

Tutnall & Cobley Parish Council 02/15 p995

THE MINUTES of an ORDINARY MEETING of TUTNALL & COBLEY PARISH COUNCIL
held on Monday 9 June 2015 at 7.20 p.m. in the Community Hall, Tardebigge

Present: Cllrs K Tolley (in the Chair), L Denyer, P Whittaker, M Ryan and S Cooper.

In Attendance:

- 1 **APOLOGIES:** Cllr M Pengelly: in hospital: accepted
Cllr A Wheeler-Vine: sheep shearing: accepted
- 2 **DECLARATION OF INTEREST:**
 - a) Register of Interests: Councillors were reminded of the need to update their register of interests, and
 - b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature, and
 - c) To declare any Other Disclosable Interests in items on the agenda and their nature:
Cllr L Denyer who is Treasurer of the Management Committee of the Community Hall.
Cllr P Whittaker who is a member of Bromsgrove District Council Planning Committee.

Declarations of Acceptance of Office were signed by Cllrs Ryan and Cooper.

It was agreed that Cllr Wheeler-Vine's acceptance of office could be signed at the next meeting.

- 3 **MINUTES:** The Minutes of the meeting held on 12 May 2015 were approved.
Proposed: Cllr Denyer; Seconded: Cllr K Tolley; All in Agreement.
- 4 **PROGRESS REPORTS FOR INFORMATION:**

Clerk: No separate report.
Chairman: No report.
District Councillor: No report.
County Councillor: No report.
Footpath Warden: Had been slashing nettles. A missing sign had been reported as had crops growing on footpaths.
Tree Warden: Nothing significant to report.
Conservation Officer: Nothing significant to report.
Community Hall Representative: The AGM had taken place with R Burns elected as the Chair. Other electees include L Parkes and representing the school, S Atkinson. There was now a fully constituted committee.
Charities Representative: Meeting later this week.
- 5 **CORRESPONDENCE:** Additional item:
 - c) Bromsgrove DC: Armed Forces Day - Fly a Flag at 10.30 on 22 June 2015 on Crown Green, Bromsgrove.
Items were noted.
- 6 **PLANNING MATTERS:**

Applications for Consideration:
15/0258 and 15/0420 Listed Building Consent: Apple Barn, Dusthouse Farm, Dusthouse Lane: Extension to existing barn conversion and demolition of an existing building.
It was **resolved** there was no objection to this proposal.

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Approvals:

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15/0086 Grange Farm, Grange Lane: construction of an extension to contain an indoor swimming pool.

15/0264 West Meadow, Grange Lane: rear orangery.

Refusals: None received.

Planning Matters: Report to CALC from the Strategic Planning Manager, Bromsgrove DC: Bromsgrove District Plan: is still undergoing its Examination with the final schedules hearing sessions taking place on 23 and 24 June. These sessions will look at the cross boundary growth allocations around Redditch. Following these sessions it is hoped the inspector will be able to report back over the summer with his recommendations, this could include suggesting modifications to the plan which may involve further consultation. Should modifications be required the aim would be to publish them as soon as possible potentially allowing the plan to be formally adopted early 2016.

- 7 **LENGTHSMAN SCHEME:** The worksheets for April and May 2015 were approved. There were no additional items requiring attention.
- 8 **HIGHWAYS MATTERS:** The overgrown state of the hedges adjoining highways was acknowledged. In particular, Alcester Road from Tutnall Lane embankment at the Firs to Plymouth House is forcing vehicles into the road. To be reported to the Hub.
- 9 **P3:** There is no access over the railway for FP13 (old number). The contractor's quote of £520 for post erection, strimming and erection of a gate / post and rail fencing was approved. Six wooden finger posts and nine directional arrows would be requested from Countryside Services to be delivered to the Footpath Warden.
- 10 **COMMUNITY HALL FINANCE:** Cllr Denyer advised she was running a 'tight ship' but with the recent help of the County and District Councillors the finances were in order.
- 11 **WINDPUMP:** No news.
- 12 **RAILINGS TO EARL OF PLYMOUTH MEMORIAL:** The Archdeacon has now authorised the faculty and work can proceed. The contractor will be asked if costs have changed since the 2011 quote; Plymouth Estates have been advised that their approval will be obtained if costs have altered.
- 13 **SMALLER AUTHORITY TRANSPARANCY CODE:** It was noted that with effect from 1 July 2015 and then no later than 1 July in the year immediately following the accounting year to which it relates, councils (with a turnover not exceeding £25,000) will have to publish on the website:
 - All items of expenditure above £100 which confirm the date expenditure was incurred, a summary of the purpose of the expenditure, the amount and the VAT that cannot be recovered.
 - End of year accounts
 - Annual governance statement
 - Internal audit report
 - List of councillor responsibilities
 - Details of public land and building assets
- 14 **CHANGE OF MEETING DATE:** The meeting proposed for 8 September would be cancelled and the Council would now meet on 11 August 2015.

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- 15 CHINESE LANTERNS:** Cause litter and are a fire hazard. Worcestershire County and Bromsgrove DC have banned them on their properties. What enforcement action is available? Agreed to highlight the problem in the newsletter and the Clerk would ask the local police contact what could be done.
- 16 JAPANESE KNOTWEED:** The two problem areas - near the bus stop at the Alcester Road / Tutnall Lane junction and opposite Tutnall Lane - have not been treated for several years by Highways despite their assurances that they are on their treatment lists. To be reported again via the Hub.

17 FINANCE:

a)	Bank Balances: as at 31 May 2015 Current Account	£8,659.47
	31 December 2014 Deposit Account	<u>£3,808.10</u>
	Total Balance	£12,467.57
b)	Receipts: Co-op Bank: Interest May 2015	£ 1.25
c)	Payments for Approval:	
	H Davies: Clerk's salary for May 2015	£300.17
	Office costs March - May 2015 (includes £3 VAT)	£173.12
	Information Commissioner: Renewal of Data Protection Registration	£ 35.00
	Simon Skeys: Lengthsman Scheme @ £11 per hour:	
	T&C: April 2015: 14 hours	
	May 2015: 19 hours = £363	
	Burcot: April 2015: 8 hours	
	May 2015: 7 hours = £165	
	Broad Green grass cut x 2 for 2015 (2/14)	£85.50
	Total	<u>£1,121.79</u>
d)	Unpresented Cheques: S Cooper: timber + screws	£ 66.00
	P Butts: Internal Audit fee	£125.00
e)	Outstanding Invoices:	
	Worcestershire CC: Lengthsman Scheme:	
	14/017 T&C	£605.50
	14/018 Burcot	£314.00
f)	Quarterly Audit: Carried out with no problems identified.	

g) Finance Items - Proposed: Cllr Denyer; **Seconded:** Cllr Ryan; All in Agreement

18 COMMENTS FROM MEMBERS:

- Honorarium for our Flag Flyer: it was felt a gesture of thanks should be made - to be raised on next month's agenda.
- Bench on Broad Green: rotted slats would be replaced this weekend.
- Wharf Lane smell from drain coming from Dolan Park Hospital: to be reported to the Environment Agency.
- Pocket Orchard: The quote from the contractor was approved. As soon as the grass had been cut the bench and table would be installed.

Bus Shelter on Alcester Road: more timber was needed to make the shelter weatherproof following vandalism. There was a discussion on how payment for the wood would be made.

Grange Lane: The lorries involved with the railway works have created problems on the road. Some areas have been resurfaced but no repairs have been carried out to ditches where the verge has been pushed in. Worcestershire CC to be asked to put drains and gullies and then back-fill; the County Cllr is to be advised.

Brockhill Road: The whole length is in a bad state. Drainage is needed to stop the tarmac being washed out, especially the Redditch end. To be reported to the hub.

19 DATE OF NEXT MEETING:

Resolved: There will be an Ordinary Meeting of the Parish Council at 7.20 pm on Tuesday, 14 July 2015, in the Committee Room of Tardebigge Community Hall.

The Chairman thanked everybody for attending, wished Cllr M Pengelly a speedy recovery, and closed the meeting at 8.50 pm.

Signed: Chairman

14 July 2015