summer Sunday and Bank Holiday bus service (381) in 2014 (to Parish Councillors)
Worcs CC	<ul style="list-style-type: none"> • Response to letter sent to Highways regarding Crookbarrow Road/roundabout works, new signage, bus shelter replacement and restricted access to the Parish (to Parish Councillors) • Confirmation of Lengthsman attendance of training course
Wychavon DC	<ul style="list-style-type: none"> • Notice of review of polling district & polling places within Wychavon District Council area (to Parish Councillors). Closing date 23rd May 2014. • Communicate news bulletin April (to Parish Councillors). • WW1 Centenary Grant Fund (to Parish Councillors and Dennis Hodgkins) • Parish Matters newsletter May (to Parish Councillors)

Norton-juxta-Kempsey Parish Council

Councillor Responsibilities – May 2014

Councillors with Responsibility for Playing Fields/Recreation Areas:

Chair: Cllr. Richmond
Cllr. Dawson Miss Poole (Co-opted Member)
Cllr. Mrs. Hewison

Councillors with Responsibility for Planning Matters:

Chair: Cllr. Richmond
Cllr. Bennett Cllr. James
Cllr. Fincher Cllr. Turvey (Parish Council Chairman)

Councillors with Responsibility for Footpaths:

Chair: Cllr. Turvey (Parish Council Chairman and Parish Paths Warden)

Councillors with Responsibility for Allotments:

Chair: Cllr. Mrs. McGovern (Parish Council Vice-Chairman)
Cllr. Mrs. Hewison

Councillors with Responsibility for Finance, Staffing and General Purposes:

All Parish Councillors
Responsible Finance Officer (Mrs. J. Greenway)

SWDP Working Group:

Cllr. Turvey (Parish Council Chairman)
Cllr. Fincher (Parish Council Vice-Chairman)
Cllr. Mrs Way-Vautier

EnviroSort Liaison Group:

Cllr. Bennett

Flooding Issues: Mr. Reeves (Co-opted Member for flooding issues)
Cllr. Turvey (Parish Council Chairman)

Severn Trent Water Mains Sewerage Scheme:

Cllr. Turvey (Parish Council Chairman)
Cllr. Fincher (Parish Council Vice-Chairman)
Mr. Reeves (Co-opted Member)

PACT Representative: Cllr. Bennett

CALC Wychavon Area Meeting Representative: Cllr. Bennett

Community First Representative: Cllr. Turvey (Parish Council Chairman)

Parish Hall Car Park Resurfacing Working Group:

Cllr. Fincher Cllr. Mrs Way-Vautier
Cllr. Richmond Mr. Reeves (Co-opted Member)

Parish Hall Representatives (and Trustees of Norton Parish Hall):

Cllr. Dawson Cllr. Cllr. Fincher