

BENTLEY PAUNCEFOOT PARISH COUNCIL

Minutes of the Ordinary Meeting of Bentley Pauncefoot Parish Council Held on Tuesday 19th March 2024 at 7.00pm in the Village Hall

Present: Cllr R Cheape Chair C Wood – Clerk & RFO
 Cllr N Rands Vice Chair
 Cllr M Morgan
 Cllr A Boss

Visitors: 2 residents, C Cooke, WCC Cllr K Taylor

Public Participation:
 No items were raised.

1	Apologies: Cllr B Coleman SNT (Jane Brothers)
2	Minutes and Actions: The Minutes of the Ordinary Meeting held on Tuesday 16 th January 2024 were reviewed. Approved by all Councillors. The Minutes were signed by Chair Cheape.
3	Declarations of Interest:
a	Disclosable Pecuniary Interests in items on the agenda Nothing to declare
b	Other Disclosable Interests in items on the agenda Nothing to declare
c	Written requests to the clerk to grant a dispensation The Clerk had not received any requests for a dispensation (S33 of the Localism Act 2011)
4	Village Hall Update: Community Litter Pick – 18 th February 2024 was successful: <ul style="list-style-type: none"> ○ 60 people in total ○ 45 people litter picked Coffee Morning – 2 nd April 2024 – Coffee Morning and Easter egg hunt for children. The Village Hall is fully booked all weekends in April. Looking at replacement fence panels where needed.
5	Footpaths Update: Chair Cheape reported fallen trees on The Thrift and has yet to receive a response.
6	CALC Issues / Updates: <ul style="list-style-type: none"> • MyParishAdmin section of the Worcestershire County Council website may be discounted (a decision will be made in April). If discontinued there will be a period of 12 months before the service is shut down and Parish Council's will need to set up their own website. CALC have been working with 4 website companies – cost in the region of £350 to £500 approx. • Clerk updated regarding the .gov.uk email account for the Parish Council – CALC recommendation – for transparency, GDPR, professionalism of the Parish Council.
7	Road Safety Campaign: Cllr Coleman had been working on the road safety campaign. Unable to attend the meeting and planned to update Councillors by email with proposal.

8	Social Media:	
	No items were raised.	
9	Planning & Consultations:	
a	Foxlydiate Working Party Enabling works package response – following email from Cllr Rands to the Planning Officer and the subsequent response, a further response will be formulated from the Parish Council.	
b	Foxlydiate First School Consultation Cllr Coleman responded to the Consultation on behalf of the Parish Council.	
c	24/00170/FUL – Proposed single storey side extension Field View House, Banks Green, Upper Bentley, Worcestershire No objection from Councillors. Action: Clerk to update Consultee Portal.	
d	Local Nature Recovery Strategy (LNRS) Councillors to review and feed back to Chair. Action: Clerk to email link to consultation to Councillors.	
10	Finance:	
a	Parish Council Current Account Bank Balance as at 29.02.2024 (Account Number xxxx7848)	£1,286.84
	Footpath Account Bank Balance as at 03.02.2024 (Account Number xxxx8980)	£138.70
	Parish Council Business Premium Bank Balance as at 29/02/24 (Account Number xxxx4101)	£4,000.00
	Consider payments to be paid via BACS	
	C Wood Salary & expenses (February 2024 & March 2024)	£582.67
	C Cooke invoice 6182	£329.70
	CALC invoice 9368 (Clerk training 20.02.24)	£36.00
	HMRC payment (Employer Liability)	£144.80
	Payments approved by all Councillors	
	Received monies	
	Lengthsman invoice 6085	£314.50
b	Barclays Bank Account number ending XXXX8980 to be closed and the funds transferred to the Parish Council current account. Approved by all Councillors	
11	Drainage – Banks Green:	
	Meeting in Banks Green with Highways and WCC. Drains to be jetted and the area will be CCTV camera surveyed and drains mapped. The Bentley Lane / Feckenham border and the challenges and difficulties faced was discussed.	
12	Lengthsman:	
	<ul style="list-style-type: none"> Chris Cooke thanked County Councillor K Taylor for progressing matters. Frustration at liaising with WCC as decisions are not made and subsequently issues and matters fail to progress. Pratchetts Farm – needs to rod out the drains underneath the resident’s driveway once the hedging has been cut back to accommodate the drainage rods. 	

13	<u>Police / SNT update:</u>
	Apologies received from SNT. No issues or updates received.
14	<u>Report from County Councillor:</u>
	<p>Flooding around Bentley updated:</p> <ul style="list-style-type: none"> • Bentley Lane / Feckenham border – works will be progressing. • Manor Road – culvert has been filled in previously and works to be carried out to get ditch to be reinstated. • Banks Green / Copyholt – Cottage next to Brotherton Wood – puddle in road outside property when it rains which was created when road was resurfaced. <p>Foxlydiat First School Consultation:</p> <ul style="list-style-type: none"> • Report going to WCC cabinet meeting on 28th March 2024. • Bentley Pauncefoot Parish Council need to give consideration to Section 106 monies / advised to arrange a meeting with District Councillor Whittaker and Councillor Karen May. • Consultation planned - boundary changes between Tutnall/Tardebigge to be redrawn to incorporate Alvechurch/Wythall to form community cohesion.
15	<u>Report from District Councillor:</u>
	District Councillor Whittaker did not attend the meeting; no report was submitted in advance of the meeting.
16	<u>Review of Parish Council's current Financial Regulations:</u>
	<p>Councillors to confirm if any updates required at May meeting.</p> <p>Action: To be added to Agenda for May meeting.</p>
17	<u>Review of Parish Council's current Standing Orders:</u>
	<p>Councillors to confirm if any updates required at May meeting.</p> <p>Action: To be added to Agenda for May meeting.</p>
18	<u>Internal Auditor for year end 2023/2024:</u>
	<p>The Parish Council considered the quotes received and appointment of the Internal Auditor:</p> <ul style="list-style-type: none"> • Ruth Mullett <p>Approved by all Councillors.</p> <p>Action: Clerk to notify the Internal Auditor.</p>
19	<u>Councillors Reports & Items for future Agenda</u>
	<p>Tardebigge Relief in Need Charity</p> <ul style="list-style-type: none"> • looking to appoint a Treasurer • B. Spence Treasurer on the Charity would like to present the end of year position of the Charity at the next Bentley Pauncefoot Parish Council meeting. <p>Action: To be added to Agenda for May meeting.</p> <p>Bentley Bugle 2024 – Councillors asked to give consideration and keep in mind any suitable articles for this years Bugle.</p>
20	<u>Date of Next Meeting</u>
	The next Ordinary Parish Council meeting is scheduled for Tuesday 21 st May 2024 at 7.30pm in the Village Hall, preceded by the Annual Parish Council Meeting at 7.00pm in the Village Hall.

Meeting Closed at 19:47

Signed:
Chair, Bentley Pauncefoot Parish Council

Date: