

# **BRETFORTON PARISH COUNCIL**

Minutes of the Meeting held on  
Monday 14<sup>th</sup> October 2013.  
in the Memorial Hall

## **PRESENT:**

Cllr R Davis	Chairman
Cllr J Cleveland	Vice-Chairman
Cllr K Wright	District Councillor
Cllr A Grant	
Cllr P Lisney	
Cllr J Johnson	
Cllr K Carter	

## **APOLOGIES;**

Cllr L Hall  
Cllr N Smith

## **OPEN FORUM:**

No-one attended.

## **PARISH COUNCIL MEETING**

### **County Council:**

Further works on the Highways has been carried out in Offenham. Cllr Adams has £10k for Community Grants to be used up until 31<sup>st</sup> March 2013. He is taking part in Overview & scrutiny of Worcs Regulatory Services. Cllr Adams to chase up painting of white lines on newly tarmaced B4035.

### **District Council:**

Wychavon have launched Community Recognition Awards, closing date 27<sup>th</sup> November 2013.

## **MINUTES:**

Minutes of the Meeting held on 9<sup>th</sup> September 2013, circulated, approved and signed.

## **OPEN FORUM ITEMS.**

- Manhole covers on B4035- Chair to assess location.
- Planning application off Honeybourne Road. Matter closed.

## **PROGRESS REPORTS FOR INFORMATION.**

### **Clerk;**

Clerk confirmed that a satisfactory audit conclusion had been given and the notice displayed for the relevant time period.

## **Chairman;**

Chair advised that Cllr grant had contacted Wychavon about allotments. Clerk to find information on Allotments Act and Compulsory purchase/hire for next meeting.

## **ITEMS FOR DISCUSSION.**

**Parish Plan-** Sections have been completed . Draft will be provide for next meeting.

**Request for Grit Bin/Salt.** - Clerk and Chair have assessed locations for approval as follows:

- Clayfield Road.
- Corner of Grange Road and Ivy Lane turning right into Ivy Lane.
- Next to bus shelter on Coldicotts lane.
- On verge of Main Street next to Upper End Court junction.
- The Cross- Either on end of central grass or at bottom of Back lane. It was agreed to locate at end of central grass.

All Cllrs are in favour of these locations. Details should be included in magazine once in situ.

**Red Telephone Box-** Removed.

**Flooding Contingency Plan-** A plan organised by Wychavon is unlikely to be of use in Bretforton. Therefore it was proposed and agreed that a flooding/disaster plan should be organised for Bretforton. Clerk to copy recent returned questionnaire to all Councillors for consideration before next meeting and provide flooding map from 2007 at meeting for consideration.

**Project for Section 106 Monies.** Application had been received from Community Shop for submission to Jem Teal at Wychavon under Community section of monies. Clerk to email to Jem teal to request guidance on content.

**Trees-Station Road-** Chased. Next agenda.

**Fencing-Recreation Ground-** Next agenda.

**Sports Club-** Clerk and Cllr Smith attended Solicitors to look at amendments to lease.

Meeting to be set up to discuss with Sports Club. All Cllrs were in favour of 25 year term of lease but required further information from Sports Club about reasons for changing to Ltd Company and then comments from Solicitor on how this would/could affect PC in the future.

**Burial Ground-i.** Quotation received to re-plant areas of BG at a cost of £570 and maintain on a monthly basis at a cost of £367.50 per annum. Approved.

**ii.** Clerk requested that quotes were obtained for repair/repainting of BG gates. Clerk to contact ‘Blast it@ and local workman Roger Huddlestone to obtain quotes. Approved.

**iii.** Clerk also requested that quote be obtained for removal of dead trees at entrance of BG. Approved.

**iv.** Correspondence received regarding record keeping at BG and whereabouts of stillborn register. Clerk to confirm that stillborn register is available to view but no entries have been made since 1943 and to confirm that records held, as far as PC are aware are accurate and correct.

## **Wychavon District Council**

1. New Homes Bonus & Council Tax Update. Information can be found on website. Further information will be sent to PC’s in October regarding precept changes.

## **Worcestershire County Council.**

1. Double Yellow Lines- New Street, Bretforton. Confirmation has been received that double yellow lines will be extended on New Street following statutory consultation period.

## CALC

**Training-** Clerk at Offenham PC has suggested that local Pc's join to run training sessions by CALC amongst themselves. All in favour but would require information of content as to suitability.

### PLANNING - APPLICATIONS:

#### Parish Council comments recorded on Planning Register

#### Land at rear of 17 & 17A Station Road and adjacent to Victoria Gardens.

Erection of 2no. two storey four bed houses and 1no. single storey three bed bungalow.

#### APPROVAL:

#### APPEAL:

#### WITHDRAWN;

#### - REFUSED:

#### - OTHER ITEMS –

#### - ENFORCEMENT

### CORRESPONDENCE For Information.

#### Publications

### CLERKS REPORT on Urgent Decisions Since Last Meeting.

### COUNCILLORS REPORTS & ITEMS FOR FUTURE AGENDA.

### ROADS/FOOTWAYS/GREENING OF THE VILLAGE:

#### Potholes i.

#### Street Lights

**Other Items-** i. Dog bin at Clayfield Road. Overhanging hedge at The Cottage Shop Lane. Cllr Wright to deal.

#### Lengthsman Tasks –

### Finance:

### August 2013.

<b>Income:</b>	<b>£</b>	<b>Expenditure:</b>	<b>£</b>
Opening Balance:	11792.98	A Evans	343.77
Investment Account	10882.14	HMRC	46.60
Fixed Deposit	15219.77	George Willcox Granite	600.00
Interest	.37	M Parkinson	839.00
Fixed Deposit(2)	25189.01	M Parkinson	42.00
		Wychavon Games	69.00
		EON	252.00
		PWLB d/d	906.63
		Limebridge	861.60
		Tower Trophies/Bret Show	360.00

**September 2013**

A Evans-Salary	257.40
HMRC	25.00
Bretforton PCC/church clock	300.00
Bretforton PCC	37.00
Arnold Baker/ninth Edition. (shared with Badsey PC).	31.88
Limebridge	282.00
A Evans/Burial Fee	25.00
Joseph King	40.00

**Deposits.**

Worcs CC/Lengthsman	42.00
Wychavon/precept	11749.00
Merstow Green/Betts	410.00

**Invoices to be approved:**

A Evans-Salary	257.40
A Evans/quarterly expenses	146.67
HMRC	25.00
Terry Miles-audit/replacement	250.00
M Parkinson	729.00
M Parkinson/lengthsman	90.00
Joseph King	260.00
A Evans/Burial Fee	25.00
Grant Thornton	390.00
OHL Stationers	32.64
Limebridge rural services	282.00
A Evans/printer cartridges	32.00
Eon	105.00
Eon	105.00
Eon	361.56

Invoices and payments approved for settlement. Proposed by Cllr. Wright. Seconded by Cllr Lisney.  
All in favour. Meeting closed at 9.18pm

**Date of the next meeting; 11<sup>th</sup> November 2013.**

**Signed: .....**

**Date: .....**