

# **BRETFORTON PARISH COUNCIL**

Minutes of the Meeting held on  
Monday 14th April 2014.  
in the Memorial Hall

## **PRESENT:**

Cllr A Grant	
Cllr R Davis	Chairman
Cllr J Johnson	
Cllr N Smith	
Cllr P Lisney	

## **APOLOGIES;**

Cllr L Hall	
Cllr A Grant	
Cllr A Adams	County Councillor
Cllr K Wright	District Councillor
Cllr J Cleveland	Vice-Chairman
Cllr K Carter	

## **OPEN FORUM:**

No-one attended.

## **PARISH COUNCIL MEETING**

### **County Council:**

See attached report.

### **District Council:**

No report.

## **MINUTES:**

Minutes of the Meeting held on 10<sup>th</sup> March 2014 were circulated, approved and signed.

## **DECLARATIONS OF INTEREST;**

None.

## **OPEN FORUM ITEMS.**

## PROGRESS REPORTS FOR INFORMATION.

### Clerk;

- Clerk confirmed that annual accounts for memorial hall had been received and were approved.
- Clerk confirmed that fixed deposit (2) had been reduced by £2184 being the amount for BG memorial repairs.
- Clerk confirmed that VAT return was for £2108.64.
- Annual Accounts for year ended 31<sup>st</sup> March 2014 were proposed by Cllr Grant, seconded by Cllr Lisney and signed by Chair.

### Chairman;

## ITEMS FOR DISCUSSION.

**Parish Plan-** Next agenda

**Flooding/Disaster Contingency Plan-** Next agenda.

**Section 106 Monies/ Compulsory Purchase of land for Allotments-** It was agreed that section 106 monies for play equipment should be dealt with as a separate matter to formal sports on future agenda. All in favour. It was proposed by Cllr Grant to consider the use of a land agent and Cllr Davis suggested that a sub committee/working party be set up to consider the way forward for the acquisition of land for allotments, community shop and other village facilities and the use of a land agent. Cllrs Lisney, Smith and Grant agreed to form the working aptry and report back at the next meeting.

**Fencing-Recreation Ground-**2 quotations have been received for picket fencing. It was unanimously agreed that this type of fencing was not suitable as it closed in the recreation ground from view. **All Cllrs to look at other solutions for next meeting.**

**Burial Ground-i.** Correspondence has received by solicitor with regard to plots 600 and 601. Chair and Vice-Chair agreed that solicitor should take the appropriate action to deal with the matter. All in favour.

**Awards for All-IT needs-** Nothing to add-Next agenda.

**Mowing Contract-**Cllr Lisney proposed and Cllr Grant seconded the acceptance of the renewal quotation as follows: Amenity Mowing £235.00 per cut. Verges Mowing £175.00 per cut and verges at Clayfield and Red Yat £80.00 per cut. All in favour.

**Review of Annual Play Inspection-**Report has been received and quotation for works. Cllr Smith proposed that only remedial work be carried out due to the replacement of the play equipment. All in favour.

**Sports Club-** i. Storage. 2 quotations have been received fort the construction of storage unit and confirmation that one grant is still available. Cllr Davis has contacted Planning to check if the reduction in size and slight change to material would affect approval. It was confirmed that this is unlikely and therefore Sports Club can be advised that they can proceed. It was unanimously agreed to request an independent quotation for the works and ask for exact grants amounts and providers to ensure that the PC contribution would ensure that the work would be concluded. All in favour. It was also agree that Chair and Vice-Chair could authorise as long as this information is provided and is in order.

ii. Car Park. Quotation received to re-surface the car park with 4mm breedon dust gravel at a cost of £6232.00 plus vat. It was agreed to accept the quotation but to request the following:

- A quotation for a height barrier
- A quotation to edge the car park with possibly wood.

- Work would not commence until lease/licence renewal has been signed by both parties.

Proposed by Cllr Smith. Seconded by Cllr Johnson.

Clerk to chase the information with regard to removal/replacement of recycling bins in car park prior to work being carried out.

**Theatre Barn/ Community Value Asset.** –Cllr Smith requested that PC consider Theatre Barn as Community Value Asset. All in favour in principle but Clerk to check that if application is made and refused whether a further application could be made at a later date. It needs to be demonstrated that this is a value to the community which would involve increased village use of the facility in order to be accepted.

### **Wychavon District Council**

- i. Wychavon Intelligently Green Awards- Clerk read out information to PC. Community Shop could be considered in the future as projects need to cover one or more of the four criteria of: energy, construction, food and tourism and transport. Evidence must be recorded such as filming or documentary and closing date for this year is 30<sup>th</sup> May 2014. Further details are available on Wychavon website for any organisation, group or individual who may wish to be nominated or nominate.
- ii. **Comments received from Sir Peter Luff MP re SWDP**-Read out.
- iii. **Role Of Planning Compliance Officer**- Read out.
- iv. **SWDP**-Call for Sites. A request had been received from Wychavon requesting additional sites for housing development in Bretforton. No response sent.
- v. **Wychavon Parish games**-agreement to attend.
- vi. **New Homes Bonus allocation**-Figures have been released of this year's amount of £1486 which can be given to group/groups in village for community use. Notice to invite applications to be put in magazine with closing date of 30<sup>th</sup> May 2014 for applications to be considered by PC at June meeting. Next year's allocation is currently £2204 but could increase.
- vii. **Rural Rate Relief**-JE James. It was unanimously agreed to approve Rural rate relief for JE James of £79.83.

### **Worcestershire County Council.**

- i. **Lengthsman Scheme**- It was unanimously agreed to accept scheme for year 2014/2015 and to agree to join working party on changes.
- ii. **Worcs CC Prohibition of Waiting time on B4035, Weston Road.**

**CALC** – Clerk advised of changes to electronic transfers for PC's.

### **PLANNING - APPLICATIONS:**

#### **Parish Council comments recorded on Planning Register**

#### **APPROVAL:**

**Mr A Duffy, Bretforton PO 82 Main Street.**

Proposed change of use from existing PO to dwelling, demolition of store and offices and two storey rear extension to Bretforton Post office.

**Mr M Gavriluk**

**1 Drinkwater Lane, Bretforton, Evesham, WR11 7JQ**

Remove extension used as kitchen. Changes to current dining room to allow kitchen use. Reinstatement of stone mullions for bathroom and 4th bedroom windows

- APPEAL:**  
**WITHDRAWN;**  
- **REFUSED:**  
- **OTHER ITEMS**  
- **ENFORCEMENT-**

**CORRESPONDENCE For Information.**  
**Publications**

Fieldwork.  
 Countryside Voice.

**CLERKS REPORT on Urgent Decisions Since Last Meeting.**

*Bank transfer to Cox & Hodgetts re Sports Club map-£30.  
 Joseph King gravediggers fee £260.00*

**COUNCILLORS REPORTS & ITEMS FOR FUTURE AGENDA.**

**ROADS/FOOTWAYS/GREENING OF THE VILLAGE:**

**Potholes i.** Drinkwater Lane.  
**Street Lights**  
**Other Items-** i. Check trees at Back lane at bottom of Bridge Street.  
 Lengthsman Tasks

**Finance:**

**March 2014.**

<b>Income:</b>	<b>£</b>
Opening Balance:	9017.03
Investment Account	10884.00
Fixed Deposit	15265.59
Interest	.34
Fixed Deposit(2)	25189.01

<b>Expenditure:</b>	<b>£</b>
A Evans-Salary	257.40
HMRC	47.40
Worcs CC/grit bins/salt	1190.00
Northwick Restorations/BG Gates	1950.00
Westcotec/VAS bracket	96.00
Bret PCC/Parish mag	53.00
Landscape Inc.	52.50
Ancient Oaks	160.00

**Deposits.**

Simply Stone/Cleaver	100.00
Merstow Green/Perkins	910.00
Merstwo Green/Pountney	250.00

<b>Invoices to be approved:</b>	<b>£</b>
A Evans-Salary	267.40
HMRC	15.00
Eon/street lights	105.00
Eon/street lights	118.20

J Hicks/annual play inspection	136.08
A Evans/burial fee	25.00
PSMA/maps	33.60
Rural Rate Relief/James	79.83
A Evans/qrtly exp	142.78
A Small/BG maintenance	35.00
Terry Miles/audit	250.00
A Evans/Burial fee	25.00
Joseph King/grave digger	40.00

Invoices and payments approved for settlement. Proposed by Cllr Grant. Seconded by Cllr Smith. All in favour. Meeting closed at 9.21pm.

**Date of the next meeting; 12<sup>th</sup> May 2014.**

**Signed: .....**

**Date: .....**