

Wickhamford Parish Council

Minutes of the Meeting, 13th November 2019, 11/19

Clerk to the Council, Andrea Evans, Ty Gwyn, Church Street, Offenham, Worcs, WR11 8RW.
01386 760332 email wickhamfordpc@gmail.com website: www.wickhamfordpc.co.uk

Present Chairman: J Newbury, V. Chairman J. Poulter, Councillors, D. Heeks, S Wride and R Gutteridge.

Clerk, A. Evans.

1. **Apologies** – County Councillor L Eyre.

2. **Declarations of Interest**

None.

3. **The meeting was adjourned for the Public Question Time.**

No residents attended.

4. The Minutes of the meeting held on the 11th September 2019 were agreed, proposed by JP, seconded by SW with a unanimous vote in favour.

Matters arising from the previous meeting

None raised.

6. **District / County Councillors Report**

- a. The County Councillor and District Councillor reports are available on the website when provided.
- b. Councillors provided responses as requested by Cllr Eyre as follows:
 - Flaying- Longdon Hill-clarify the date.
 - Sandys Avenue, PC will take no action as they advised Highways/Planning at the planning stage that this would be the outcome and it is now Highways responsibility.

7. **Police Officers Report.**

Please find below the report for Wickhamford for 1st October 2019 to 12th November 2019.

- During the recent torrential rain the A44 between Broadway and Wickhamford has flooded causing driving conditions to be dangerous.
- Burglary other (commercial) - 3
- Damage only RTC on the A44 - 1
- RTC on A44 car v dog – reported to police due to the dog running off no owner present.

- Door step sellers (Known as Nottingham Knockers) reported selling in the village
- Suspicious cars reported on the Sports Club car park – 4/5 adults on board no further details, no offences reported.

Letter to be sent to John Campion, Police Commissioner regarding speeding in villages.

8 Items for Consideration:

- a. Burial Ground annual inspection. Cllrs considered a proposal from Simply Stone to carry out an annual inspection of all headstones and plots free of charge and work would be colour coded in order of urgency, ie. Red is most urgent then amber then green and a scale of £120 per job for urgent then £90 then £60. It is understood that as the years go on, the work will diminish. It was unanimously agreed to proceed with this. Cllrs also agreed to put a message in newsletter so that residents are not alarmed if headstones are repaired.
- b. EA drop in session- Well attended event and an individual property protection scheme survey was offered with suggestions of remedial work to be done. It came to light that the EA has no responsibility/interest in sewerage and this should be reported to Severn Trent, again, a message in newsletter advising residents.
- c. Section 106- Clerk has checked full details on planning application and the funds of £4415 must be spent on recreation ground. Next agenda to consider options and then ask residents for their views.

9. Parish Council.

- a. Letter of thanks from Wickhamford Sports Club for donation was read out.
- b. Sandy's Arms- Following on from visit to PC meeting from owner it was agreed to send a letter to ascertain plan for building going forward,

10. Correspondence-

- **Item 6b- EA session took place, November agenda to receive an update.**
- **Item 6b- Lengthsman has carried out all outstanding works, see November agenda for update.**
- **Item 6b- Proposals in order of priority submitted to Cllr Eyre immediately following the meeting.**
- **Item 9a- Emailed Wychavon regarding s106, no response, clerk has checked specification on planning approval for uses, November agenda to consider.**
- **Item 9b- Cheque sent to Sports Club and acknowledgement received.**
- **Item 9c- Site visit carried out at BG and proposal received for consideration at November meeting.**
- **Item 10-Reported in newsletter.**
- **Item 13- New lengthsman appointed and works carried out.**

Other matters.

- **Signs ordered, received and replaced.**
- **Lengthsman requested carry out work near bus shelter on A44 at Murcot Turn as area is overgrown and in a poor state of repair.**
- **Culvert at Golden Lane reported to land drainage.**
- **Hedge trimming at BG requested.**

11. Plans for Review-

a. To consider/note the following applications:

a	<p>Case No: W/19/01940/FUL</p> <p>Location: The Brambles, Wickhamford Lane, Wickhamford</p> <p>Proposal: Amendments to original application</p> <p>Parish Council Decision: No further comments.</p> <p>Wychavon Decision:</p>
b	<p>Case No: W/19/02306/HP</p> <p>Location: The Finnick, Buttercup Cottage, 48 Pitchers Hill, Wickhamford</p> <p>Proposal: Proposed extension to existing annex.</p> <p>Parish Council Decision: No objections.</p> <p>Wychavon Decision:</p>

b. To note the following withdrawal:

c	<p>Case No: W/19/01354/FUL</p> <p>Location: Heathercombe Lodge Farm, 89 Pitchers Hill, Wickhamford</p> <p>Proposal: Wire frame steel sculpture of a dog</p> <p>Parish Council Decision: No comments made.</p> <p>Wychavon Decision: Approved.</p>
---	--

12. Finance-

a. A list of payments to be drawn this month were approved and cheques already signed ratified and the statement of balance of accounts 2019 approved as follows, proposed by SW and seconded by RG with a unanimous vote in favour.

FINANCIAL STATEMENT AND CHEQUES TO BE DRAWN			
Wickhamford Parish Council	1st October 2019	B/F	01.04.19
			91028.20
		INTEREST	30.36
Current Account No 309089 37665860	15167.15	CREDIT	5381.51
Deposit Account 309089 39325168	61530.36	PRECEPT	10500.00
	76697.51	TOTAL	106940.07
LESS			
AS LIST	76697.51		
Cheque No.		PAYMENT	30242.56
			76697.51
outstanding			-
Credits			-

				NET	VAT	GROSS
Payments to be made					0.00	
Date	Name	Product	Chq	NET	VAT	GROSS
08.10.19	HMRC	Tax & NI	131	51.40	0.00	51.40
08.10.19	M Parkinson	Lengthsman	132	98.00	19.60	117.60
08.10.19	A Evans	Ink/paper	133	22.99	0.00	22.99
08.10.19	Smartcut	grass cutting	134	304.00	60.80	364.80
08.10.19	A Evans	Salary	BACS	206.20	0.00	206.20
				Total		£762.99

FINANCIAL STATEMENT AND CHEQUES TO BE DRAWN			
Wickhamford Parish Council	31st October 2019	B/F	01.04.19
			91028.20
		INTEREST	30.36
Current Account No 309089 37665860		14502.16	CREDIT 5479.51
Deposit Account 309089 39325168		61530.36	PRECEPT 10500.00
		76697.51	TOTAL 107038.07
LESS			
AS LIST		76032.52	
Cheque No.			PAYMENT 31005.55
			76032.52
outstanding			-
Credits			-
			-
			-
			0.00

Payments to be made				NET	VAT	GROSS
Date	Name	Product	Chq	NET	VAT	GROSS
13.11.19	A Evans	Salary	BACS	206.20	0.00	206.20
13.11.19	HMRC	Tax & NI	136	51.60	0.00	51.60
13.11.19	John Taylor	Burial Fee	135	45.00	0.00	45.00
13.11.19	HMRC	Tax & NI	136	51.60	0.00	51.60
13.11.19	M Parkinson	Lengthsman	137	452.00	90.40	542.40
13.11.19	A Evans	Paper/ink	138	13.89	0.00	13.89
13.11.19	Smartcut	Grass cutting	139	239.00	47.80	286.80
				Total		£1063.80

- b. Budget- Councillors considered the budget against spending. Expenditure is within budget and the 2 donations made are from reserves. A small increase in precept should be considered but the parish council is working well within budget.

- c. Bank Accounts- It was agreed to open an instant access account for funds until they are required and to open a fixed deposit account for the Community fund renewable every 3 months with a deposit of £50k.

13. Lengthsman-

- Maurice Parkinson has been appointed as lengthsman with effect from September 2019 and has carried out all outstanding tasks. He already manages the VAS. It was requested that he clears the gully opposite Dogs Trust next to The Finnick asap.

14. Items for the next Agenda

- Section 106.
- Precept

15. To confirm the date of the next meeting as 8th January 2020.

Items for the next Agenda must be received 7 days prior to the above date.

Andrea Evans

Clerk to Wickhamford Parish Council.

Meeting Closed at 8.20pm.

Signed.....

Date.....

Chairman