

# **BRETFORTON PARISH COUNCIL**

Minutes of the Meeting held on  
Monday 12th May 2014.  
in the Memorial Hall

## **PRESENT:**

Cllr R Davis	Chairman
Cllr J Johnson	
Cllr N Smith	
Cllr A Adams	County Councillor
Cllr K Wright	District Councillor
Cllr J Cleveland	Vice-Chairman
Cllr K Carter	
Cllr L Hall	

## **APOLOGIES;**

Cllr A Grant  
Cllr P Lisney

## **OPEN FORUM:**

2 residents attended to raise the following points:

- A potential small development on Weston Road which may require PC support.
- Double yellow lines on B4035 opposite Orchard Close (matter raised with County Councillor).
- A number of properties have erected trees or fencing on land that is not theirs.
- Planning application at Jangada. (See PC comments on Planning Portal).

## **ELECTION OF CHAIRMAN AND VICE-CHAIRMAN**

Parish Clerk took the Chair and invited nominations for:

**Chairman** : Cllr Davis was nominated by Cllr Hall, seconded by Cllr Cleveland.

Cllr Davis was elected Chairman and took the Chair.

**Vice-Chairman** : Cllr Cleveland was nominated by Cllr Hall, seconded by Cllr Johnson.

All in favour.

**Declaration of Acceptance of Office forms** were signed by Cllr Davis, Chairman and Cllr Cleveland, Vice-Chairman.

## **PARISH COUNCIL MEETING**

### **County Council:**

See attached report.

### **District Council:**

Following on from PACT meeting a larger West Mercia presence will be seen in villages to monitor drug use and vandalism.

#### **MINUTES:**

Minutes of the Meeting held on 14<sup>th</sup> April 2014 were circulated, approved and signed.

#### **DECLARATIONS OF INTEREST;**

None.

#### **SUB COMMITTEES:**

**General Purpose & Finance:** Cllrs Hall, Davis, Cleveland & Grant

**Planning & Burial Ground:** Cllrs Johnson, Wright, Davis & Cleveland

**Recreation Ground, Roads, Footpaths & Lights :** Cllrs Smith, Lisney & Carter

**S106 Monies :** Cllrs Davis, Cleveland & Hall.

**Community Shop & Post Office :** Cllrs Lisney, Smith, Davis & Cleveland

**Parish Plan :** Cllrs Davis, Cleveland, Smith & Carter

#### **DELEGATION OF POWERS :**

##### **Planning – Delegation to Clerk**

The Council as statutory consultee, delegates all decisions arising under development control consultations with the Chairman and Vice Chairman. The Clerk will arrange for relevant papers to be circulated to the named Cllrs who should return the Council's responses within the prescribed consultation period.

Decisions made under this Delegation will be reported to and minuted at the next Council meeting.

Under this Delegation, and in particular with regard to controversial major development proposals, the Clerk in consultation with the Chairman, may decide that a Parish Council and/or Extra-Ordinary meeting be called to consider the matter or that the matter be referred to the next Parish Council Meeting, whichever is applicable.

Proposed by Cllr Wright. Seconded by Cllr Hall.

##### **Burial Grounds – Memorial Headstones**

The Council delegate the approval of memorials and additional inscriptions to the Clerk. Under this Delegation any request, which is considered to be unusual and requires further consultation will be referred to the next Council meeting.

Proposed by Cllr Wright. Seconded by Cllr Hall

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##### **Urgent Decisions of the Council**

Urgent decisions required between scheduled meetings of the Council are delegated to the Clerk in consultation with the Chairman and Vice Chairman of the Council. Under this delegation, where appropriate the Clerk may decide that an Extra-Ordinary meeting of the Council be called to deal with this urgent matter.

Proposed by Cllr Wright. Seconded by Cllr Hall.

#### **CALC REPRESENTATIVES**

It was agreed that Cllr Lisney would take this role in his absence.

## **OPEN FORUM ITEMS.**

## **PROGRESS REPORTS FOR INFORMATION.**

**Clerk;**

**Chairman;**

It was unanimously agreed to increase Clerk's pay scale to SCP27 at a rate of £12.052.  
It was also agreed to consider a new computer at the next meeting.

## **ITEMS FOR DISCUSSION.**

**Parish Plan-** Deferred until a later date.

**Flooding/Disaster Contingency Plan-** Deferred until a future date.

**Section 106 Monies- Play Equipment-** Clerk to bring plans for next meeting.

**Working Party Report re Land Acquisition-** Meeting before PC on 9<sup>th</sup> June 2014. Next agenda. Littlebrook Nurseries-Letter sent re land for sale, awaiting response.

**Fencing-Recreation Ground-** Site visit to be arranged for quotation from secure-a-field and ask Roger Huttleston for quote to repair existing fencing. Next agenda. ii. Tree- contact Sally Griffiths for site inspection of horse chestnut. B Spiers has agreed to remove-check insurance.

**To consider additional funding for Community Shop Project-** It was unanimously agreed to provide a grant of £5k to the project subject to satisfactory accounts being provided to PC. Proposed by Cllr Johnson. Seconded by Cllr Hall. Cllr Smith to request accountants to attend PC meeting in June 2014.

**To consider a Lunch Club-** Supported by Opportunity Vale of Evesham, local pubs have provided a weekly lunch for vulnerable residents at a competitive price. Cllr Smith agreed to contact pub in Harvington to get information. Next agenda.

**To consider projects for 2014/15.** Councillors raised the following:

- Hedgerows (replacement of).
- Anaerobic digester.
- More cycling paths.
- Internet access at village hall.

**Noticeboard/Ivy Lane.** Cllr Davis has removed and repaired the noticeboard.

**Western Power-** Preparing for Power Cut or Emergency. Kit displayed.

**Awards for All-IT needs-** Next agenda to consider purchase of projector.

**Aon Insurance renewal-** It was unanimously agreed to authorise Clerk to pay either Aon or Zurich by BACS for insurance renewal by 1<sup>st</sup> June 2014 (prior to next PC meeting) dependant on checking cover is like for like as Zurich is significantly cheaper. Proposed by Cllr Wright. Seconded by Cllr Johnson.

## **Wychavon District Council**

- i. Notice of review of polling district places.

## **Worcestershire County Council.**

## **CALC**

## PLANNING - APPLICATIONS:

Parish Council comments recorded on Planning Register

**Ms Saggars,**

**Jangada, Shop Lane, Bretforton, Evesham, WR11 7JF**

Proposed Two New Dwellings

**Mr N Spencer, Land at Station Road, Bretforton.**

Prior approval application for change of use of agricultural barn to B1 use.

**Bretforton Sports Club, Station Road, Bretforton.**

:Implementation of planning approval W/13/00255/PN without compliance with condition 3, to enable erection of an alternative timber clad store building.

**APPROVAL:**

**APPEAL:**

**WITHDRAWN;**

- **REFUSED:**

- **OTHER ITEMS**

- **ENFORCEMENT-**

## CORRESPONDENCE For Information.

### Publications

Clerk & Councils Direct.

## CLERKS REPORT on Urgent Decisions Since Last Meeting.

*Sports Club-Revised application £97.50*

*Joseph King gravediggers fee £260.00*

## COUNCILLORS REPORTS & ITEMS FOR FUTURE AGENDA.

### ROADS/FOOTWAYS/GREENING OF THE VILLAGE:

**Potholes i. Street Lights**

**Other Items-** i. Trees at Back lane at bottom of Bridge Street have been checked by Cllr Davis and appear to be alive but struggling. Monitor.

**Lengthsman Tasks**

### Finance:

**April 2014.**

<b>Income:</b>	<b>£</b>	<b>Expenditure:</b>	<b>£</b>
Opening Balance:	6054.73	A Evans-Salary	267.40
Investment Account	10884.34	HMRC	15.00
Fixed Deposit	15265.59	Eon/street lights	105.00
Interest	.36	Eon/street lights	118.20
Fixed Deposit(2)	23136.75	J Hicks/annual play inspection	136.08
		A Evans/Burial fee	25.00
		PSMA/maps	33.60
		Rural rate relief/James	79.83
		A Evans/qrtly exp	142.78
		Terry Miles/audit	250.00
		A Evans/burial fee	25.00
		Joseph King/gravedigger fee	40.00

**Deposits.**

Philip Tomlins	410.00
HMRC/Vat refund	2108.64
Precept	12001.00

**Invoices to be approved: £**

A Evans/salary	267.40
HMRC	37.80
A Evans/burial fee	25.00
A Evans/audit/vat hours	90.16
N Power d/d	645.61
Calc m/ship	475.43
Landscape Inc/April	35.00
Landscape Inc/May	35.00
M Parkinson	1130.00
M Parkinson/lengthsman duties	160.00
Limebridge Rural serv	282.00
A Evans/printer cartridges	41.00
Rob Davis/noticeboard repairs	67.28

Invoices and payments approved for settlement. Proposed by Cllr Cleveland. Seconded by Cllr Hall.  
All in favour. Meeting closed at 9.40pm.

**Date of the next meeting; 9<sup>th</sup> June 2014.**

**Signed: .....**

**Date: .....**