



## Bournheath Parish Council

Parish Council Meeting

Tuesday 2<sup>nd</sup> September 2014, 7.30pm

Bournheath Village Community Centre,  
Claypit Lane, Bournheath

**Councillors present** Karen May (Chairman), Stuart Hall (vice-Chairman), H Feeney, B Lodge, C Marshall,  
S Westwood

**In attendance** June Maw, PPW  
Clerk: Gill Lungley

### **Announcements:**

Clr H Feeney would be moving out of the parish but would remain on the council until May 2015 (elections)

**14/09/01 Apologies**  
Clr Keith Drew

**14/09/02 Declarations of interest**  
None

**14/09/03 Dispensations**  
None requested

**14/09/04 Public Participation / Question Time**

**14/09/05 County Councillor and District Councillor Reports**  
Sheila Blagg was unable to attend but had provided a written report which had been circulated to members prior to the meeting.  
B Lewis apologised for being unable to attend.

**14/09/06 Parish Footpath Warden / Lengthsman / Neighbourhood Watch Reports**

June Maw, PPW reported:

- footpath from Fairfield Road by Badgers Bank and out to Stourbridge Road has been cleared again with help from Robert Rutter.
- Footpath opposite Claypit Lane had also been cleared.
- Patrick White (WCC Environmental Services, Footpaths Officer) is to meet JM to review the Wildmoor footpath that is part of the Monarch's Way which had not been kept clear by the landowner and who had objected to the parish council's representatives clearing it. It has since been cleared by the landowner and JM will consider a strategy for future maintenance.
- PW and JM will also review the footpath behind the Village Hall where there is barbed wire fencing that has been installed by the landowner. PW had arranged for the path to be cleared but the barbed wire is still in place.
- It was reported that the owner of the property 30 Fairfield Road has installed a gate between his property and the district council's playing field with a notice stating the gate has been installed under S31 Highways Act 1980 as a permissive path and will be closed on 2 days pa. The definitive footpath no. 507 runs parallel to the edge of the playing field across the owner's land, but does not provide access into the playing field; however members were concerned that as this access has been used for many years without hindrance then it was wrong for the access to be denied at any time of the year.

Neighbourhood Watch co-ordinator Bryan Hewett had sent apologies for non-attendance.  
Notification has been received of West Mercia Police modernisation of local front counter

**WEBSITE DRAFT**

services which will mean there will be no 'desk' at the Bromsgrove Police Station. Arrangements are in hand for Bournheath PC to host the PACT meeting on 13<sup>th</sup> October. It was reported there had been a break-in at Fairfield – clothes and jewellery stolen. Also noted the Bromsgrove North and Rural newsletter for August had been received.

**14/07/07 To confirm the accuracy of the minutes of the meeting held 29/07/2014**

The minutes of the council meeting held 29/07/2014 were accepted as a true and accurate record of what took place and signed.

**14/09/08 Chairman's Report: Cllr K May**

- **Stourbridge Road layby** KM had met Highways Liaison Officer Richard Clewer to review opening up the site to make it less attractive as a site for anti-social behaviour.  
**Members agreed** – to support costs of reducing the height of trees at the site up to a max. £500 and the Clerk would obtain comparable quotes for the work.
- **Severn Trent Water:** KM and the Clerk had met with Solutions Officers on 19/08/14 with Fiona McIntosh of North Worcestershire Water Management.
- **Stourbridge Road: road closure** for re-surfacing had caused local road chaos as drivers looked for alternative routes that were unsuitable for heavy traffic and large vehicles. Bumble Hole Foods especially were affected.
- **Dodford Show:** organisers had sent posters for this show to be held on 06/09/14.
- **Flower Boxes:** a thank you letter is to be sent to Mr Hewston at BHF for planting out the flower boxes sited at the entrances to the village.
- **Wildmoor Lane vibrations:** Residents of Wildmoor Lane, have received a quote from an acoustics company for investigative work and monitoring equipment and had asked the Chairman if the Parish Council would contribute to the cost. Members queried the outcome of the report and whether it would carry any weight.
- **Pollution incident at Stoneybridge:** it would appear the Environment Agency has issued a pollution warning due to leakage of leachate from Veolia site. The pumps have been switched off whilst it is being dealt with.
- **Application for IBA** facility at Veolia site (Sandy Lane): the final submission is expected by 30/09/14; air quality measurements are currently being undertaken.
- **New Inns leaflet:** it was agreed to carry a leaflet 'for a pie and a pint' for delivery with the next newsletter.
- **Website:** Chris Lloyd and Trevor Bott were thanked for their contribution to the 'About' section.
- **SpeedWatch,** as per the most recent Safer Neighbourhoods Team newsletter – volunteers are being sought. Members offered to volunteer and the Clerk was asked to find out more.
- **Parish Conference:** the date of the next conference is 29/10/14 at County Hall

**14/09/09 Progress reports from the Clerk:**

- a) Lengthsman report:  
The Lengthsman had attended WCC training on road management practices  
The broken side-entry drain in Wildmoor Lane had been reported for repair.
- b) WorcsCALC update had included information on staff pensions provision which the parish council, as the Clerk's employer, would be obliged to offer. The Clerk is to look into this.
- c) Condition of bench seats on playing field: **it was agreed** to ask Lengthsman to repaint.
- d) WCC Library service consultation (ends 31/10/2014) regarding mobile and home services
- e) Parish Council Website – has been updated to include more on village history.
- f) Query relating to an address for 'Field Barn, Wildmoor Lane' that is listed on electoral roll

- for Bournheath PC but which members agreed is more likely to fall into Belbroughton area.
- g) Highways Agency consultation junction 4a -6 M5 'Smart Motorway' full consultation report has been published and can be accessed online. The website address would be forwarded to members.
  - h) The Openness of Local Government Bodies Regulations 2014 are now law and mean that all council meetings can be filmed and or recorded by anyone without the requirement to ask permission. Meetings held in confidential session cannot be recorded.
  - i) Health chats training for community volunteers, as mentioned by County Councillor Sheila Blagg will be held in Bromsgrove 16/10/14 at 9.30am; the Chairman would like to attend.

Correspondence received:

Community First – change of address  
Droitwich CVS (Council for Voluntary Service) - a range of training opportunities  
Bromsgrove North and Rural Safer Neighbourhoods Team report for July & August 2014  
West Mercia Police – changes to Front Counter Services (to be removed from Bromsgrove)  
Traffic Management bulletin re work at M5 J4 (pinch-point programme)  
Changes to bus service 318 (new timetable posted on notice boards and linked to website)  
BDC notification of Bromsgrove Polling District & Polling Place Review 2014  
Environment Agency re Ballast Phoenix application, update  
BDC re Heritage Open Days - 11 - 14 Sep 2014  
Worcs CALC weekly updates  
WCC weekly road works updates  
BDC weekly planning updates  
Civic Charity Canal Boat trip invitation - Saturday 27th September 2014  
Dodford Show notice 6<sup>th</sup> September 2014  
WCC Invitation to Parish Conference 29/10/2014  
Dog Lost poster

Items carried forward: purchase of bulbs, use of Dodford Road telephone box, village hall signposting from main road.

**14/09/10**

**Wildmoor Report –**

The noise from the motorway is noticeable; as item above relating to purchase of report. Sand is not being cleared from Wildmoor Lane outside Pinches Quarry and no wheel washing taking place; the Clerk was asked to notify WCC.  
Casa Onofrio – running a business and collection of vehicles on the field. Permitted house now up and running but also now a large number of vehicles being added to.  
The house at the corner of Wildmoor Lane/Mill Lane is being done up and is looking neater.  
The resident of the farm mid-way along Mill Lane within Bournheath parish reports that lorries continue to drive over the verge at the top of mill Lane and across his drive.

**14/09/11**

**Bournheath Village Community Centre Report – Cllr K Drew**

In Cllr Drew's absence it was reported that the produce sale had been cancelled.

**14/09/12**

**Councillors' Reports**

a) Cllr S Hall – new notice board for 5-Ways:

**New board has been ordered** cost £1064.70 + VAT, will take 8 weeks before delivery.

b) Cllr C Marshall - Residents' Welcome Pack in progress. Website to link to bus timetables.

**14/09/13 Planning**

- a) There were no new applications to consider or responses to report.

**14/09/14 Projects**

- a) **Outdoor exercise equipment** – to consider scheme and likely costs, seek BDC approval and consult. The Parish Council would support costs up to £5,000; the Clerk would approach BDC Recreation and Leisure department and seek grant funding.
- b) **Community-use defibrillator** – Clerk to liaise with West Midlands Ambulance Service, agree site, training and costs (assistance via County division fund grant has been offered). The costs are likely to be £900 for de-fib + £700 for secure housing.  
WMAS representative would attend a meeting.  
Parish businesses would be asked to contribute to costs; the Clerk is to find out whether siting at the Dodford Road phone box would be considered a viable option.  
Members would like to follow up on basic first aid training for the community; Cllr SW will ask for village hall availability.
- c) **Annual newsletter** – members agreed content, and to publish and distribute following revisions to provide an update on the IBA facility in Sandy Lane and flooding issues.
- d) **Footpath Lighting** to be sited at Stourbridge Road lay-by: this item had been considered above, minute no. 14/09/08 (Stourbridge Road layby) and street lighting was thought not necessary at this time.

**14/09/15 West Mercia Police and Crime Commissioner: annual Town and Parish Council survey**

Members agreed a response to the survey which would be completed by the Clerk.

**14/09/16 Finance**

- a) The Clerk had circulated an update on the council's current financial situation prior to the meeting and the payments as per schedule below were agreed.
- b) The Lengthsman's scheme finances have yet to be reviewed to catch up on previous months.
- c) To note the result of recent consultation on a Transparency Code for authorities with a turnover of less than £25,000: "The Government welcomes the support its proposal to require electronic publication of key financial and governance has received from the majority of respondents. Electronic publication, either on a parish council's own website or that of its billing authority is the most effective way of promoting transparency locally, and the Government agrees that this requirement should become mandatory. Taking a proactive approach to sharing information in this way should help reduce the administrative burden on parish councils when responding to future Freedom of Information requests."
- d) To note the message from BDC's Director of Finance "... to confirm in future years we will ensure we send the precept in the actual financial year in future (even if it then falls on 2<sup>nd</sup> / 3<sup>rd</sup> of April)."

**14/09/17 Items for next agenda and for general consideration**

- Training for 1<sup>st</sup> aid
- Organising of carol-singing
- Union flag in bad state of repair

**14/09/18 Date and time of next meeting**

Tuesday 28/10/2014, 7.30pm  
 PACT meeting on 13/10/2014 at 7.30pm at Bournheath Village community centre

This meeting ended at 22:20pm.

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**Chairman, Bournheath Parish Council**

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**Date**

Payment Schedule, August/September 2014

V no	Name and reason	Income	Chq no.	Exp Total
019	Lengthsman		300169	205.64
020	Salaries		s/o	279.98
021	Information Commissioner		d/d	35.00
022	HMRC PAYE & NI		300170	131.20