

# **BRETFORTON PARISH COUNCIL**

Minutes of the Meeting held on  
Monday 13<sup>th</sup> January 2014.  
in the Memorial Hall

## **PRESENT:**

Cllr K Wright	District Councillor
Cllr J Johnson	
Cllr N Smith	
Cllr J Cleveland	Vice-Chairman
Cllr A Grant	
Cllr K Carter	
Cllr P Lisney	

## **APOLOGIES;**

Cllr L Hall	
Cllr R Davis	Chairman

## **OPEN FORUM:**

Steve Bullen attended to update the PC on the work of Evesham Town Steering Group particularly in relation to transport which covers cycling in the area. He is hoping to arrange a 'cyclefest' event in Evesham in July. More details to follow. A suggestion was made to ask local landowners to allow the use of drives and tracks to encourage families to cycle but keeping clear of main roads. This has been very successful in Honeybourne.

## **PARISH COUNCIL MEETING**

### **County Council:**

See attached report.

### **District Council:**

Food waste collection ceased on 10<sup>th</sup> January 2014.

Planning ref W/13/01789 at Honeybourne Road was deferred at the planning committee on 9<sup>th</sup> January 2014. Further information on drainage, flooding, access and footpaths will need to be provided. Kerbstones at Coldicotts Lane are broken and need to be replaced.

## **MINUTES:**

Minutes of the Meeting held on 9<sup>th</sup> December 2013 were circulated, approved and signed.

## **DECLARATIONS OF INTEREST;**

Cllr Cleveland- Community Shop  
Cllr Smith-Community Shop. (pecuniary interest)  
Cllr Carter-Community Shop (pecuniary interest)

Cllr Lisney- Community Shop

## **OPEN FORUM ITEMS.**

## **PROGRESS REPORTS FOR INFORMATION.**

### **Clerk;**

- Clerk advised that there will be no change to council tax base as confirmed on 8<sup>th</sup> January 2014. Therefore a precept of £24k would show a 0% increase to band D council tax payers. Proposed by Cllr Grant. Seconded by Cllr Smith. All in favour.
- It was agreed that there would be no meeting in August 2014. Proposed by Cllr Smith. Seconded by Cllr Johnson. All in favour.

### **Chairman;**

## **ITEMS FOR DISCUSSION.**

**Parish Plan-** Next agenda.

**Flooding/Disaster Contingency Plan-** Cllr Wright has worked on the plan but it requires further research and consideration. Next agenda.

**Section 106 Monies.** It was unanimously agreed that a separate meeting needs to take place for Cllrs to brainstorm ideas for section 106 monies prior to consultation with residents as further funding will be forthcoming from potential new developments. It was agreed that Cllrs would meet on 27<sup>th</sup> January 2014 to brainstorm ideas for larger projects. Clerk would forward criteria for section 106 to all Cllrs prior to the meeting and provide maps of the village.

**Fencing-Recreation Ground-** Clerk provided quotations of bio-degradable plastic picket fencing. To be discussed at next meeting.

**Bretforton Community Shop-** Cllr Grant proposed that a donation of £5k be made to the Community Shop. Cllr Smith made a counter proposal that the PC should consider the purchase of shares in the shop as the donation and a further donation of £5k in April 2014. Cllr Johnson proposed to purchase shares as long as this is appropriate after consultation and to consider a further donation only after the finances are investigated. Seconded by Cllr Grant (both as non-shop committee members and with no pecuniary interest) Cllrs Carter and Smith declared a pecuniary interest and therefore were not included in the vote. 5 votes in favour of accepting this. **NB. Clerk has made referral to Ian Marshall who confirmed that it is acceptable to purchase shares of this amount in a village project and that either the Cllrs with a pecuniary interest should not be included in the vote and the PC should still be quorate or that a dispensation statement should be made to say that the Cllrs can vote. Therefore the proposed can be actioned under this instruction.**

**Burial Ground-i.** Annual audit of burial records. Cllr Wright and Cllr Johnson agreed to audit the records on 20<sup>th</sup> January 2014 and report back at February meeting.

ii. It was agreed not to use the audit services for the memorials at BG offered by Willcox granite.

iii. Cllr Cleveland read out correspondence relating to the BG and Clerk read out 3 further emails. It was unanimously agreed to make no comment to the correspondence unless responding to direct factual questions. Proposed by Cllr Grant. Seconded by Cllr Lisney. All in favour.

iv. It was unanimously agreed to accept the quotations of £1060 to repair and repaint BG gates (external) and £370 to repair and repaint gates (internal) and £570 to repair and repair gate posts from R Huttleston. Proposed by Cllr Johnson. Seconded by Cllr Wright.

v. A draft letter from PC's solicitor was read out for approval regarding plot 600 at BG. Proposed by Cllr Lisney. Seconded by Cllr Grant. All in favour that letter should be sent.

**Awards for All-IT needs-** Cllr Cleveland agreed to complete an application for a laptop and overhead projector under this scheme.

**Compulsory purchase of land for allotments.-** Cllr Grant advised that Parish Council's have the right to compulsory purchase land for the purpose of allotments if there is a demand. He feels that a survey of land should take place to assess the amount and location of land required. It was agreed to brainstorm this idea on 27<sup>th</sup> January 2014. Maps are to be provided of village and land between Honeybourne Road and BG for consideration.

**Noticeboard-**The noticeboard at Ivy lane has been repaired but is warped. Clerk advised that further work may be required to repair noticeboard.

**Bretforton Sports Club-** It was unanimously agreed that a site visit should be arranged to discuss points raised regarding car park and outside space. The draft lease was received on 10<sup>th</sup> January 2014 for consideration by PC and then to be forwarded to Sports Club committee for their comments.

**Grit Bins-** It was unanimously agreed that universal padlocks should be purchased to secure the grit bins from improper use. Cllr's Wright, Lisney and Smith will hold keys and unlock when required. CSO and Police have been made aware of the current issues in the village.

## **Wychavon District Council**

### **1. Wychavon Games-AGM.**

## **Worcestershire County Council.**

## **CALC**

### **PLANNING - APPLICATIONS:**

#### **Parish Council comments recorded on Planning Register**

#### **APPROVAL:**

#### **APPEAL:**

#### **WITHDRAWN;**

#### **- REFUSED:**

- **OTHER ITEMS** – Kler Group, Outline planning application in relation to a sustainable residential development of upto 59 houses, access, amenity space and associated works. Planning committee-9<sup>th</sup> January 2014. Decision was deferred.

- **ENFORCEMENT-** Enforcement have advised that they are inspecting Station Road development with regard to a number of complaints about surface water and drainage.

### **CORRESPONDENCE For Information.**

#### **Publications**

Clerks & Councils Direct  
The Clerk Magazine.

### **CLERKS REPORT on Urgent Decisions Since Last Meeting.**

### **COUNCILLORS REPORTS & ITEMS FOR FUTURE AGENDA.**

Bus Shelters

### **ROADS/FOOTWAYS/GREENING OF THE VILLAGE:**

#### **Potholes i.**

#### **Street Lights**

**Other Items-** i. Flooding at Weston Road, dam/tree on brook at Stoneford lane. Landowners are aware of position, burnt out car-Back lane.

**Lengthsman Tasks** – Leaves around The Cross, remove Christmas wreaths after 31<sup>st</sup> January 2014.

**Finance:**

**December 2013.**

<b>Income:</b>	<b>£</b>
Opening Balance:	18086.06
Investment Account	10882.90
Fixed Deposit	15265.59
Interest	.34
Fixed Deposit(2)	25189.01

<b>Expenditure:</b>	<b>£</b>
A Evans-Salary	257.40
HMRC	25.00
SLCC	76.00
A Evans/Burial Fee	25.00
Eon Uk	107.40
Joseph King	40.00
Wychavon/dog bin collection	40.55
George Willcox Granite	48.00
M Parkinson	222.00
M Parkinson	794.00
A Evans/printer cartridge	20.00
John Heath/Bret Gardening/planters	43.08

**Deposits.**

Simply Stone/Bills	150.00
Wates/Wates Giving	250.00

**Invoices to be approved:**

A Evans-Salary	257.40
HMRC	25.00
A Evans/qtry expenses	136.76
Chris Hemming/noticeboards	330.00
Eon UK	105.00
Eon UK	105.00
NPower d/d	600.19

Invoices and payments approved for settlement. Proposed by Cllr. Lisney. Seconded by Cllr Wright.  
All in favour. Meeting closed at 9.25pm.

**Date of the next meeting; 10<sup>th</sup> February 2014.**

**Signed:** .....

**Date:** .....