

# Wickhamford Parish Council

Minutes of the Meeting, 11<sup>th</sup> September 2019, 09/19

Clerk to the Council, Andrea Evans, Ty Gwyn, Church Street, Offenham, Worcs, WR11 8RW.  
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**Present** Chairman: J Newbury, V. Chairman J. Poulter, Councillors, D. Heeks, T Waller, S Wride.

Clerk, A. Evans.

1. **Apologies** – Cllr R Gutteridge, County Councillor L Eyre and District Councillor N Robinson.

2. **Declarations of Interest**

None.

3. **The meeting was adjourned for the Public Question Time.**

No residents attended.

4. The Minutes of the meeting held on the 10<sup>th</sup> July 2019 were agreed, proposed by JP, seconded by DH with a unanimous vote in favour.

## **Matters arising from the previous meeting**

None raised.

6. **District / County Councillors Report**

- a. The County Councillor and District Councillor reports are available on the website when provided.
- b. Councillors provided responses as requested by Cllr Eyre as follows:
  - JN met with Tom from the EA yesterday with letters to the affected houses, not all of them though as the EA haven't the budget for everyone. This was inviting them to the session on Friday 27<sup>th</sup> September 2019 in the Memorial Hall between 2pm and 7pm. I will be putting this on our newsletter which will go out next week too as at the moment only a handful of households are aware of this.
  - Manor Road- It was agreed that if possible we would like to proceed with removing the centre white line and replacing it with lines on the outside hopefully creating the feeling of a narrower road.
  - Footpaths- There are areas that need the lengthsman to spray and take back the vegetation but may still need repairs on Longdon Hill opposite Manor Road, on Pitchers Hill outside no.38 but the most **important** is the junction between Manor Road and Golden Lane where the lorries mount the corner to get round.
  - Flaying- Longdon Hill-Still not happy with the way it has been left.

7. **Police Officers Report.**



## Police Incidents from July to Sept 2019:

15/07/19 – Drysdale Close; Male seen acting suspicious, when challenged he left the area in an old white van.

19/07/19 - Coombefield; domestic incident reported

06/08/19 – Murcot; burglary dwelling

08/08/19 – Wayside Farm Shop; Report of someone trying to use a fake £50

14/08/19 – Sally Close; Elderly male missing

15/08/19 – Dogs Trust; suspicious incident reported

27/08/19 – A44 Wickhamford Non injury RTC

26/08/19 – Pitchers Hill, neighbour dispute reported

02/09/19 – Coombefield; domestic incident reported

06/09/19 - Coombefield; domestic incident reported

19/09/19 – Coombefield; domestic incident reported

## 8 **Items for Consideration:**

No items to consider.

## 9. **Parish Council.**

- a. Section 106 funding- Clerk has been advised that this cannot be used for planters. In view of the amount of funding and the limited areas that it can be used, clerk will check if it can be used for a quiet area and arbor in cemetery or tree planting on verges.
- b. Wickhamford Sports Club- Following the request in July, a detailed report of works carried out at the club has been received for consideration totalling just over £17k. TW asked for clarification as to the membership of the club and how it was gained as well as how many residents are currently members. He also asked for a list of what events take place currently at the club. TW proposed that the whole amount be considered, SW advised that she thought that to be excessive but agreed with JN's proposal that 50% be donated with a view to further donations being considered in the future for other projects. TW seconded with a unanimous vote in favour to make a donation of £8500. Councillors agreed that in return a regular report for the village newsletter needs to be provided.
- c. Burial Ground- Annual Inspection- Councillors were asked to consider introducing an annual inspection of memorials and the surrounding area to ensure that the cemetery was fully safe. It was unanimously agreed to support this. Clerk will contact a local company.

## 10. **Correspondence-**

- **Item 8b- Concerns about dog poo and dogs off leads put in newsletter, no further issues reported at this time.**

- Item 9a- Wychavon contacted to clarify section 106b uses, cannot be used for planters.
- Item 9b- Sports Club contacted for quotes and details for improvements, information received for consideration in September.
- Item 9d- Consecration chased, with solicitor for signing off. Canopies of trees raised and one tree removed as agreed.
- Item 10- Verge strimming along A44 to be carried out on 2<sup>nd</sup> September.
- Item 10- Website management handed over to clerk.
- Item 12c- Cheque sent to Evesham Volunteer Centre and acknowledgement received- September agenda.

**Other matters.**

- Smartcut advised that drain cover has been knocked off by mower and Highways have had to replace it, maintenance crew advised.
- Lengthsman chased for outstanding jobs.
- Ancient Oaks requested to remove fallen branches near telephone box.
- A number of graves have been built up with soil following some sinking.

**11. Plans for Review-**

**a.** To consider/note the following applications:

<b>a</b>	<p><b>Case No:</b> W/19/01387/HP</p> <p><b>Location:</b> 97 Pitchers Hill, Wickhamford</p> <p><b>Proposal:</b></p> <p><b>Parish Council Decision:</b> No objections.</p> <p><b>Wychavon Decision:</b> Approved.</p>
<b>b</b>	<p><b>Case No:</b> W/19/01130/HP</p> <p><b>Location:</b> 14 Washington Road, Wickhamford</p> <p><b>Proposal:</b> 2 storey side extension, to include demolition of garage &amp; extension of existing dropkerb</p> <p><b>Parish Council Decision:</b> No objections.</p> <p><b>Wychavon Decision:</b> Approved.</p>
<b>c</b>	<p><b>Case No:</b> W/19/01354/FUL</p> <p><b>Location:</b> Heathercombe Lodge Farm, 89 Pitchers Hill, Wickhamford.</p> <p><b>Proposal:</b> Wire frame steel sculpture of a dog</p> <p><b>Parish Council Decision:</b> No comment made as not enough PC responses.</p> <p><b>Wychavon Decision:</b></p>
<b>d</b>	<p><b>Case No:</b> W/19/01940/FUL</p> <p><b>Location:</b> The Brambles, Wickhamford Lane, Wickhamford</p> <p><b>Proposal:</b> Replacement dwelling and change of use of agricultural land to residential</p> <p><b>Parish Council Decision:</b> Details re-sent to councillors for consideration.</p> <p><b>Wychavon Decision:</b></p>

**b.** To note the following withdrawal:

<b>d</b>	<p><b>Case No:</b> W/19/01178/CLE</p> <p><b>Location:</b> Knowle Hill Plant Centre, Knowle Hill, Evesham.</p> <p><b>Proposal:</b> Application for a certificate of existing lawful development for use of land for retail</p>
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## 12. Finance-

- a. A list of payments to be drawn this month were approved and cheques already signed ratified and the statement of balance of accounts 2019 approved as follows, proposed by SW and seconded by JP with a unanimous vote in favour.

<b>FINANCIAL STATEMENT AND CHEQUES TO BE DRAWN</b>						
Wickhamford Parish Council		31st July 2019		B/F	<b>01.04.19</b>	
						91028.20
				INTEREST		21.64
Current Account No 309089 37665860			10881.83	CREDIT		4248.51
Deposit Account 309089 39325168			70021.64	PRECEPT		5250.00
			80903.47	TOTAL		<b>100548.35</b>
LESS						
AS LIST			<b>80903.47</b>			
Cheque No.				PAYMENT		19644.88
						<b>80903.47</b>
		outstanding				-
Credits						-
HMRC/Vat refund	1703.95					-
						0.00

18.08.19	HMRC	Tax & NI	60	51.60	0.00	51.60
	Wychavon					
18.08.19	DC	Bin contract	121	148.50	29.70	178.20
18.08.19	Smarctcut	grass cutting	122	369.00	73.80	442.80
18.08.19	A Evans	ink/paper	123	12.99	0.00	12.99
18.08.19	A Evans	Salary	BACS	206.20	0.00	206.20
18.08.19	A Evans	Burial fee	BACS	50.00	0.00	50.00
	Wychavon					
27.08.19	DC	Bins	BACS	74.25	14.85	89.10

<b>FINANCIAL STATEMENT AND CHEQUES TO BE DRAWN</b>						
Wickhamford Parish Council		27th August 2019		B/F	<b>01.04.19</b>	
						91028.20
				INTEREST		21.64
Current Account No 309089 37665860			10621.94	CREDIT		4398.51
Deposit Account 309089 39325168			70021.64	PRECEPT		5250.00
			80643.58	TOTAL		<b>100698.35</b>
LESS						
AS LIST			<b>80022.58</b>			
Cheque No.				PAYMENT		20675.77
						<b>80022.58</b>
		outstanding				-
		121	178.20			-
		122	442.80			-
Credits						-
HMRC/Vat refund	1703.95					-
						0.00

Payments to be made

NET

VAT

GROSS

Date	Name	Product	Chq			
11.09.19	HMRC	Tax & NI	125	51.60	0.00	51.60
11.09.19	A Evans	Salary	BACS	206.20	0.00	206.20
11.09.19	A Evans	Expenses	126	22.99	0.00	22.99
11.09.19	M Parkinson	Lengthsman	127	98.00	19.60	117.60
11.09.19	Smartcut	grass cutting	128	384.00	76.80	460.80

**Total**

**£859.19**

- b. Evesham Volunteer Centre- Letter of thanks for donation read out.
- c. Minor changes have been received for model financial regulations, a full update will be carried out in May 2020.
- d. Vat Refund- Now received.

### 13.Lengthsman-

No response has been received from lengthsman regarding outstanding works despite numerous emails. It was unanimously agreed that if a response is not received or works carried out by end of September a new lengthsman will be appointed. A new lengthsman may need to be used for urgent tasks.

- Roadsweep on Pitchers Hill.
- Gutters on A44/Manor Road junction and at Sandy's Arms.

### 14.Items for the next Agenda

- [Section 106.](#)

### 15.To confirm the date of the next meeting as 13<sup>th</sup> November 2019.

Items for the next Agenda must be received 7 days prior to the above date.

Andrea Evans

Clerk to Wickhamford Parish Council.

Meeting Closed at 8.30pm.

Signed.....

Date.....

Chairman