

BRETFORTON PARISH COUNCIL

Minutes of the Meeting held on
Monday 11th April 2016.
At the Memorial Hall, Bretforton.

PRESENT:

Cllr R Davis	Chairman
Cllr K Carter	
Cllr J Cleveland	Vice-Chairman
Cllr K Wright	District Councillor
Cllr A Grant	
Cllr J Johnson	
Cllr N Smith	
Cllr P Lisney	

APOLOGIES;

Cllr Alistair Adams **County Councillor.**

OPEN FORUM:

1 resident attended to observe.

PARISH COUNCIL MEETING

County Council:

See attached report.

District Council:

MINUTES:

Minutes of the Meeting held on 14th March 2016 were circulated. Proposed by Cllr Wright, seconded by Cllr Grant. All in favour to accept the minutes.

DECLARATIONS OF INTEREST;

Cllrs Johnson, Smith and Carter- Item 6- Trustees
Cllr Smith-Item 7-Affected local business.
Cllr Wright-Item 7- Licensing panel.

OPEN FORUM ITEMS.

None.

PROGRESS REPORTS FOR INFORMATION.

Clerk;

- Agenda Layout- Following a residents observations regarding the agenda published and the items discussed, it was unanimously agreed that the public agenda would carry a statement that ‘ other items received after the agenda has been produced may be discussed to reduce delays’ The update agenda would be posted on PC’s webpage on the day of the meeting. Proposed by Cllr Smith, seconded by Cllr Lisney.
- Confirmation of minutes-Clerk advised that each page of minutes should be initialled by Chairman or Vice-Chairman and dated at each meeting when the minutes have been approved. The minutes should be proposed, seconded with a show of hands as approval.

Chairman;

- Clerks Review (closed Session) A review of the clerk’s performance and payscale was reviewed. It was agreed that Clerk’s payscale would become SCP29, rate £13.22 with effect from 1st may 2016.

ITEMS FOR DISCUSSION.

1. **Allotment Land**—A favourable planning response has been received. Chairman has contacted agents for an update but they are currently on holiday.
2. **Bretforton Play Areas- i.** Annual Inspection- A number of areas of concern have been identified: that the british standards markers are not evident on all new pieces of equipment and that the clearance below the most recent piece is not enough. Contractor has been contacted and they have liaised with inspector. A full inspection will be carried out w/c 11th April 2016.
 - ii. The provision of additional play equipment for under 5’s was considered in view of residents’ comments. It was unanimously agreed to request to quotes for a junior swing for consideration at next meeting.
3. **Fallon Lane Access-** Bretforton residents have contacted PC regarding a Fallon Lane resident shouting at them for walking their dogs down Fallon Lane. One gentleman has done this every day for 80 years. A DMMO request may be considered. Currently Clerk has contacted Worcs Highways who have also involved Legal Team to establish the rights of owners and whether a precedent can be set. The response will be considered at next meeting. Clerk & Chair are to check maps but it is believed that they will show a track for access to farmland up Fallon Lane.
4. **Parking on New Street-** Residents’ concerns were read out regarding the verge being churned up as vehicles move over to pass oncoming traffic as well as issues with parking and number of HGV’s. Suggestions of ‘priority to oncoming traffic’, marked parking bays further away from Mina Street junction were suggested and a ‘pull in bay’ half way along and a ‘one way’ system. It was agreed to ask Highways to attend to consider these proposals ideally before next meeting.
5. **Wheelchair user’s access to village-** A residents has kindly assessed areas around the village which would be an issue for wheelchair users. These were read out to PC. Some areas are already being addressed, some are private land and therefore no action can be taken and some will require consideration. Clerk to contact resident.
6. **Queen’s 90th Birthday Celebrations-** A request has been received to make a donation to village celebrations for this event by Cllr Carter. She has been asked by a number of residents if an event could be organised. Cllr Carter is looking for the support of PC if a street party idea got underway along Main Street between Community Shop and

Bretforton Hall. Clerk has already advised Cllr Carter of road closure procedure. It was unanimously agreed to support this event if it organised.

7. **Burial Ground-** i. Bench- A memorial bench is in a poor state of repair and work is required to improve it- It was unanimously agreed to ask family if work can be carried out on it. Cllr Smith's father would be able to carry out this work as he has done so for The Fleece. ii. **Noticeboard-** Noticeboard at BG cannot be opened. It was agreed to try to force the lock and replace mechanism.
8. **Community Litter Pick-** Cllr Smith has been approached by residents to consider a 'Community Litter Pick'- Clerk advised that the equipment can be obtained from Wychavon. Form has to approved by Clerk who will support application with public liability insurance and deposit. However, if this is done as part of 'clean for queen' then there is no fee. Forms can be downloaded from Wychavon webpage.
9. **Footpath- Gras Close-** Residents from both Holly Close and Gras Close have contacted PC to establish the current situation regarding the opening of a footpath between the two developments. Holly Close residents wish the path to be opened ASAP and have chased the developers to do this. Gras Close residents believe that the development is private and therefore the path should not be opened up. This matter is currently being investigated by Jane Phelps at Wychavon Planning Enforcement. The request by a Gras Close resident for the PC to supply a dog poo bin in Gras Close to benefit its residents has been suspended.
10. **Verge & amenity Mowing-** It was unanimously agreed to accept the increase in prices as follows: Amenity Mowing £240 per cut. Verge Mowing £178 per cut and Clayfield and Red Yat verges £82 per cut. Proposed by Cllr Wright, seconded by Cllr Johnson.

Wychavon District Council.

- SWDP- To consider comments for the consultation relating to: Community Infrastructure Levy - Draft Charging Schedule (2016) and Revised Draft Developer Contributions Supplementary Planning Document (2016)-All Cllrs are requested to make comment by closing date.

Worcestershire County Council.

CALC

PLANNING - APPLICATIONS:

Parish Council comments recorded on Planning Register

65 Weston Road, Bretforton, Evesham, WR11 7HW

Change of use of agricultural land to domestic use and construction of pond.
Retrospective

REFUSED:

APPROVAL:

Land behind Jangada, Shop Lane, Bretforton.

Change of use from agricultural land to garden area to Six Oaks, The Fields and Jangada.

APPEAL:

WITHDRAWN;

- **OTHER ITEMS**

- **ENFORCEMENT-**

CORRESPONDENCE For Information.

Publications

CLERKS REPORT on Urgent Decisions Since Last Meeting.

COUNCILLORS REPORTS & ITEMS FOR FUTURE AGENDA.

Finance:

April 2016.

FINANCIAL STATEMENT AND CHEQUES TO BE DRAWN			
Bretforton Parish Council	4th April 2016	B/F	01.04.15
			39,998.99
		INTEREST	164.63
Current Account	4,438.40		
Business deposit	9.22	CREDIT	40,707.29
Fixed Deposit	23,081.65	PRECEPT	25090.00
	27,529.27	TOTAL	105,960.91
LESS			
AS LIST	27,296.77		
Cheque No.		PAYMENT	77,842.15
			27,296.77
outstanding			
	1874	30.00	
	1934	57.50	
	1935	145.00	
Credits	Hill & Son	465.00	
	Worcs CC/grass	1636.00	
	Bret sports club	67.00	
	Campion & New	1025	0.00
	VAT 31.03.16	9294.36	

Payments to be made				Apr-16	NET	VAT	GROSS
Date	Name	Product	Chq				
04.03.16	A Evans	Burial Fee	BACS	50	0	50	
04.03.16	J King	Gravedigger fee	BACS	50	0	50	
11.03.16	A Evans	Burial Fee	BACS	50	0	50	
11.03.16	J King	Gravedigger fee	BACS	290	0	290	
29.03.16	A Evans	Burial Fee	BACS	50	0	50	
29.03.16	J King	Gravedigger fee	BACS	290	0	290	
31.03.16	A Evans	Burial Fee	BACS	50	0	50	
31.03.16	J King	Gravedigger fee	BACS	50	0	50	
11.04.16	John Hicks	play inspection	1936	113.4	22.68	136.08	

11.04.16	Brefest	Donation	1937	250	0	250
11.04.16	Bretforton Show	Donation	1938	250	0	250
11.04.16	A Evans	Salary	BACS	254.4	0	254.4
11.04.16	A Evans	Qrty exp	BACS	179.05	0	179.05
11.04.16	HMRC	Tax & NI	1939	63.6	0	63.6
11.04.16	P Moxon	play inspection	1940	40	0	40
11.04.16	M Parkinson	Lengthsman	1941	90	0	90
1104.16	M Parkinson	Mowing/BG & play area	1942	260	0	260
		TOTAL				2403.13

Invoices and payments approved for settlement. Proposed by Cllr Johnson. Seconded by Cllr Lisney.
All in favour. Meeting closed at 9.05pm

Date of the next meeting; 9th May 2016.

Signed:

Date:

County Councillor Report- Bretforton

Month: April 2016

Prepared by Alastair Adams

Littletons Division, Worcestershire County Council

Every Spring the Worcestershire County Council start their main road maintenance schemes including patching, surface dressing and re-surfacing. This year Bretforton and the B4035 will see much activity, so expect some inconvenience as your roads and pavements are being upgraded and improved. Also be aware that over £4m is being spent on the roads around Evesham, so there will be a lot of road works locally so add a few minutes to your journey times.

Please read the attached information leaflet from the WCC about the 2016 programme.

Facts about surface dressing

A well designed surface dressing applied at the right time could prolong the life of a road by up to ten years.

Surface dressing is quicker than other maintenance techniques and causes less disruption to traffic.



Any potholes or patches are completed/repaired before surface dressing takes place.

Surface dressing increases the skid resistance of a road's surface which makes it safer.

Main roads as well as cul-de-sacs can be surface dressed.

Surface dressing seals the road surface and prevents water getting down into the structure of the road which could cause long term damage.

Surface dressing can only be carried out in good weather conditions.

General advice

When the surface dressing work has been finished, there will be loose stone chippings around. Please drive slowly and carefully and stick to any speed restrictions.

The new surface will be ready to use straight after application but it will take a few days to settle down so please be extra careful.



Thank you for your co-operation and patience while we carry out this essential road maintenance work.

Help and advice

Customer Care Line – 0844 967 2558

Email – roadworks.info@ringway.co.uk

Improving road surfaces in your area

Surface Dressing **2016**



This leaflet is produced for your information by

worcestershire
highways

 **RINGWAY**

About surface dressing work

Surface dressing is a cost effective way of restoring road surfaces that are showing signs of wear. The road surface is with bitumen and stone chippings. This prevents water seeping into the surface of the road and protects it from damage by frost and ice.



Although we aim to complete the works in the minimum amount of time, bad weather may prevent this from taking place when planned or mean it takes longer to carry out.

We will try to keep any inconvenience to a minimum but work usually involves some delay to road users. Temporary traffic lights may be put up in some cases.

Road markings are replaced after the surface has settled down and there are no more loose chippings.



What you need to do

Please make sure that any vehicles belonging to you or your visitors are removed from the road by 7am on the day of the work.

Do not drive or walk on the wet bitumen. This can mark vehicles and driveways. It will stick to your shoes and could be carried onto carpets and floors in your home.

You can drive on the road with care immediately after the surface dressing work. Please drive slowly and keep to any temporary speed limits as there will be loose stone chippings on the road. We will sweep the road of loose chippings within 24 hours of the resurfacing work and again about a week later.

You can park on the road again 24 hours after the work has taken place.

Seven days after the work has taken place, please make sure that any vehicles belonging to you or your visitors are removed from the road by 7am. This is because we need to sweep the road again to remove any further loose stone chippings. You will be notified of an exact date, once the works commence.

How the work is done

Step 1



A calibrated tanker sprays a thin film of hot bitumen on to the road.

Step 2



A metered spreader puts hard stone chippings on to the hot bitumen.

Step 3



These chippings are then lightly rolled and pressed into the bitumen to form an interlocking surface.

The road can then be driven over with care. Any loose chippings on the surface are swept away and the road markings replaced.

Your District & County Councillor, Alastair Adams can be contacted on adams.pebworth@gmail.com or mobile 07725 979 277