

# Barnt Green Parish Council

**Minutes of the Resources Committee meeting held at 7.00pm on Wednesday 8 January 2014 in the Parish Council office at 80 Hewell Road, Barnt Green**

**Present:** Cllrs Kaye Elderton, Charles Hotham, John Jagger and Susan Whitehand

**In attendance:** The Executive Officer

**Apologies:** Cllr Alun Davies

<b>1/3</b>	<b>Election of Chair</b> Cllr John Jagger was elected to Chair of the Committee.
<b>2/13</b>	<b>Apologies</b> Apologies and reasons for absence were received and accepted.
<b>3/13</b>	<b>Committee Membership</b> Cllr Kaye Elderton was appointed to the Committee.
<b>4/13</b>	<b>Declaration of Interest</b> The Parish Council dispensation dated Monday 26 November 2012 applies. There were no other declarations of interest.
	No Parishioners attended the meeting
<b>5/13</b>	<b>Resources</b>
<b>5/13a</b>	Cllr John Jagger was appointed as the lead councillor responsible for Parish Council resources.
<b>5/13b</b>	<p><b>2013/14 Finances</b> Councillors received and considered the statement of payments and receipts for the year to 31 December 2013 (Enclosure A); Councillors received a report on the likely year end payments and receipts (Enclosure A).</p> <p><b><i>It was recommended that the Parish Council make a 2013/14 contribution to reserves of £2,500 for Neighbourhood Development Plan expenditure and £2,500 for Parish Council assets.</i></b></p> <p>Cllr Hotham confirmed that he had undertaken appropriate quarterly accounting checks; It was agreed that Diane Malley be asked to conduct the internal audit for 2013/14.</p>
<b>5/13c</b>	<p><b>2014/15 budget</b> Councillors considered the Parish Council's likely receipts and payments.</p> <p><b><i>It was recommended that the Parish Council adopt the 2014/15 budget set out in Enclosure A.</i></b></p>
<b>5/13d</b>	<p><b>2014/15 Parish Council precept</b> Councillors agreed to recommend to the full parish council that the 'band D' parish council contribution paid by Barnt Green residents as part of their council</p>

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	tax payment to Bromsgrove District Council should be the same in 2014/15 as it was in 2013/14. Based on the advised 2014/15 tax base of £905.10, the resulting 2014/15 Parish Council precept will be £56,215.76.
<b>5/13e</b>	<b>Office lease enquiry</b> Councillors noted the interest of Aspire in taking over the lease of the parish council office. It was agreed that Cllrs Jagger and Hotham together with the Executive Officer should meet Aspire to discuss the matter.
<b>6/13</b>	<b>Events</b>
<b>6/13a</b>	Cllr Charles Hotham was appointed as the lead councillor responsible for Parish Council events.
<b>6/13b</b>	<b>Sainsbury's Sport Relief Mile</b> Cllr Hotham reported on progress with the event which will take place on Sunday 23 March 2014. Barnt Green Chuggers are supporting the event and will take a lead role. It was noted that the Parish Council budget for the event was £500.
<b>6/13c</b>	<b>Commemoration of the outbreak of World War I</b> Cllrs agreed that this item of the agenda be considered at the full parish council meeting on Monday 13 January.
<b>7/13</b>	<b>Safety</b>
<b>7/13a</b>	Cllr Edwin Gumbley was proposed as the lead councillor responsible for Parish Council safety. It was agreed to consider this recommendation at the full parish council meeting on Monday 13 January when Cllr Gumbley was present.
<b>7/13b</b>	<b>Play area safety reports</b> Cllrs noted the weekly reports submitted by Wendy Tricklebank.
<b>7/13c</b>	<b>Risk Review</b> Cllrs agreed that each lead councillor should conduct a risk review relating to their area of responsibility and bring a report to the parish council meeting planned for 31 March 2014.
<b>8/13</b>	<b>Communications</b>
<b>8/13a</b>	Cllr Kaye Elderton was appointed as the lead councillor responsible for Parish Council communications.
<b>9/13</b>	<b>Future agenda items</b> No further future items were identified.
<b>10/13</b>	<b>Date of next meeting</b> Wednesday 19 March 2014 at 7.00pm in the Parish Council office was agreed.

The meeting closed at 8.28pm.

Signed: \_\_\_\_\_  
John Jagger, Chair

Date: 19 March 2014