



Bournheath Parish Council

Parish Council Meeting

Tuesday 29th July 2014, 7.30pm

Bournheath Village Community Centre,
Claypit Lane, Bournheath

Councillors present Karen May (Chairman), Stuart Hall (vice-Chairman), Brian Lodge, Stephen Westwood

In attendance Chris Lloyd, local historian
June Maw, Parish Paths Warden; Nigel Williamson, Lengthsman
Clerk: Gill Lungley

14/07/01 Apologies
Cllrs Keith Drew, Hazel Feeney, Carolyn Marshall

14/07/02 Declarations of interest
The Chairman declared a possible non-disclosable interest in item 8j as a relative may be in a position to assist with tree clearance.

14/07/03 Dispensations
None requested

14/07/04 Public Participation / Question Time

- Chris Lloyd: having been asked to provide information for the parish council's new website on the history of the village Chris circulated 'The origins of Bournheath Village' for the history page and 'Bournheath pubs' and 'Bournheath glassworks' to be pdf attachments along with 'Bournheath Occupations' and 'A E Housman'. Chris was thanked for his input which would be a valued addition to the website.

14/07/05 County Councillor and District Councillor Reports
Sheila Blagg had provided a written report which had been circulated to members prior to the meeting.

14/07/06 Parish Footpath Warden / Lengthsman / Neighbourhood Watch Reports

- **June Maw:** footpath clearance of fp541 (parallel to Wildmoor Lane) had been halted due to the landowner's concerns which would be followed up via WCC for clarification. June was following up on the complaint about barbed wire fencing adjacent to fp 507; the footpath between Fairfield Road and Stourbridge Road via Badgers Bank had been cleared. The footpath between Stourbridge Road and Wildmoor Lane had been walked with no obvious concerns to report. A quantity of refuse bags, courtesy of BDC, was passed on to June for litter collections.
- **Nigel Williamson:** Newly appointed Parish Lengthsman, Nigel was introduced to members; he detailed some areas of concern which would be addressed including broken metal drain/kerb in Wildmoor Lane and land-slip on the bridle way past Bumble Hole Cottage (Dodford Parish – Clerk to contact Clerk). Nigel's work to date included vegetation removal from around highways signs, removal of brash from culvert, cleaning road signs and removal of sand from Wildmoor Lane. He was asked to attend to the pavement under the M5 over-bridge on Wildmoor Lane and would tour the parish with Cllr Hall following attendance at WCC training.
- Arrangements were in hand to hold a PACT meeting on Monday 13th October 2014 at Bournheath Village Community Centre, starting at 7.30pm. Neighbouring parish councils would be invited to attend along with the district and county members for Woodvale and the Bromsgrove North and Rural Safer Neighbourhoods team.

14/07/07 To confirm the accuracy of the minutes of the meeting held 24/06/2014

The minutes of the council meeting held 24/06/2014 were accepted as a true and accurate record of what took place and signed.

14/07/08 Chairman's Report: Cllr K May

- a) KM had attended to site when a vehicle with non-related number plates hit the retaining wall on the 'Old School House' corner of Fairfield Road with Claypit Lane, 00:30hrs, 20/07/2014. The driver was not caught but the wall was left unsafe and Fairfield Road has been closed under emergency powers to allow for repairs.
- b) KM attended the forum on New Homes Bonus held at Bromsgrove DC on 15/07/2014, the report on which would be circulated to members.
- c) KM along with Cllr S Hall and the clerk had attended the multi-agency flooding meeting at Bromsgrove DC on 14/07/2014 which aims to reduce flood risk in Bournheath. A further multi-agency meeting will be held in November and a meeting has been arranged with a Severn Trent representative on Tuesday 19/08/2014 at 1pm at Bromsgrove DC, to look specifically at Dodford Road issues.
- d) KM had been alerted to local factory workers sleeping etc in a car near to the work site; she had reported this to the factory owners who had taken action to stop this happening.
- e) Road closures due to laying of gas pipeline: the problems associated with the works had been itemised and the 'snagging' list would be presented to the highways liaison officer.
- f) It is likely that Claypit Lane will receive a weight limit restriction.
- g) Rocky Lane is to be re-surfaced.
- h) There are concerns about travellers in the area and landowners are to be aware.
- i) Bromsgrove DC are to carry out a feasibility study into a Western Bypass
- j) Stourbridge Road layby (near to junction with Claypit Lane) appears to be used for anti-social activities. It was suggested that the tree canopy could be cut back and the site made more open. KM would contact owner of land adjacent to the layby, the police and C Councillor.

14/07/09 Progress reports from the Clerk:

- a) Lengthsman report: as advised above.
- b) Worcestershire flag has now been purchased and will be flown as required.
- c) Bournheath parish council website is now online at www.bournheath-pc.gov.uk
- d) Annual audit has been concluded with unqualified report and additional comment relating to "other matters" – "Precept monies received from Bromsgrove District Council: Bromsgrove District Council paid the first half of the 2012/13 precept in 2011/12. In 2013/14 Bromsgrove District Council paid the full precept for 2013/14 but also paid half of the 2014/15 precept. The precept shown in Box 2 in the 2013 column appears low as it shows only half of the precept for 2012/13. The precept shown in Box 2 in the 2014 column appears high as it includes the whole of the 2013/14 precept plus half of the 2014/15 precept."
- e) Bromsgrove DC has replaced the bin at Tuppenny Cake and provided refuse bags for parishioners to use when litter-picking. Members would review the siting of the bin.
- f) WCC has been asked to resume advance notifications of road closures.
- g) WCC has been asked to supply a village hall signpost from Stourbridge Road and Fairfield Road.
- h) Plans for all-age outdoor exercise equipment on playing field – item deferred
- i) The draft 2014 newsletter would be circulated to members for comment prior to printing and distribution during August.
The following items were circulated to members:
- j) PACT newsletter for June.
- k) Worcs CALC updates for July.
- l) M5 J4 update on the pinch-point scheme.
- m) Individual Electoral Registration briefing note from Bromsgrove DC
- n) Changing Places Open Day, Bromsgrove Town Centre, 22 August 2014
- o) Invitation to Civic Service 21/09/2014 (Chairman & Clerk)
- p) Bromsgrove High Street Enhancement bulletin

Items carried forward: purchase of bulbs, use of Dodford Road telephone box

With reference to the purchase of a community-use defibrillator it was suggested that a contribution for this could be sourced via local businesses and to check out the powering requirements.

14/07/10 **Wildmoor Report** – no report provided.

14/07/11 **Bournheath Village Community Centre Report – Cllr K Drew**

KD had provided a report which was read out by Cllr K May in his absence.

With reference to the BVCC lease arrangements, the parish council had been asked to fund the legal fees involved and -

It was agreed to pay between £600 - £800 to support BVCC to purchase the lease.

In addition it was suggested that the solicitor would be required to carry out a Search to ascertain the extent of the site.

14/07/12 **Councillors' Reports**

a) Cllr S Hall – new notice board for 5-Ways:

It was agreed to purchase a new notice board made from recycled & man-made materials at a cost of £972 + lettering costs; installation would be managed in-house upon delivery.

b) Residents' Welcome Pack – this has not yet been finalised.

c) Benches on playing field – state of benches to be checked.

14/07/13 **Planning**

a) There were no new applications to consider.

b) Application reference 14/0459 | **Erection of a single storey cattery building, alterations to 2 No. existing buildings and landscaping | Blue Cross Animal Welfare Centre Wildmoor Lane Catshill Bromsgrove B61 0RJ**

BDC as Planning Authority, decision was to GRANT permission for the application.

c) Worcestershire County Council is consulting on their Statement of Community Involvement and on their Planning Validation document. Members agreed that generally they would like all consultations to be accessible, easy to understand, widely advertised and linked to parish council websites.

d) The Worcestershire County Council's Minerals Local Plan 'call for sites' was noted.

e) New Permitted Development Rights – a copy of the changes to PDR's that had been sent to parish councils in Wychavon district by Wychavon District Council was circulated to members for information.

14/07/14 **Worcestershire Association of Local Councils – call for support**

It was agreed the parish council would support WorcsCALC in their quest for funding support from Worcestershire County Council by writing to the new Chief Executive pointing out the association's benefits. The clerk is to write.

14/07/15 **West Mercia Police and Crime Commissioner: annual Town and Parish Council survey**

The clerk would forward the survey to members to consider before completion at the next parish council meeting.

14/07/16 **Bromsgrove Street Collection Policy**
Members agreed to note this revised policy.

14/07/17 **Finance**

- a) The Clerk reported that the Village Hall notice board had been added to the parish council's insurance schedule
- b) The Clerk circulated an update on the council's current financial situation.
- c) The payments as per schedule below were agreed.
- d) The Lengthsman's scheme finances were to be reviewed to catch up on previous months.

14/07/18 **Items for next agenda and for general consideration**

- The pubs in Bournheath had reported a decrease in takings due to recent road closures and road works.
- Grass verge cutting with flail mower
- Wildmoor footpath (fp 541) update

14/07/19 **Date and time of next meeting**

The chairman and Vice-Chairman would not be able to meet on the scheduled date of 30/09/2014, the next meeting date is to be confirmed : provisionally set for Tuesday 02/09/2014, 7.30pm

This meeting ended at 10:30pm.

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Chairman, Bournheath Parish Council

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Date

Payment Schedule, July 2014

| V no | Name and reason | Income | Chq no. | Exp Total |
|------|--|--------|---------|-----------|
| R2 | Bank interest | 10.16 | | |
| 014 | Grant Thornton UK LLP - external audit | | 300165 | 120.00 |
| 015 | Up the Pole - Worcestershire flag | | 300166 | 86.40 |
| 016 | JDL:Designs - website creation | | 300167 | 297.50 |
| 017 | N D Williamson - Lengthsman, July | | 300168 | 103.00 |
| 018 | Salary - July | | 300169 | 279.98 |