

BRETFORTON PARISH COUNCIL

Minutes of the Meeting held on
Monday 12th October 2020.
Via Zoom.

PRESENT:

Cllr J Cleveland	Vice-Chairman
Cllr R Davis	Chairman
Cllr A Grant.	
Cllr G Collins	
Cllr K Wright.	
Cllr N Smith.	
Cllr Alastair Adams	County Councillor
Cllr A Powell	District Councillor
Cllr K Carter.	

APOLOGIES (accepted):

Cllr T Appleby

OPEN FORUM:

PARISH COUNCIL MEETING

County Council:

- See report which is displayed, when supplied, on school noticeboard and at www.worcestershire.gov.uk/myparish or at www.Bretforton.net
- As at the end of last week, there were 12 covid hospital cases in the county with 1 in ITU.
- Reminder that lengthsman can clear gullies and ditches.
- Speed checks have been carried out by Police in Bretforton, awaiting data.
- Bretforton can be considered for 'Community Speed Watch' if 8 volunteers as a minimum can be found.

District Council:

- Meeting has been held with the primary topic being SWDP. There is likely to be an increase in housing allocation as well as an increase in proportion of affordable housing allocation. Wychavon have submitted their comments on this white paper. SWDP has been delayed. In Bretforton the 2 proposed sites are unlikely to be included but another 2 sites may be added. This cannot be made public at this time.
- There are a number of Bretforton enforcement matters currently being dealt with.
- The 'Green Plan' has been launched.

MINUTES:

Minutes of the Meeting held on 14th September 2020 were circulated. Proposed by Cllr Wright. Seconded by Cllr Collins. All in favour to accept the minutes. **Minutes will be signed at next available meeting.**

OPEN FORUM ITEMS:

None.

DECLARATION OF INTEREST:

- a. Councillors are reminded of the need to update their register of interests.
- b. To declare any personal interests in items on the agenda and their nature.
- c. To declare any prejudicial interests in items on the agenda and their (Councillor Councillors with pecuniary interests must leave the room for the relevant item(s)).

Planning- Rosemary Cottage- Cllr Cleveland- Neighbour.

Planning-Social Club- Cllrs Cleveland, Davis and Smith, Shop members and competitor business.

REPORTS FOR INFORMATION.

Clerk;

Chairman;

- Chairman has carried out annual audit of headstones at BG and identified 3 that require work as soon as possible.

FINANCE:

Bank Account Reconciled Statement

Lloyds Bank Current Account	01875579	30-93-11
Statement Number	42	
Statement Opening Balance	£1,848.43	Opening Date 01/09/20
Statement Closing Balance	£23,586.30	Closing Date 30/09/20
True/ Cashbook Closing Balance	£23,586.30	

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
01/09/20	Transfer		0.00	5,000.00	6,848.43
07/09/20	BACS200914MP	Maurice Parkinson	175.20	0.00	6,673.23
08/09/20	BACS200914AE	Andrea Evans	481.95	0.00	6,191.28
11/09/20	BACS200914ZOOM	Andrea Evans	14.39	0.00	6,176.89
14/09/20	BACS200914LW	Lynette Williams	70.00	0.00	6,106.89
14/09/20	BACS200914MP	Maurice Parkinson	372.00	0.00	5,734.89
14/09/20	BACS200914PM	Phil Moxon	100.00	0.00	5,634.89
14/09/20	BACS200914SC	Smartcut Ltd	492.00	0.00	5,142.89
15/09/20	BACS200915SS	Simply Stone	0.00	75.00	5,217.89
17/09/20	002378	HMRC	120.40	0.00	5,097.49
18/09/20	BACS200918AE	Andrea Evans	50.00	0.00	5,047.49
18/09/20	BACS200918JK	Joseph King	290.00	0.00	4,757.49
21/09/20	500298	Merstow Green Care Home	0.00	465.00	5,222.49

21/09/20	BACS200928SS	Simply Stone	0.00	375.00	5,597.49
28/09/20	BACS200928AE	Andrea Evans	10.19	0.00	5,587.30
28/09/20	BACS200928WDC	Wychavon DC	0.00	17,999.00	23,586.30

Bank Account Reconciled Statement

Lloyds Bank Instant Account	07881821	30-93-11
Statement Number	16	
Statement Opening Balance	£16,494.89	Opening Date 01/07/20
Statement Closing Balance	£6,496.07	Closing Date 30/09/20
True/ Cashbook Closing Balance	£6,496.07	

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
09/07/20	BACS200709LB	Lloyds Bank	0.00	0.68	16,495.57
13/07/20	Transfer		5,000.00	0.00	11,495.57
10/08/20	BACS200820LB	Lloyds Bank	0.00	0.42	11,495.99
01/09/20	Transfer		5,000.00	0.00	6,495.99
09/09/20	BACS200909LB	Lloyds Bank	0.00	0.08	6,496.07

Bretforton Parish Council

Expenditure transactions - payments approval list **start of year 01/04/20**

Tn no	Cheque	Gross	Heading	Invoice date	Details	Cheque
110	BACS20101 2SC	£588.00	20100/2	12/10/20	Smartcut Ltd - Amenity mowing	£588.00
111	BACS20101 2MP	£792.00		12/10/20	Maurice Parkinson – Mowing	£1,099.20
	1	£588.00	20100/1		Mowing	
	2	£204.00	20100/2		Mowing	
112	BACS20101 2MP	£307.20	21300	12/10/20	Maurice Parkinson – Lengthsman	£1,099.20
113	BACS20101 2AE	£4.56	21400	12/10/20	Andrea Evans – Postages	£671.56
114	BACS20101 2PM	£70.00	21100	12/10/20	Phil Moxon - Defib and play areas	£70.00
115	BACS20101 2LW	£123.43	21200	12/10/20	Lynette Williams - BG & Plants	£123.43
118	BACS20101 2AE	£6.00	21400	12/10/20	Andrea Evans – Paper	£671.56
Sub Total		£1,891.19				
		£661.00			Confidential	
Total		£2,552.19				

- a. Invoices and payments approved for settlement including account balances and payments. Proposed by Cllr Wright. Seconded by Cllr Collins. All in favour.**

b. **Fixed deposit has been reinvested for a further 3 months.**

ITEMS FOR DISCUSSION.

1. Applications for co-opted parish councillor- 2 residents expressed an interest with 1 application being received. A vote was taken with 6 votes in favour and 1 abstention to accept Mrs Linda Hall as a co-opted councillor.
2. Memorial Hall- New cleaner is settling in well with no issues. Cllr Smith has arranged for door to be repaired. Committee has set up online banking and has asked parish clerk to be a signatory.
3. Land for village car parking-Cllr Appleby has had local discussions and has a plan for the majority of village events either with Bretforton Manor or himself. Any other events will be considered and arranged at the time of the event.
4. Flood planning-Cllr Smith has collected 35 bags and agreed to collect more. It was agreed to consider a central store at Community Shop but this would need social club permission so Cllr Cleveland will deal with this. No-one has come forward to be involved in the taskforce to date.
5. New footpath-Recreation Ground- Pictures of Offenham path have been circulated for consideration. It was agreed that this would be a good addition to rec ground and over time may result in the designated path currently through the pitches being relocated. Ask club to consider at their meeting and confirm.
6. Climate Emergency Action Day- Clerk has looked at 'easy wins' sheet and suggested that councillors look at it for next meeting, decide on 10 that could be done with a view to launching it in January 2021, current situation permitting.
7. Works on the green at The Cross – No quotes have been received. Ask Ringway and Henson for quotes for next meeting.
8. Vicarage Nurseries- Nothing received to date.
9. SHLAA- Map sent out to councillors. Keep on agenda for further discussion when situation develops.

Wychavon District Council.

- **NHB Funding deadlines-** Deadline for allocating funds is 31st March 2021. Project for Musical Legacy may not be in a position to drawdown by the last available date. Therefore PC must consider another project such as pathway if this cannot be moved forward. It was agreed to ask for an update from Bretforton Silver Band, check up to date position from Wychavon and gather together information for path for next meeting.
- **Nominations for Wychavon Chairman's Diamond Jubilee Community Recognition Award 2020-**Cllrs need to agree on any nominations for November meeting but must be willing to submit a paragraph to Wychavon about nomination.

Worcestershire County Council.

CALC –

LENGTHSMAN:

- New Street bus shelter-remove foliage.

Cllr Smith left the meeting at 8.25pm.

PLANNING – APPLICATIONS:

Parish Council comments recorded on Planning Portal.

Applications for Consideration:

ROSEMARY COTTAGE 45A AND LAVENDER COTTAGE 45B, MAIN STREET, BRETTFORTON

Rosemary Cottage - replacement windows Lavender Cottage - replacement windows, insertion of new dormer window and removal of existing (modern) conservatory and replacing with two storey end extension.

Bretforton Parish Council has no objection to the replacement windows on this application however it objects to the 2 storey extension for the following reasons:

It would be too close to the boundary of other properties and encourage overlooking, it is not appropriate for a barn conversion

Bretforton Community Social Club, 60 Main Street, Bretforton.

Re-positioning of existing smoking shelter

Bretforton Parish Council has the following comments to make regarding this application:

The structure is within the conservation area and is an ugly looking structure, they are disappointed about the removal of the tree despite the fact that there is a replacement proposed on the planning application, they are also disappointed that the structure is a 'smoking shelter' thus encouraging smoking and being near to passersby and children using the club.

5 votes in favour, 1 abstention.

APPEAL:

REFUSED:

20/00807/LB- 33 Main Street Bretforton.

Internal and external alterations and repairs to include re-pointing: bathroom and kitchen installation: replacement staircase: electrical re-wiring and stud partition replacement.

- OTHER ITEMS
- ENFORCEMENT-

Publications

CLERKS REPORT on Urgent Decisions since last meeting

COUNCILLORS REPORTS & ITEMS FOR FUTURE AGENDA.

Meeting closed at 8.40pm

Date of the next meeting; 9th November 2020.

Signed:

Date: