

# **BRETFORTON PARISH COUNCIL**

Minutes of the Meeting held on  
Monday 13<sup>th</sup> November 2017.  
At the Memorial Hall, Bretforton.

## **PRESENT:**

Cllr R Davis	Chairman
Cllr J Cleveland	Vice-Chairman
Cllr K Carter	
Cllr G Collins	
Cllr N Smith	
Cllr A Curry	
Cllr A Grant	

## **APOLOGIES:**

Cllr A Adams	County Councillor
Cllr K Wright	District Councillor
Cllr Julie Johnson	

## **OPEN FORUM:**

### **PARISH COUNCIL MEETING**

#### **County Council:**

#### **District Council:**

## **MINUTES:**

Minutes of the Meeting held on 9<sup>th</sup> October 2017 were circulated. Proposed by Cllr Curry, Seconded by Cllr Cleveland. All in favour to accept the minutes.

## **OPEN FORUM ITEMS:**

- **Street light No. 9-Repaired.**
- **Ditch along Back Lane-Cleared by Lengthsman.**
- **Verge along Back Lane- Booked in for Highways to mow.**

## **DECLARATION OF INTEREST:**

None.

## **PROGRESS REPORTS FOR INFORMATION.**

## **Clerk;**

- Clerk provided budget for Cllrs to consider using new software package from Edge IT. Some teething problems with regard to input have been experienced which will be resolved for 2018/19, however, figures show that PC are working well within budget. Some budgets will need to be adjusted as they are mirrors of previous year that may be one off. Figures are slightly distorted by NHB credits and allotment purchase. It was unanimously agreed to accept the budget.
- Lloyds Bank Fixed Deposit instruction- Letter requested, signed by 3 signatories to authorise clerk to manage fixed deposit. This is a recent addition to procedure. Actioned.
- New signatories on Lloyds Bank Account request, received by Lloyds Bank in June 2017 has been returned and a new form sent to be completed. They will not confirm what the delay has been or the reason for a new form. Cllrs Curry and Collins agreed to complete form again.
- L0-17- Payment of Fees to ICO was noted.

## **Chairman;**

### **ITEMS FOR DISCUSSION.**

1. Allotment Land – Sub-committee have not met but agreed to meet on 27<sup>th</sup> November 2017. Road has been marked by Ringway for access and Severn Trent are to connect water supply and arrange billing. Access has been made by lengthsmen, car park area marked out and prepared for gravel. Land has been sprayed and rotivated apart from small strip near pedestrian gate access due to quality of land. Hedge has been cut. Site visit with Jon Parkinson, Chair and Clerk has confirmed his plot. Update from sub-committee at next meeting.
2. Village Marker- Concerns have been raised by a number of Cllrs about the village marker including proposed location, size of structure and that it is no longer the object and design that was initially considered and agreed. Cllr Curry advised that he could no longer support the project as the marker was now too far removed from the original design. The size is much larger than agreed and indeed large than the planning approval. The scrolls have been squared off and the sheaf of corn is not necessarily how asparagus looks. Initially the design looked 3d but now is more 2d.  
Clerk read out last 12 months of minutes relating to this matter as Cllr Smith expressed concern that the original agreement had not been adhered to. A scaled model had been agreed to not full size however, at this stage it would be unwise to make another model to fulfil this, it was also suggested that two spears be painted and brought to next meeting for consideration. Cllr Curry advised that there was little point considering a change of location or the opinion of the residents until Cllrs were happy with design and whether to proceed with project. Cllr Grant proposed that a budget be set for the model but Cllr Smith suggested that the costs to date be established and then considered at the next meeting. It was agreed that clerk would make contact with contractor regarding costs.
3. NHB- Items 5, 6 and 10 were discussed as part of this item to consider for NHB funds.
4. Neighbourhood Plan- Clerk has sent NPD from Salford Priors to councillors for consideration. Cllr Smith proposed that Cllrs from Salford Priors be invited to meeting in New Year to provide information on process etc. All in favour.
5. The provision of a village store- Locations for a store to be used by all groups of village was considered. Cllr Davis agreed to produce drawings of suggested store for next meeting.
6. The provision of a village energy facility-Cllr Smith is involved in Transition Evesham Vale and is keen to get Bretforton self-supporting with energy in next 10-15 years. He agreed to forward link to all Cllrs to provide information on successful village projects, contact details and how the scheme to provide a village energy facility could be rolled out

and work for Bretforton. He highlighted that possible areas to consider would be shortage of land and being in a conservation area. Cllrs Smith, Cleveland and Collins agreed to be involved together with clerk.

7. An additional defib light at Sports Club and a defib sign at Memorial Hall. It was agreed to provide a light at Sports Club and replace light at hall together with a sign regarding child defib pads.
8. Alternative communication methods in light of residents' comments –It was agreed to request that PC report be sent to webpage co-ordinator for inclusion on webpage so that important information is circulated quickly to residents.
9. Memorial Hall- It was noted that there are to be changes to committee of hall. It was agreed to request an update from Cllr Wright for next meeting together with any action required.
10. 'Bretforton Ahead' project - Proposals have been received from working party including project name of 'Bretforton ahead' It was unanimously agreed to support project ideas and implementation regarding initially village gates.
11. Village Information Pack- It was proposed by Cllr Davis that the welcome pack should be re-named as information pack and be available for anyone who wishes a copy. There will be paper copies at Community Shop and with clerk and an electronic copy available to download. Cllr Grant agreed to update information, clerk will request a price for a monthly advert in magazine which will advise existing and new residents where they can obtain a copy. All in favour.
12. Boundary Hedge at Sports Club- it was agreed to request lengthsman to trim back hedge.

#### **Wychavon District Council.**

1. To consider nominations for The Chairman's Diamond Jubilee Community Recognition Award 2017/18- S Mitchell has agreed to write a report.
2. SWDP- To consider commenting on SCI's at [www.swdevelopmentplan.org](http://www.swdevelopmentplan.org)- Decided not to comment.

#### **Worcestershire County Council.**

**CALC –**

**PLANNING – APPLICATIONS:**

#### **Parish Council comments recorded on Planning Register**

##### **7 Upper End Court, Bretforton.**

Two storey side extension and second storey front extension.

##### **64 Main Street, Bretforton.**

Erection of a single storey family room extension and internal alterations

##### **6 Weston Road, Bretforton.**

Proposed extensions to an existing dwelling with detached double garage - as approved under planning permission ref. no. W/15/01038 but without compliance with condition 4 (so as to remove requirement for windows to be obscured glazed).

**REFUSED:**

**APPROVAL:**

**APPEAL:**

**WITHDRAWN;**

- **OTHER ITEMS**

- **ENFORCEMENT-**

## CORRESPONDENCE For Information.

### Publications

Clerk & Councils Direct.

## CLERKS REPORT on Urgent Decisions Since Last Meeting.

- Clerk has made an advance payment to M Parkinson of £1400 to purchase gravel for allotment car park following consultation with Cllr Davis.

## COUNCILLORS REPORTS & ITEMS FOR FUTURE AGENDA.

- Christmas Lights- Agreed that Cllr Carter can purchase Christmas lights up to a value of £50.

## FINANCE:

# Bank Account Reconciled Statement

Lloyds Bank Current Account

01875579

30-93-11

Statement Number

8

Statement Opening Balance

£9,165.20

Opening Date

02/10/17

Statement Closing Balance

£26,618.70

Closing Date

02/11/17

True Closing Balance

£26,618.70

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
02/10/17	BACS171002BSC	Bretforton Sports Club	0.00	67.00	9,232.20
03/10/17	BACS171003GA	Andrea Evans	9.77	0.00	9,222.43
09/10/17	002118	HMRC	99.00	0.00	9,123.43
09/10/17	BACS171009AE	Andrea Evans	579.53	0.00	8,543.90
13/10/17	002116	Maurice Parkinson	555.00	0.00	7,988.90
13/10/17	002117	Maurice Parkinson	105.00	0.00	7,883.90
16/10/17	002109	EdgeIT	90.00	0.00	7,793.90
16/10/17	500256	Western Power	0.00	1.25	7,795.15
18/10/17	002119	Limebridge Rural Services	294.00	0.00	7,501.15
18/10/17	002120	Ancient Oaks	600.00	0.00	6,901.15
18/10/17	d/d171018NP	Npower	775.46	0.00	6,125.69
25/10/17	002113	Landscape Inc.	35.00	0.00	6,090.69
25/10/17	002115	Landscape Inc.	70.00	0.00	6,020.69
26/10/17	002111	Glo-Electrics	100.00	0.00	5,920.69
26/10/17	002114	Andy Tyrrell	134.00	0.00	5,786.69
27/10/17	BACS171027AE	Andrea Evans	50.00	0.00	5,736.69
27/10/17	BACS171027JK	Joseph King	290.00	0.00	5,446.69
30/10/17	002110	Phil Moxon	94.99	0.00	5,351.70
30/10/17	500257	Merstow Green Care Home	0.00	995.00	6,346.70
30/10/17	Transfer		0.00	20,000.00	26,346.70
01/11/17	BACS171101BSC	Bretforton Sports Club	0.00	67.00	26,413.70
01/11/17	BACS171101WCC	Worcestershire County Council	0.00	205.00	26,618.70

