

Tutnall & Cobley Parish Council

THE MINUTES of an ORDINARY MEETING of TUTNALL & COBLEY PARISH COUNCIL
held on Tuesday 11 April 2017 at 7.20 p.m. in the Community Hall, Tardebigge

Present: Cllr M Ryan, Cllr L Denyer, Cllr S Orr-Cooper, Cllr M Pengelly, Cllr K Tolley, Cllr Wheeler-Vine, Cllr P Whittaker.

In Attendance: The Clerk

1 **APOLOGIES:** None.

2 **DECLARATION OF INTEREST:**

- a) Register of Interests: Councillors were reminded of the need to update their register of interests, and
- b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature, and
- c) To declare any Other Disclosable Interests in items on the agenda and their nature:
Cllr L Denyer who is Treasurer of the Management Committee of the Community Hall.
Cllr M Ryan who is a member of the Management Committee of the Community Hall.

3 **MINUTES:** The Minutes of the meeting held on 14 March 2017 were approved.

Proposed: Cllr Ryan; Seconded: Cllr Tolley. All in Agreement.

4 **PROGRESS REPORTS FOR INFORMATION:**

Clerk: Noted.

Chairman: None.

District Councillor: nothing to report.

County Councillor: None.

Footpath Warden: Cllr Orr-Cooper has removed gate from Church Car Park. Reported Footpath 539 to Patrick White, as it has crops growing on it.

Tree Warden: Cllr Ryan stated that the new trees he planted were growing well.

Conservation Officer: Nothing to report.

Community Hall Representative: Cllr Denyer stated that a Working Party had put recycled plastic posts in and had made lots of progress with tidying up the Community Hall area.

Charities Representative: Cllr Wheeler-Vine attended meeting. Tardebigge First School have been given some money for a trip. Any requests for money are looked at before money is released, there has to be a genuine need. Cllr Wheeler-Vine is asking for evidence to show need. The next meeting is 14 June.

5 **CORRESPONDENCE:**

- a) Bromsgrove District Council - noted
- b) Wellbeing in Partnership Newsletter - noted
- c) West Mercia PCC Newsletter - noted
- d) Follow up Partnership half day event for connecting families in Bromsgrove - noted
- e) Free Dementia Friends champions training in Worcester - noted
- f) Worcestershire Association of Carers - noted

6 PLANNING MATTERS:

Applications for Consideration:

None.

Approvals:

None.

Resolved.

Refusals: None.

7. **PARISH PATHWAYS PARTNERSHIP SCHEME 2017/2018:** It was decided that the same footpaths that were included on the application form last year, should be included on the application form for 2017/2018. Signposts need to be installed by Lengthsman. The Clerk to ask Lengthsman to contact Cllr Orr-Cooper to put the signposts in. Contact Cllr Denyer to refresh him as to where the signs need to go.
8. **RAILINGS TO EARL OF PLYMOUTH MEMORIAL:** Cllr Orr-Cooper has received a quote from Fletcher Joinery. Quote to be sent to Plymouth Estate to consider.
9. **WINDPUMP:** Cllr Orr-Cooper received quote last month, he needs to enquire about someone to do drilling, slotting etc before galvanising and quote needs to be requested.
10. **BROCKHILL LANE:** Bromsgrove DC can arrange for CCTV camera to be installed but if there is no activity, it will be taken down. Cllr Tolley stated that there is still rubbish being dumped. The Chairman asked Cllr Whittaker if he could speak to Bromsgrove DC to put a CCTV camera up for a few weeks. Cllr Whittaker to enquire.
11. **COMMUNITY HALL RESURFACING:** It was agreed that the discussion of the donation of £600 would be put on the agenda for the next meeting.
12. **LENGTHSMAN SCHEME:** The Clerk was requested to ask the Lengthsman to cut back hedges that are blocking road signs in the Parish.
13. **HIGHWAY MATTERS:** No response regarding Grange Lane, it was reported to Highways via the Worcestershire County Council website. It was advised that there is an issue at Agmore Lane, near crossroads by the Animal Sanctuary. The hedge is overgrown so drivers cannot see and lorries have to swerve out into the road. Clerk to report to Worcestershire County Council via website.
14. **REVIEW OF PROCEDURAL DOCUMENTATION: STANDING ORDERS - FINANCIAL REGULATIONS - INTERNAL FINANCIAL CONTROL POLICY - FREEDOM OF INFORMATION - CODE OF CONDUCT - SCHEME OF DELEGATION - COMPLAINTS PROCEDURE - COMMUNITY EMERGENCY PLAN - MEDIA POLICY - DISTRICT COUNCIL PARISH**

CHARTER: It was proposed to re-adopt NALC's Model Financial Regulations. Cllr Whittaker proposed; Cllr Orr-Cooper seconded.

15. **INCREMENT REQUEST FOR CLERK:** It was proposed that the Clerk should receive the annual increment as outlined in her contract. Proposed: Cllr Denyer; Seconded Cllr Whittaker.

16. **FINANCE:**

a)	Bank Balances: as at 31 March 2017 Current Account	£ 2,177.31
	31 March 2017 Deposit Account	<u>£3,815.27</u>
	Total Balance 31 March 2017	£ 5,992.58
b)	Receipts:	
	Pathways Partnership grant	£140.00
	16/015 Worcs CC Lengthsman scheme	£94.00
	16/016 Worcs CC Lengthsman scheme	<u>£226.00</u>
		£460.00
c)	Payments for Approval:	
	L Griffiths: Clerk's salary for March 2017	£241.54
	L Griffiths: Clerk's expenses for March 2017	£ 48.78
	S Keys: Lengthsman Scheme@ £11 per hour	
	Burcot - 32 hours	£ 352.00
	T & C - 58 hours	£638.00
	Grass cutting	<u>£ 40.00</u>
		Total £1,320.32
d)	Unpresented Cheques:	None.
e)	Outstanding Invoices: None.	
f)	Finance Items - Proposed: Cllr Whittaker ; Seconded: Cllr Ryan.	

17. **DATE FOR THE ANNUAL PARISH ASSEMBLY AND ANNUAL MEETING OF THE PARISH COUNCIL: Resolved:** There will be an Annual Parish Assembly and Annual Meeting of the Parish Council at 7pm on Tuesday 9 May 2017.

18. **COMMENTS FROM MEMBERS:**

Cllr Orr-Cooper stated that badger has dug a hole in footpath, requested money to buy 4 four posts and a rail to stop people from walking into the hole. Cllr Orr-Cooper to buy what is needed and get a VAT receipt.

The Chairman stated that he had a visit from his Parish Council and the PCO and he can now get smart water. The Chairman to enquire as to the cost.

Cllr Ryan stated that there is a hole by Plymouth house towards Redditch, opposite Plymcot above the Canal bridge on the verge B4084 to the North Eastern side of the road, which could be fallen

