

BRETFORTON PARISH COUNCIL

Minutes of the Meeting held on
Monday 14th July 2014.
in the Memorial Hall

PRESENT:

Cllr R Davis	Chairman
Cllr J Johnson	
Cllr K Wright	District Councillor
Cllr J Cleveland	Vice-Chairman
Cllr K Carter	
Cllr L Hall	
Cllr A Grant	
Cllr P Lisney	
Cllr N Smith	
Cllr A Adams	County Councillor

APOLOGIES;

OPEN FORUM:

Bretforton's village PCSO attended to introduce herself to the PC. She advised the following:

- There had been a spate of suspicious calls and door knocking between 1st May 2014 and 1st July 2014.
- There was a reported burglary in Station Road in May via the back door.
- Electric fence was stolen from Honeybourne Road.
- Damage to a front door in Holly Close.
- Reports of youths on motorbikes in Ivy Lane.

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PARISH COUNCIL MEETING

County Council:

No report.

District Council:

- Secretary of State had approved planning applications at Yew Tree Hill, Droitwich for approx 1000 houses and Long Marston of approx 3000 houses. This will improve Wychavon's capability to deliver a 5 year land supply +20%.
- Building Design Awards have been launched with posters and information soon to be available.

- A reminder that speeding around horses can be dangerous and care should be taken when passing horses, cyclists and pedestrian around our narrow lanes.

MINUTES:

Minutes of the Meeting held on 9th June 2014 were circulated, approved and signed.

DECLARATIONS OF INTEREST;

Cllr A Grant-Littlebrook Nurseries.
Cllr L Hall- Bretforton Silver Band.

OPEN FORUM ITEMS.

- **Double Yellow Lines.-** Email received from Highways advising that further time needs to be given to new double yellow lines and that if extended would create parking issues. Cars parked can act as traffic calming, the suggestion of removing the verge and widening the road is not cost effective. Highways will look at signs saying 'slow' and 'oncoming vehicles in centre of road'.
- **HGV's in village centre.** - As this is the only reported incident, signs are not a possibility especially as they would restrict access to legitimate businesses such as The Fleece.

PROGRESS REPORTS FOR INFORMATION.

Clerk;

Clerk advised that an unqualified conclusion had been received and the conclusion note had been displayed for the appropriate timescale. Clerk has forwarded draft financial regulations received from NALC to Cllrs for consideration and approval at September meeting. Clerk highlighted that Clerk's pay could now be sent by BACS rather than cheque and that the amount of pay can be recorded in a confidential cashbook. Proposed by Cllr Grant. Seconded by Cllr Hall. All in favour to commence prior to approval of regulations. Clerk was requested to check insurance in relation to BACS payments, another user for internet banking and outstanding balance for PWLB, all for September meeting.

Chairman;

ITEMS FOR DISCUSSION.

Section 106 Monies- Play Equipment- Plans were circulated to Cllrs of play area, adding play equipment at Bretforton Social Club and MUGA at Sports Club. It was unanimously agreed to ask if planning permission is required for MUGA and if so, can Play & Leisure arrange it and set up meeting with Jem Teal @ Wychavon to discuss plans and get verbal agreement to proceed.

Working Party Report re Land Acquisition- Not met, next agenda.

Land @ Littlebrook Nurseries- Letter received advising that PC will be advised if plan is to sell land. However, Cllr Grant advised that he has close contact and will advise PC of any changes which could benefit the purchase of the land for allotments. Chair will provide map for September meeting.

Recreation Ground-i. Fencing. It was unanimously agreed to not proceed until the decision is made about MUGA which will partially fence along Station Road.

ii. Repair of existing fencing. It was unanimously agreed to proceed with repairs. Proposed by Cllr Smith. Seconded by Cllr Cleveland.

iii. Horse Chestnut. It was unanimously agreed to ask Ancient Oaks to remove this tree asap.

To consider a Lunch Club- Deferred.

Bretforton Silver Band. Request for funding towards storage shed. It was unanimously agreed to offer a donation of £750 for whatever use required. Proposed by Cllr Cleveland. Seconded by Cllr Lisney.

Sports Club- i. Storage. - 3 quotes have now been received. It was unanimously agreed to advise Sports Club to use whichever they feel most appropriate and to make a donation of £4000 as previously agreed.

ii. Bins. Clerk to check if trade recycling bin can be organised and lock existing bin.

iii. Height barrier- Quote received of £380. Sports Club have highlighted the difficulty that there would be with deliveries. It was unanimously agreed to review in 6 months as reason for height barrier is to prevent overnight parking.

iv. Wayleave. Clerk has contacted Western Power to arrange wayleave for new post and cabling.

v. Lease is due to be signed. It was unanimously agreed to amend invoices in line with lease.

vi. Dog Signs- Cllr Grant agreed to purchase and fit dog signs.

Bretforton School Classroom- Cllr Smith asked if S106 funding could be used for additional classroom if school decide to keep year 6 children. Clerk to check with Jem Teal although it is likely that funding for education is taken before it reaches village level.

Review of Conservation Area- Chair has produced a map of amended conservation area for consideration following article in Parish Matters by Jim Burgen@Wychavon. This would use roads and field boundaries to make a natural area. Next agenda to consider map. Contact Wychavon.

Wychavon District Council

i. Enforcement Plan & Compliance Officer Briefing.- Willing to meet, advise.

Worcestershire County Council.

i. Grass Cutting Maps- Maps have been agreed between Clerk and Worcs CC.

CALC

- **New Complaints Procedure-** Send to Cllrs.
- **New Closed Churchyard and BG Rules.-** Send to Cllrs

PLANNING - APPLICATIONS:

Parish Council comments recorded on Planning Register

Mr & Mrs Holloway, 21 Main Street, Bretforton, Evesham
Single storey rear extension.

APPROVAL:

Mr T Dovey, 2 Ivy Lane, Bretforton

Proposed rear and side extensions.

Mr & Mrs Iliff-Wells

Proposed Rear Extension and Internal Alterations

Spring Garden, Fallon Lane, Bretforton, Evesham, WR11 7GZ

APPEAL:

WITHDRAWN;

- **REFUSED:**

- **OTHER ITEMS**

- **ENFORCEMENT-**

CORRESPONDENCE For Information.**Publications**

Clerks & Councils Direct
The Clerk Magazine.

CLERKS REPORT on Urgent Decisions Since Last Meeting.**COUNCILLORS REPORTS & ITEMS FOR FUTURE AGENDA.****ROADS/FOOTWAYS/GREENING OF THE VILLAGE:****Potholes –****Street Lights**

Other Items- i. New Street hedge, 's' bend edge of road falling away- Worcs Highways. Rooftop-raise canopies at Clayfield Road and Grange Road and island on Clayfield Road. Worcs CC will attend to bridge at Bridge Street. Footpath at Old Victoria and Bretforton Hall.

Lengthsman Tasks- Brambles at footpath between Station Road and Honeybourne Road.

Finance:**June 2014.**

Income:	£	Expenditure:	£
Opening Balance:	18079.58	A Evans-Salary	316.20
Investment Account	10885.06	HMRC	27.40
Fixed Deposit	15353.88	Wychavon DC/bin cleaning	350.05
Interest	.37	Eon	94.80
Fixed Deposit(2)	23136.75	Zurich Insurance	1580.00
		Limebridge Rural	282.00
		Aon Ins/memorial Hall	1111.63
		M Parkinson	1204.00
		M Parkinson/Lengthsman	132.00
		Bretforton Community Shop	5000.00

Deposits.

Merstow Green/Baker	125.00
Worcs CC/Lengthsman	160.00

Invoices to be approved:	£
A Evans/salary	316.20
HMRC	27.40
Landscape Inc	35.00
A Evans/qtrty expenses.	156.03
A Evans/Burial Fee	25.00
Joseph King/gravedigger fee	40.00
Limebridge	282.00
M Parkinson/Lengthsman	84.00
M Parkinson/Mowing etc	749.00
Grant Thornton	240.00
Bretforton Silver Band	750.00
Bretforton Sports Club	4000.00

Invoices and payments approved for settlement. Proposed by Cllr Johnson. Seconded by Cllr Hall. All in favour. Meeting closed at 9.29pm.

Date of the next meeting; 8th September 2014.

Signed:

Date: