

# **BRETFORTON PARISH COUNCIL**

Minutes of the Meeting held on  
Monday 9th June 2014.  
in the Memorial Hall

## **PRESENT:**

|                  |                     |
|------------------|---------------------|
| Cllr R Davis     | Chairman            |
| Cllr J Johnson   |                     |
| Cllr A Adams     | County Councillor   |
| Cllr K Wright    | District Councillor |
| Cllr J Cleveland | Vice-Chairman       |
| Cllr K Carter    |                     |
| Cllr L Hall      |                     |
| Cllr A Grant     |                     |
| Cllr P Lisney    |                     |

## **APOLOGIES;**

Cllr N Smith

## **OPEN FORUM:**

3 residents attended to raise the following points:

- Double yellow lines on B4035 opposite Orchard Close (matter raised with County Councillor).
- Update on Community Shop.
- Vicarage Nurseries.
- HGV's using centre of village and possible signage to denote village centre.

## **PARISH COUNCIL MEETING**

### **County Council:**

See attached report.

### **District Council:**

- New Wychavon website will be operating from 17<sup>th</sup> June 2014 which should make it easier to report potholes etc.
- Jangada-Planning application can be referred to planning committee for consideration. All in favour.
- Request to ask PCSO to attend a meeting.

## **MINUTES:**

Minutes of the Meeting held on 12<sup>th</sup> May 2014 were circulated, approved and signed.

## **DECLARATIONS OF INTEREST;**

Cllr Wright- Grant committee at Wychavon.  
Cllr Hall-Bretforton Silver Band.

## **OPEN FORUM ITEMS.**

- Dealt with in other sections.

## **PROGRESS REPORTS FOR INFORMATION.**

**Clerk;**

**Chairman;**

## **ITEMS FOR DISCUSSION.**

**Section 106 Monies- Play Equipment-**Clerk brought plans, it was unanimously agreed to arrange to meet Play & Leisure to discuss updating plan for submission to Wychavon for release of funds. Cllrs Davis, Cleveland, Lisney, Hall and Wright wish to attend.

**Working Party Report re Land Acquisition-** Next agenda. Ii. Chase Littlebrook Nurseries.

**Fencing-Recreation Ground-**Quote received from Secure a fence to consider, still awaiting quote to repair existing fence. Next agenda, request local location for fence to be inspected.

**To consider additional funding for Community Shop Project-** Following a presentation from the Treasurer of Community Shop, it was unanimously agreed to approve a donation of £5k to the project. Proposed by Cllr Johnson. Seconded by Cllr Grant.

**To consider a Lunch Club-**Next agenda.

**To consider a computer, projector & screen and internet access at Memorial Hall.**

Cllr Hall proposed, seconded by Cllr Wright with a unanimous vote in favour to purchase a laptop (or similar) and printer, projector and screen up to the value of £1200. Cllr Wright proposed, seconded by Cllr Lisney to agree to a monthly fee of up to a maximum of £18 per month to install internet access at hall. It was agreed that Cllr Cleveland would liaise with Clerk to agree details and exact requirements.

**Sports Club- i.** Chair produced an up to date map of Recreation Ground. All in favour to accept map and to forward to Sports Club for approval. This can then conclude the lease/licence renewal.

ii. It was unanimously agreed to request a third quotation from the Sports Club for the storage container, the specification will be forwarded to Allen Fabrications by Clerk for an independent quote.

iii. Car Park Improvements- It was agreed not to pursue the quotes for edging of the car park at this time and to request that Roger Huttleston quote for the barrier and channel for electricity to lighting. All in favour.

**Bretforton Silver Band-** Request received to provide funding for a storage shed. Contact to ask for details of shed, location and costs to consider at next meeting.

**ICO decision-** Decision Notice has been received from ICO with regard to complaint made by Mr L Witts. Details can be found on ICO website reference Number: FS50528533.

**Burial Ground Repairs-** It was unanimously agreed that 3 memorials should be repaired, 1 raised by resident and 2 by stonemason. The cost will be paid from general fund and transferred when fixed deposit matures. All in favour.

**Double Yellow Lines-New Street-** It was unanimously agreed to request a site visit with Highways to reconsider double yellow lines all along New Street, warning signs and digging out verge at Orchard Close to widen road. Clerk to contact Highways, Cllrs Davis, Cleveland and Wright wish to attend.

**Wychavon District Council**

**Worcestershire County Council.**

**i. Grass Cutting Maps-** Clerk to attend meeting with Highways to assess grass cutting.

**CALC**

**PLANNING - APPLICATIONS:**

**Parish Council comments recorded on Planning Register**

**Mr T Dovey, 2 Ivy Lane, Bretforton**

Proposed rear and side extensions

**Mr & Mrs ILiff Wells, Spring Garden, Fallon Lane, Bretforton**

Proposed rear extension & Internal alterations.

**Mr Harris, Sunnydale, Weston Road, Bretforton.**

Proposed construction of a new detached garage.

**APPROVAL:**

**Chairman Bretforton Community Shop Committee**

Temporary community shop building in club car park

Bretforton Community Social Club, Main Street, Bretforton, Evesham.

**APPEAL:**

**WITHDRAWN;**

- **REFUSED:**

- **OTHER ITEMS**

- **ENFORCEMENT-**

**CORRESPONDENCE For Information.**

**Publications**

Parish matters.

**CLERKS REPORT on Urgent Decisions Since Last Meeting.**

**COUNCILLORS REPORTS & ITEMS FOR FUTURE AGENDA.**

**ROADS/FOOTWAYS/GREENING OF THE VILLAGE:**

**Potholes -** Station Road @ Blackminster, Bridge Street, Drinkwater Lane.

**Street Lights**

**Other Items-** i.

**Lengthsman Tasks –** Weeds in cobbles, Main Street.

**Finance:**

**May 2014.**

| <b>Income:</b>     | <b>£</b> | <b>Expenditure:</b>     | <b>£</b> |
|--------------------|----------|-------------------------|----------|
| Opening Balance:   | 21165.17 | A Evans-Salary          | 267.40   |
| Investment Account | 10886.06 | HMRC                    | 37.80    |
| Fixed Deposit      | 15353.88 | A Evans/Burial fee      | 25.00    |
| Interest           | .36      | A Evans/audit/vat hours | 90.16    |
| Fixed Deposit(2)   | 23136.75 | NPower d/d              | 645.61   |
|                    |          | Calc m/ship             | 475.43   |
|                    |          | Landscape Inc/April     | 35.00    |

|                               |         |
|-------------------------------|---------|
| Landscape Inc/May             | 35.00   |
| M Parkinson                   | 1130.00 |
| M Parkinson/lengthsman duties | 160.00  |
| Limebridge Rural serv         | 282.00  |
| A Evans/printer cartridges    | 41.00   |
| Rob Davis/noticeboard repairs | 67.28   |

**Deposits.**

|                 |        |
|-----------------|--------|
| Simply Stone    | 75.00  |
| Simply Stone    | 150.00 |
| Willcox Granite | 75.00  |

|                                 |          |
|---------------------------------|----------|
| <b>Invoices to be approved:</b> | <b>£</b> |
| A Evans/salary                  | 316.20   |
| HMRC                            | 27.40    |
| Wychavon DC/bin cleaning        | 350.05   |
| Eon                             | 94.80    |
| Zurich Insurance                | 1580.00  |
| Limebridge Rural                | 282.00   |
| Aon Ins/memorial Hall           | 1111.63  |
| M Parkinson                     | 1204.00  |
| M Parkinson/Lengthsman          | 132.00   |
| Bretforton Community Shop       | 5000.00  |

Invoices and payments approved for settlement. Proposed by Cllr Grant. Seconded by Cllr Lisney. All in favour. Meeting closed at 9.15pm.

**Date of the next meeting; 14<sup>th</sup> July 2014.**

**Signed: .....**

**Date: .....**