

# Tutnall & Cobley Parish Council 06/15 p1009

THE MINUTES of an ORDINARY MEETING of TUTNALL & COBLEY PARISH COUNCIL  
held on Tuesday 10 November 2015 at 7.20 p.m. in the Community Hall, Tardebigge

**Present:** Cllrs M Pengelly, L K Tolley, M Ryan, S Cooper and A Wheeler-Vine.

**In Attendance:** The Clerk

- 1 **APOLOGIES:** Cllr L Denyer: alternative engagement: accepted  
Cllr P Whittaker: Bromsgrove DC meeting: accepted  
County Cllr K Taylor: Bromsgrove DC meeting
  
- 2 **DECLARATION OF INTEREST:**
  - a) Register of Interests: Councillors were reminded of the need to update their register of interests, and
  - b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature, and
  - c) To declare any Other Disclosable Interests in items on the agenda and their nature:  
Cllr L Denyer who is Treasurer of the Management Committee of the Community Hall and in particular Item 4.
  
- 3 **MINUTES:** The Minutes of the meeting held on 13 October 2015 were approved.  
Proposed: Cllr Ryan; Seconded: Cllr Pengelly; All in Agreement.
  
- 4 **PROGRESS REPORTS FOR INFORMATION:**

**Clerk:** Noted

**Chairman:** Items are covered in the agenda.

**District Councillor:** No report.

**County Councillor:** No report.

**Footpath Warden:** Nothing significant to report.

**Tree Warden:** Nothing significant to report.

**Conservation Officer:** Nothing significant to report.

**Community Hall Representative:** Report will be given next month

**Charities Representative:** Did not meet last month.
  
- 5 **CORRESPONDENCE:**
  - g) Bromsgrove DC: 21 November: Christmas lights to be switched on.  
16 December: Community Carol Service to be held at St John's Church, Bromsgrove.  
Items were noted.

**6 PLANNING MATTERS:****Applications for Consideration:**

15/0831 Ladybird Crane Hire Ltd, Brockhill Hewell Lane: Repositioning of existing fence to encompass land within title. **Resolved** to comment there were no objections to this application.

15/0842 Robin Hill Farm, Stoney Lane: Two storey side extension to the existing dwelling and demolition of existing conservatory. Alterations include removal of existing external plant room, chimney breasts, internal layout changes, installation of new fireplaces and chimney and flue. **Resolved** to comment there were no objections to this application.

15/0853 Lower House Farm, Stoney Lane: Provision of existing storage for fencing and timber materials to support existing timber and building construction business, provision of off-road parking, new access and security fencing.

**Resolved** to comment Members fully supported this application as it would assist in removing parked cars from the Highway

**Approvals:**

15/0797 6 Tutnall Grange: Single storey side extension to form a utility room.

15/0716 Hewell Grange LBC: Internal works comprising plywood dividing partitions etc. (in retrospect).

**Refusals:** None.

**Planning Matters:** None

- 7 LENGTHSMAN SCHEME:** The September and October worksheets were approved. The Lengthsman reported a smell of sewage in the ditch at Wharf Lane which will be reported to the Environment Agency. In the coming months the Lengthsman will tidy up the corner opposite Alcester Road / The Tardebigge; cut back the brambles and clear leaves along the footway to Tack Farm; side out and cut back the hedge between The Tardebigge and the prison.
- 8 HIGHWAYS MATTERS:**  
A tonne bag of grit has been ordered for £90 to be delivered to Stoney Lane Farm. Tutnall Lane road closure from junctions of Alcester Road to Hewell Lane to facilitate new gas works for one week commencing 7 December.
- 9 P3:** The finger posts will be erected at the end of the month.
- 10 WINDPUMP:** No reply had been received from the executors' solicitors.
- 11 RAILINGS TO EARL OF PLYMOUTH MEMORIAL:** Cllr Wheeler-Vine had spoken to the contractor about an updated quotation. It was agreed that Cllr Cooper would contact another carpenter after a final approach had been made to the original contractor.
- 12 NEWSLETTER:** Cllr Ryan offered to provide the front cover photo of a snow covered boats at New Wharf.
- 13 BROAD GREEN BENCH:** Deferred to the next meeting.

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- 14 **COMMUNITY HALL CURTAIN RAILS:** Deferred to the next meeting.
- 15 **COMMUNITY HALL ROAD SIGN FROM ALCESTER ROAD:** Deferred to the next meeting.
- 16 **FLY A FLAG FOR THE COMMONWEALTH 14 March 2016:** It was agreed a Commonwealth flag 60" x 36" £23.30 would be purchased through the organiser's website.
- 17 **COMMUNITY EMERGENCY PLAN:** The Chairman attended the Parish Community Emergency Planning Forum on 28 October. Tutnall & Cobley is the only parish with a registered plan.
- 18 **CLERK'S RETIREMENT:** Was accepted.
- 19 **MEETING DATES FOR 2016:** Agreed for
- |            |                     |
|------------|---------------------|
| 12 January | 12 July             |
| 9 February | August - no meeting |
| 8 March    | 13 September        |
| 12 April   | 11 October          |
| 10 May     | 8 November          |
| 14 June    | 13 December         |
- 20 **FINANCE:**
- |    |                                                                        |                  |
|----|------------------------------------------------------------------------|------------------|
| a) | <b>Bank Balances:</b> as at 31 October 2015 Current Account            | £10,442.33       |
|    | 31 December 2015 Deposit Account                                       | <u>£3,808.10</u> |
|    | Total Balance Sept 2015                                                | £14,250.43       |
| b) | <b>Receipts:</b>                                                       |                  |
|    | Bromsgrove DC: precept                                                 | £3,640.00        |
|    | Worcestershire CC: 15/003 & 15/004                                     | <u>£529.00</u>   |
|    | Total                                                                  | £4,169.00        |
| c) | <b>Payments for Approval:</b>                                          |                  |
|    | H Davies: Clerk's salary for October 2015:                             | £300.17          |
|    | S Skeys:                                                               |                  |
|    | Lengthsman Scheme @ £11 per hour                                       |                  |
|    | T&C: September 18 hours                                                |                  |
|    | October 18 hours = £396.00                                             |                  |
|    | Burcot: August 8 hours                                                 |                  |
|    | September 10 hours                                                     |                  |
|    | October 7 hours = £275.00                                              | £671.00          |
|    | Worcestershire CALC: Clerk's training 12 October                       | <u>£10.00</u>    |
|    | Total                                                                  | £981.17          |
| d) | Unpresented Cheques: none                                              |                  |
| e) | <b>Outstanding Invoices:</b>                                           |                  |
|    | Worcestershire CC: Lengthsman 15/005                                   | £182.00          |
| f) | <b>Draft Budget for 2016 / 2017:</b> To be discussed again next month. |                  |
| g) | <b>Quarterly Audit:</b> deferred to next month.                        |                  |

h) **Transparency Code:** The Annual Governance Statement, End of Year Accounts and Internal Audit Report to 31 March 2015 have been posted on the website.

i) **Finance Items - Proposed:** Cllr Tolley **and Seconded:** Cllr Cooper; All in agreement.

**18 COMMENTS FROM MEMBERS:**

Sheltwood Lane: approx. 500m south of the junction with High House Lane boulders on the side of the road were causing an obstruction to farm vehicles. To be reported to the hub.

A448 the verges had been mown to a substantial width possibly against the national policy of leaving verges for wild flower /wildlife? It was generally felt it was a good time of year to cut vegetation so the seed can be dispersed.

Pocket Park: the ash tree will be cut so the bench can be secured to it.

**19 DATE OF NEXT MEETING:**

**Resolved:** There will be an Ordinary Meeting of the Parish Council at 7.20 pm on Tuesday, 8 December 2015, in the Committee Room of Tardebigge Community Hall.

The Chairman thanked everybody for attending and closed the meeting at 8.40 pm.

Signed: ..... Chairman

8 December 2015