

# **BRETFORTON PARISH COUNCIL**

Minutes of the Meeting held on  
Monday 8th September 2014.  
in the Memorial Hall

## **PRESENT:**

Cllr R Davis	Chairman
Cllr J Cleveland	Vice-Chairman
Cllr K Carter	
Cllr L Hall	
Cllr A Grant	
Cllr A Adams	County Councillor

## **APOLOGIES;**

Cllr J Johnson	
Cllr K Wright	District Councillor
Cllr P Lisney	
Cllr N Smith	

## **OPEN FORUM:**

Residents attended to raise a number of issues as follows;

- A number of private road signs in village including Clayfield Road and Fallon lane.
- The erection of fencing on Station Road near Littlebrook Nurseries.
- Parking on footpaths on Station Road.
- Ditch blocked near equestrian centre, Station Road.

Plans were presented to PC of possible development on land at 65 Weston Road following the renovation of house. PC will make comment when formal planning application is received.

## **PARISH COUNCIL MEETING**

### **County Council:**

Worcs CC are making further cuts.

Highways have suggested signs at each end of Bucket Row to notify traffic to be aware of area.

Update provided on flooding on Ivy lane-Drains were cleared on 22 August 2014 following resident request.

### **District Council:**

No report.

## **MINUTES:**

Minutes of the Meeting held on 14<sup>th</sup> July 2014 were circulated, approved and signed.

## **DECLARATIONS OF INTEREST;**

Cllr A Grant- Conservation area.

## **OPEN FORUM ITEMS.**

## **PROGRESS REPORTS FOR INFORMATION.**

### **Clerk;**

Clerk advised on the following points:

- Current insurance policy has a section headed 'fidelity ' which covers the PC should the Clerk or other unlawfully take monies from the PC.
- The outstanding balance on PWLB is £10365.76 prior to the payment in August 2014.
- Backup arrangements are available for bank accounts should Clerk be incapacitated. It was unanimously agreed not to proceed with this at this time.

It was unanimously agreed to approve the following policies/legal notes as per NALC advise.

- Closed Churchyards & disused Burial Grounds. Proposed by Cllr Cleveland. Seconded by Cllr Hall.
- Recording of Meetings. Proposed by Cllr Grant. Seconded by Cllr Hall.
- Parish & Community Council Meetings. Proposed by Cllr Carter. Seconded by Cllr Grant.
- Council's Powers to Discharge their functions. Proposed by Cllr Grant. Seconded by Cllr Cleveland.
- Nuisance (Public & Statutory). Proposed by Cllr Grant. Seconded by Cllr Cleveland.
- Complaints procedure. Proposed by Cllr Cleveland. Seconded by Cllr Hall.

It was unanimously agreed that Clerk would amend draft financial regulations in line with existing set and forward to Councillors for approval at next meeting.

### **Chairman;**

## **ITEMS FOR DISCUSSION.**

**Section 106 Monies- Play Equipment & MUGA-** It was unanimously agreed to submit application for section 106 monies for play equipment separately from MUGA application. It was agreed that MUGA application would be submitted at a future date with the involvement of Sports Club.

- School Classroom. Email received from Jem Teal @ Wychavon advising that education contribution is sent directly to Worcs CC.

**Working Party Report re Land Acquisition-** Not met, It was agreed not to put item on agenda again until group have met.

**Land @ Littlebrook Nurseries-** It was agreed to put allotments on next agenda.

**Review of Conservation Area-** Chair has produced a map of amended conservation area for consideration following article in Parish Matters by Jim.burgen@Wychavon.gov.uk. Cllrs approved the map and boundary as their understanding. Chair to contact Wychavon with PC suggestions.

**Inspection of planted trees-** It was agreed that Chair & Clerk would carry out an inspection of trees that have been planted and advise at next meeting.

**Benches.** It was unanimously agreed to ask lengthsman to preserve benches at BG, bench at Grange Road and secure its location and bench at entrance to British legion. Proposed by Cllr Grant. Seconded by Cllr Hall.

It was agreed that Chair would cost fencing

**Hedging at B4035/Main Street Junction.** replacement at this location for next meeting to consider its replacement and therefore improve visibility. Next agenda.

**NHB-** it was agreed to ask that funds be added to next year so as to have a larger pot for village groups to consider.

**Bretforton Sports Club- Lease/Licence.** Clerk advised that lease/licence had been received by solicitor correctly signed and that it had been approved that contract be concluded.

## **Wychavon District Council**

## **Worcestershire County Council.**

## **CALC**

### **PLANNING - APPLICATIONS:**

#### **Parish Council comments recorded on Planning Register**

#### **Vicarage Nurseries, Weston Road, Bretforton, Evesham, WR11 7HW**

Permission to retain agricultural worker caravans on site all year without need to remove and return once per year, plus associated works and provision of single storey community building incorporating ablutions.

#### **B Walters, Jangada, Shop Lane, Bretforton**

Reserved Matters application, (following outline permission no. W/14/00716/OU for the erection of two dwellings

#### **APPROVAL:**

**Mr & Mrs Holloway**, 21 Main Street, Bretforton, Evesham

Single storey rear extension.

#### **Rooftop Housing Group**

#### **Land Off, Holly Close, Bretforton**

Provision of 22 no. affordable dwellings for rent and shared-ownership with car parking space and private amenity rear gardens without compliance with condition 4 of planning application (W/12/01519/PN) to remove planting to eastern boundary and replace with close boarded fence.

#### **APPEAL:**

**WITHDRAWN;**

- **REFUSED:**

- **OTHER ITEMS**

- **ENFORCEMENT-**

### **CORRESPONDENCE For Information.**

#### **Publications**

Countryside Voice

The Clerk Magazine.

### **CLERKS REPORT on Urgent Decisions Since Last Meeting.**

### **COUNCILLORS REPORTS & ITEMS FOR FUTURE AGENDA.**

**ROADS/FOOTWAYS/GREENING OF THE VILLAGE:****Potholes –****Street Lights****Other Items-** i. Hedges- School Lane and bus shelter.

Caravan parked on Grange Road.

**Lengthsman Tasks-** Bretforton Hall- Flooding outside in heavy rain.**Finance:****July 2014.**

<b>Income:</b>	<b>£</b>	<b>Expenditure:</b>	<b>£</b>
Opening Balance:	2937.19	A Evans-Salary	316.20
Investment Account	10885.79	HMRC	27.40
Fixed Deposit	15353.88	Landscape Inc.	35.00
Interest	.37	A Evans/qrtly expenses	156.03
Fixed Deposit(2)	23136.75	A Evans/burial fee	25.00
		Joseph King/gravedigger fee	40.00
		Limebridge	282.00
		M Parkinson/Lengthsman	84.00
		M Parkinson/Mowing etc	749.00
		Grant Thornton	240.00
		Bretforton Sports Club	4000.00
		Bretforton Silver Band	750.00

**Deposits.**

<b>£</b>	
Worcs CC	132.00
Worcs CC/Lengthsman	84.00
Western Power/wayleave	9 .60
C Sheriff/Herbert	40.00
George Willcox/Baker	75.00
Tomlins/Clara Hall	410.00

**Invoices to be ratified-August 2014:**

Landscape Inc	35.00
A Evans/salary (paid by BACS)	316.20
HMRC	27.40
PWLB d/d	875.38
A Evans/holiday pay)	105.97
HMRC	26.60
George Willcox Granite	360.00
Wychavon Sport	69.00
CPRE- d/d	36.00

**Invoices to be approved:**

	<b>£</b>
A Evans-Salary	316.20
HMRC	27.40
Landscape Inc	35.00
Ancient Oaks	400.00
Roger Huttleston	300.00
Bretforton PCC/reports	31.00
A Evans/burial fee	25.00
Eon	267.60
	37.20
	68.40
A Evans/burial fee	25.00
M Parkinson/lengthsman	104.00
M Parkinson	1088.00

Joseph King	40.00
Joseph King	260.00
Limebridge Rural	282.00

Invoices and payments approved for settlement. Proposed by Cllr Hall. Seconded by Cllr Grant. All in favour. Meeting closed at 9.10pm.

**Date of the next meeting; 13<sup>th</sup> October 2014.**

**Signed: .....**

**Date: .....**