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THE MINUTES of an ORDINARY MEETING of TUTNALL & COBLEY PARISH COUNCIL
held on Tuesday 14 January 2014 at 7.20 p.m. in the Community Hall, Tardebigge

Present: Cllrs M Pengelly, L Denyer, M Ryan, A Wheeler-Vine

In Attendance: County Cllr K Taylor, The Clerk

Cllr Denyer took the Chair for items 1 - 3; Cllr Pengelly took the Chair for item 4 and the remaining meeting.

1 **APOLOGIES:** Cllr Whittaker: holiday: accepted
Cllr Tolley: lambing: accepted
Cllr Cooper: ill: accepted

2 **DECLARATION OF INTEREST:**

- a) Register of Interests: Councillors were reminded of the need to update their register of interests, and
- b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature, and
- c) To declare any Other Disclosable Interests in items on the agenda and their nature:
Cllr L Denyer who is a member of the Management Committee of the Community Hall.

3 **MINUTES:** The Minutes of the meeting held on 10 December 2013 were approved.
All in agreement.

4 **PROGRESS REPORTS FOR INFORMATION:**

Clerk: Noted

Chairman: Covered in the agenda.

District Councillor: No report.

County Councillor: Covered in the agenda.

Footpath Warden: No report. It was noted that an email had been received about the state of the footpath linking Wheeley Road to the junction of Blackwell Road and Linthurst Newton; this was being dealt with by the Footpath Warden.

Tree Warden: Had received a request from a resident of London Road for advice on managing some of their trees. The Tree Warden would inspect shortly.

Conservation Officer: The Consultation on Criteria for the Bromsgrove Local Heritage List was discussed under Planning Matters.

Community Hall Representative: The Committee had not met.

Charities Representative: No meeting since last month.

5 **CORRESPONDENCE:** Noted with an additional item:

j) Draft Rural Crime Strategy 2014-2016

6 **PLANNING MATTERS:**

Applications for Consideration: None received

Approvals: None received

Refusals: None received

Planning Matters:

Consultation on Criteria for the Bromsgrove Local Heritage List: All the sites could be viewed on-line and the general consensus was that no properties had been omitted.

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- 7 **BROAD GREEN GRASS CUT TENDER:** The maintenance schedule was agreed. A biennial tender was agreed to cover 2014 and 2015. Proposed: Cllr Denyer; Seconded: Cllr Ryan; All in agreement.
- 8 **RAILINGS TO THE PLYMOUTH MEMORIAL:** The County Cllr confirmed that the Parish Council would need to submit a listed building application with the assistance of the Conservation Officer. The County Cllr, through his Divisional Fund, was prepared to contribute towards the Clerk's expenses and unexpected costs of an application; a figure of £200 was discussed.
- 9 **LENGTHSMAN SCHEME:** Following a request from a parishioner, the Lengthsman had been asked to cut back growth over the footway on Hewell Lane opposite The Tardebigge up to Tardebigge Court.
- 10 **HIGHWAYS MATTERS:**
The Park: requested road adoption. The County Cllr reported on the current on-going situation. Alcester Road opposite Plymouth House: a parishioner had contacted the Clerk about the overgrown hedge which was significantly narrowing the road and causing problems to bus drivers. The Clerk to report the problem to the Hub and the local Highways engineer.
- 11 **BLACKWELL ROAD - FOOTWAY BETWEEN LINTHURST NEWTOWN & THE MOTORWAY BRIDGE:** The County Cllr confirmed he was meeting Lickey & Blackwell PC the next day. He had spoken to Highways and felt the proposal would not benefit many residents; funding would also be problematic. Members had no objection to the proposal.
- 12 **ORCHARD MAINTENANCE & FURNITURE:** It was agreed a picnic bench with wheelchair access would be purchased from SLPW - up to £700 - to be ordered by Cllr Tolley. The County Cllr offered £600 from his Divisional Fund towards costs. It was agreed to accept the hedge cutting quote of £350. Proposed: Cllr Ryan; Seconded: Cllr Wheeler-Vine; All in agreement.
- 13 **PLYMOUTH HOUSE DISCHARGE:** The County Cllr advised that he had met a New Wharf resident about the smell. Plymouth House sewage treatment plant was not working but had now been fixed. The County Cllr would distribute sheets for residents to log any further problems.
- 14 **WINDPUMP:** A parishioner was unhappy that the project had not materialised. He would be advised that the restorer had not commenced work after two years, no materials had been bought and the land was up for sale.

15 **FINANCE:**

To consider:

| | | | | |
|----|--|-----------------|-----------------|------------------|
| a) | Bank Balances: as at 31 December 2013 | Current Account | £7,196.70 | |
| | | 4 October 2013 | Deposit Account | <u>£3,804.54</u> |
| | | | Total Balance | £11,001.24 |
| b) | Receipts: | | | |
| | Co-op Bank: Interest | 5 December 2013 | £ | 0.82 |
| | Co-op Bank: Deposit Account Interest | 4 October 2013 | £ | 1.78 |
| | P Whittaker: Newsletter advert | | £ | 10.00 |
| | K & E Tolley: Newsletter advert | | <u>£</u> | <u>10.00</u> |
| | | Total | £ | 22.60 |

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- c) **Payments for Approval:**
- | | |
|---|-----------------|
| H Davies: Clerk's salary for December 2013 | £ 220.48 |
| HMRC: for December salary | £ 55.20 |
| New College: Newsletter printing £195 + £39 VAT | <u>£ 234.00</u> |
| Total: | £ 509.68 |
- d) **Unpresented Cheques:**
- | | |
|---|---------|
| S Skeys: Lengthsman for November 2013 & 1 grass cut | £361.00 |
|---|---------|
- e) **Outstanding Invoices:**
- | | |
|--|----------------|
| 13/014 Tardebigge Cider: Newsletter advert | £ 10.00 |
| 13/017 WCC: Lengthsman Invoice | £171.00 |
| 13/018 WCC: Lengthsman Invoice | <u>£160.00</u> |
| | £341.00 |
- f) **P3 Claim:** It was agreed to claim for reimbursement for 2013/14 of £40.
Following a discussion it was agreed future work needed to be done by a contractor so the budget allocation from WCC could be re-claimed.
- g) **To set the Precept for 2014/2015:** It had been a particularly fraught budget setting period. Via information from CALC, Members were advised to sign off the budget and precept but wait until Bromsgrove DC confirmed their final grant settlement before we sent in the precept levy form. However, the afternoon of this meeting Bromsgrove DC had advised parish clerks that the central government settlement would not be known until the end of February i.e. too late for the setting of the parish precept. The precept had to be set without the knowledge of any grant payable from BDC.
A precept of £7,280 was agreed.
- h) **Quarterly Audit:** Had been carried out, no problems found.
- i) **Finance Items** - Proposed: Cllr Ryan and Seconded: Cllr Denyer; All in agreement.

16 COMMENTS FROM MEMBERS:

It was suggested that the fencing stakes and rails purchased in March 2012 for Pocket Park could be used once the hedge had been trimmed. Other suggestions to be considered next month.
Defibrillator and cabinet: to be put on next month's agenda.

17 DATE OF NEXT MEETING:

Resolved: There will be an Ordinary Meeting at 7.20 pm on Tuesday, 11 February 2014 in the Committee Room of Tardebigge Community Hall.

The Chairman thanked everybody for attending and closed the meeting at 9.45 p.m.

Signed: Chairman

11 February 2014