



MINUTES OF THE PARISH COUNCIL MEETING

Held Online

THURSDAY 05th November 2020, 7.00pm

Present: Cllrs B McEldowney (Chair), P Baker, T Gillespie, I Hooper, P Masters, S Osman, T Gillespie

In attendance: Clerk – Carol Blake

Members not present: Cllrs J Alderson, N Ward, M Ball, G Blackmoor, M Johnson,

20/11-01 Chairman's welcome

The Chairman welcomed all present to the meeting

20/11-02 To receive apologies from any Member unable to attend

Cllr J Bate sent apologies

20/11-03 Open Forum

3.1 Members of the Public

Brett Laniosh attended the meeting, he is a resident and businessman in Catshill and he currently produces a number of magazines which promote local businesses, he obtains sponsorship which covers the cost of the magazines and so it is self-funding, he would like to be considered to produce future PC Magazines. He would make them more user friendly, promote and support local businesses and be more informative and will be self-funding too after gaining sponsorships. Mixed response received mainly negative – Cllr Masters was not keen on the idea as he has received good reports regarding the current magazines that are produced by PC.

It was agreed that Brett would send details to PC of his ideas and his aim to make the magazine more attractive and this would be circulated and issue to be taken up with the Communications Group to discuss and decide outcome.

3.2 Worcestershire County Council member for Woodvale Division

Cllr Shirley Webb updated on current Asylum seekers issue at the Hotel being an on-going issue with the current pandemic and subsequent lockdown therefore no exit strategy has been produced.

Speed sign has been ordered.

COVID Testing centre is due to open on 9th November at Stourbridge Rd car park and a vaccination centre in Bromsgrove is currently being discussed.

Cllr Baker raised the issue of Perryfields development - he has not received any adequate responses from BDC to substantiate this development and feels as though PC is being "fobbed off" so he asked that Cllr Webb take this on board on PC's behalf and put some pressure on BDC to obtain solid results and data that can be investigated further by PC.

Mobile speed signs were discussed, a sign costs around £3000 to buy, it was raised that other PC's are willing to share the speed sign and therefore donate towards the initial costs too.

It was agreed that this issue should be taken up by the Environment and Highways Committee to be agreed and discussed further and report back.

Baptist Church Garden was discussed - **It was agreed** that this issue should also be taken up by the Environment and Highways Committee.

Christmas Lights switch on was discussed, Cllr Masters agreed to take part with minimum people in attendance due to the current restrictions but the event will be recorded and shared on social media.

Cllr Webb had a zoom meeting with the YMCA and The Hub regarding Outreach Project,

It was agreed that Cllr Osman will contact them to introduce himself and raise his ideas.

3.3 Bromsgrove District Councillors for North Catshill, South Catshill and Marlbrook Wards.

Cllr Till updated on the laying of wreaths that have been taking place at varying times this week for Remembrance Sunday .

She also attended a PACT meeting this month.

3.4 Any other community representative

None present.

Cllr Till and Cllr Webb left the meeting at this point.

20/11/04 To re- open the meeting Parish Councillors and the Executive Officer may only speak from this point forward

20/11-05 Declarations of Interest

None raised

20/11-06 Dispensations

No member had submitted a request for dispensation to any agenda item.

20/11-07 Approval of Minutes of previous council meeting

It was agreed to accept the minutes of the previous Parish Council meeting held 24/09/2020.

20/11-08 Chairman's Report

8.1 Catshill Courier – Reported at minute number 20/11-03 ref 3.1 above.

8.2 Bus Shelter Maintenance – This issue was briefly discussed but agreed that it needs to be taken up with Environment and Highways Committee.

8.3 "We Don't Buy Crime" Chairman talked about smart water kits which when used provide unique DNA to specific items which if stolen can be traced back to where they have been taken from thus helping police and people who have been burgled. It was suggested that PC could initially buy some of these kits for burglary hotspots within the area. They cost around £8.00 per kit but to gain a 25 % discount PC would need to purchase 80% for area. Looking at data there are not many hotspots in the area. Cllr Baker suggested that people should buy their own and at a charge of £8 it is feasible. **It was agreed** that Smart Water to be discussed in next meeting of FPC.

8.4 Community Project Work – **It was agreed** that this item should be taken up with Environment and Highways Committee.

8.5 NPSG Replacement – Chairman updated PC that Cllr Alderson had decided to resign from NPSG last month

It was agreed that Cllr Osman would be her replacement.

8.6 New Chairman for Environment and Highways Committee – Clerk updated that she had not received any written notification regarding Cllr Ball's resignation as she had requested from him last month.

It was agreed that Cllr Baker would speak to Cllr Ball to see if he has either changed his mind regarding resigning or if not then to remind him that he needs to send written notification to the Clerk before she can proceed with informing BDC and advertising for another Cllr if agreed to. A reminder that Councillors email accounts need to be checked and deleted if required on a regular basis due to capacity on various Councillor's email accounts being over exceeded and emails being blocked due to this.

20/11-09 Clerk's report on delegated actions, update and list of communications

9.1 Ivy Cottage Garden and Planters- Clerk reported that Ivy cottage garden and planters have all been completed for Winter

9.2 Fly Tipping

Clerk reported that the Lengthsman had highlighted an increase in fly tipping in the area.

9.3 Speeding Complaints

A number of residents had raised issues regarding speeding especially on Stourbridge Rd, police are monitoring the speed in various areas to try and reduce it.

Cllr Hooper joined meeting at this point, apologies for lateness received.

General Correspondence received:

Weekly CALC updates October 2020; weekly BDC planning lists, WCC road works lists and reports, Wellbeing in Partnership.

20/11-10 Finance

10.1 Payments and receipts report to 20/10/2020

An excerpt from the council's accounts spreadsheet for September had been sent along with The bank reconciliation to 20/10/2020 is as follows:

Bank Reconciliation as at 20/10/2020			
Opening Cash Book balance		£68,644.30	
Add receipts between 1 April - 20 Oct 2020	54,024.00		
Less payments between 1 April - 20 Oct 2020	-26,683.02		
Cashbook balance at 20 Oct 2020		£95,985.28	A
Bank statements at 20 Oct 2020			
Unity Trust Bank	100,001.39		
Soldo Card	86.96		
Less unpresented cheques, as list below	4,103.07		
Bank balances at 20 Oct 2020		£95,985.28	B

10.2 To discuss next year's budget – Cllr Baker requested that Clerk sends up to date figures to all Councillors with a copy of the current budget figures too. Cllr Baker will produce a draft of next year's budget from these figures which will be discussed and approved in next FPC meeting at the end of this month.

10.3 Review of policies and Asset register – Clerk requested policies to be reviewed and updated where necessary – Cllr Baker has already reviewed some of the policies and requested that they are all sent plus the asset register to all Councillors to be looked at prior to next FPC meeting and subsequently discussed, and approved or amended in next FPC meeting.

20/11-11 Items for Discussion

11.1 War memorial Railings

Cllr Hooper reported that the quote for all the work on War Memorial amounts to £5150 excluding Vat. It is more work than currently thought but will secure the plot with concrete and gravel hence the quote. There have been donations amounting to £2000 and therefore an outstanding balance of £3150 to be paid by Parish Council.

It was agreed by all to go ahead with this quote.

11.2 Virtual Remembrance Day

Various wreaths will be placed at the War Memorial at different times which will be recorded and put on social media for all to see.

11.3 Christmas tree

Christmas tree has been ordered with Willowbrook to donate free of charge this year. Singletons have not made any decision to donate. Cllr Gillespie requested Clerk to send her figure paid for Christmas tree last year to ascertain an approximate cost for this year if PC need to purchase.

It was agreed that this issue should be taken up with Environment and Highways Committee rather than FPC discussing.

20/11/12

Committee and Representative Reports.

To include any relevant feedback from working group leads:

- 12.1 Neighbourhood Plan Steering Group** – Cllr McEldowney provided a brief update regarding the Neighbourhood Plan, the 6-week consultation has been completed which was reasonably successful
- 12.2 Finance and Staffing Committee** – Cllr Baker will be looking at figures for next year’s budget and will present them for discussion in the next FPC meeting. Cllr Baker requested that Policies should also be added to the agenda for discussion in the next FPC meeting.
- 12.3 Planning Committee** – Cllr Gillespie updated briefly as currently there is not a lot to be agreed.

Any other report from Parish Council representatives including those for:

- 12.4 Village Hall Management Committee – (Cllr G Blackmoor/J Bate)**
Cllr Hooper updated that outside light at Village Hall has now been fixed.
- 12.5 CPRE**– No meeting
- 12.6 Whitford Vale and Perryfields Development**– as mentioned in the Bromsgrove District Councillors report above (min no. 20/11-03.3)

This meeting ended at 21:10 hrs

20/11-13 Date and time of next meetings:

26th November @ 19:00 Online

Signed Date.....
Chairman of Catshill & North Marlbrook Parish Council 09/11/2020

Excerpt of spreadsheet Oct 2020

Oct-20					
Soldo	v093	Top up debit card: Transfer to soldo		200.00	200.00
Salaries	v094	Salaries		1,246.72	1,246.72
Talk Talk	v097	Office phone and broadband - Sept 2020		43.66	43.66
O2	v098	Mobile		40.42	6.74
Allen Farnsworth	v099	Lengthsman Sept		210.00	210.00
Chris Fabray	v100	Monthly Survey Sept fee		42.00	7.00
Chris Fabray	v101	Posters NP		18.78	3.13
Chris Fabray	v102	Posters NP		18.78	3.13
Grenke	v103	Grenke Leasing for Copier		76.97	12.83
HMRC	v104	PAYE & NI quarter 2		141.94	141.94
CAB Grant	v105	Donation		800.00	800.00
JRB Enterprise Ltd	v106	Dog waste bags and dispenser		356.40	59.40
Chris Fabray	v107	Banner		59.52	9.92
Bromsgrove District Council	R4	Second half of 2020/21 precept	25,933.00		
Unity Trust Bank	v108	Bank charge, 2nd quarter		18.00	-
Worcestershire County Council	R5	Lengthsman reimbursement June 2020	200.00		
KOS	v109	Colour copies off printer		26.99	4.49
Meadowfields Ground Maintenance	v110	Maintain shrubs at gardens Sept 2020		237.60	39.60
Chris Fabray	v111	Posters NP		18.78	3.13
Bromsgrove District Council	R6	Refund	1,248.00		
Soldo Card - Open Spaces					
Subscription	v112	Subscription		45.00	45.00
Soldo Card - Zoom monthly fee	v113	Monthly fee to use Zoom Sept		14.39	2.40
ICO	V114			35.00	35.00
Chris Fabray	v115	Flyers and Leaflets		47.90	-
Jim Quinn	v116	Home expenses		21.83	1.50
Soldo Card -Microsoft monthly fee	v117	Monthly fee Sept		7.99	7.99
Soldo Card -Microsoft monthly fee	v118	Monthly fee Oct		7.99	7.99
Birmingham City Council	v119	Ivy Cottage Plants for Winter		882.82	147.14
			27,381.00	4,419.48	300.41
		Total for year to 31/03/2021	54,024.00	26,683.02	1,929.72
					4,119.07