

# St Peter the Great County Parish Council

## Minutes

**Minutes** of a meeting of the Parish Council held on **Thursday 8<sup>th</sup> June 2023 at 19:30** in St Peter's Village Hall Worcester, WR5 3TA.

**Present:** Chairman Cllr. Mr. P. Walters, Cllrs. Mr. A. Tidy, Mrs. A Wytcherley, Mrs. L. Hodges, Mr. P. James, Mr. R. Knight, Mr. J. Renshaw, and Cllr D. Saunders

Also present: County Cllr. S Mackay, City Cllrs. S Cockeram & E Round, three members of the public, and the Clerk.

**7723 Apologies for Absence:** None.

**7823 Declarations of Interest:** Matters relating to SPVHA.

**7923 Adoption of Minutes:** Council agreed to adopt the Minutes of the Parish Council Meeting held on Thursday 11<sup>th</sup> May 2023 as a true record of events. The Chairman duly signed the master copy which would be held within the minute book.

**Public Participation:** The Chairman suspended the meeting for public participation.

- No matters raised.

### **8023 Reports from District and County Councillors:**

- a. City and County Cllr. Mackay had submitted a written report prior to the meeting covering County and City issues. Council noted the report which included:
  - i. A report on loneliness and isolation, including Worcester.
  - ii. A further consultation on the proposed new secondary school will take place in June and July, with a public event taking place on Monday 12<sup>th</sup> June. The consultation will also run online.
  - iii. Cllr. Mackay is to offer a new Vehicle Activated Signage system for St Peter's.
  - iv. A new streetlight may be provided on the pedway that runs between Exbury Place and Westonbirt Close connecting Tesco car park to St Peter's Drive.
  - v. An update on pedway surfacing in relation to the Parish Council priority list provided earlier in the year.
  - vi. Mural for underpass. The underpass has not been handed back from the developer to the County Council yet, therefore any decision to install a mural would preferably wait until ownership has been transferred. The original request for this project came from a St Peter's resident.
- b. Cllr. Cockeram & Cllr. Round provided a verbal report including:
  - i. Pump track – a business case has now been created for this project after 9 months. It will be the Place and Economic Development (PED) Committee that will need to vote to sign this project off. It was suggested the Play Consultation may be utilised to provide guidance for this project, however, Council pointed out the funding for this project was in place and signed off long before the Play Consultation came into effect. It was noted the Parish Council met with City Council officers a year ago on site in Battenhall Park to discuss the pump track. Council updated Cllr. Round that the City Council had also previously allocated £12k for new play equipment in Power Park. Cllr. Round agreed to make enquiries at the City Council.
  - ii. New car parking payment machines are being installed across the city.
  - iii. St Peter's Drive will be closed on 21<sup>st</sup> of June for 24 days from Tesco to Raven Drive for pavement resurfacing. The diversion will be around the A4440.

# St Peter the Great County Parish Council

- iv. The city boundary review is ongoing.

## **8123 Matters arising and action sheet:** Council received updates on the latest actions:

- a. Matters relating to the annual meeting to be progressed.
- b. Following confirmation from the City Council that a by-election has not been called for St Peter's, Council is free to move to co-option at the next meeting.
- c. Post boxes requiring maintenance to again be reported to Royal Mail.

## **8223 Highways, Developments & Planning:**

- a. A date is to be confirmed for Parish Council representatives to meet with Cllr. Mackay to discuss ongoing Highways issues. The Issues to be covered coincide with many reported issues including noise readings and urgent safety concerns. All issues are recorded and documented.
- b. There is an upcoming planning meeting with the City Council on 29<sup>th</sup> June to review ongoing issues.

## **8323 Finance:**

- a. The Clerk presented the draft un-audited accounts as part of the Annual Governance and Accountability Return (AGAR) for approval:
  - i. Council approved Section 1, Annual Governance Statement for the year 2022/23.
  - ii. Council approved Section 2, Accounting Statement for the year 2022/23.
  - iii. Council duly authorised the Clerk to submit the AGAR for external audit in accordance with required timescale.
  - iv. Council noted the internal auditor report.
- b. Council approved the following payments, including those made since the last meeting under delegated authority:

<b>Amount</b>	<b>Payable To</b>	<b>Reason for Payment</b>
£14.00	Clerk	Facebook boost for Festival
£39.96	Clerk	Wooden posts for Festival
£21.00	Clerk	Temporary events licence for Festival
£640.00	SB Print	Printing for Newslink
£80.00	Internal Auditor	Internal Audit 2023
£400.00	Arts and Wonder	Craft activities for Festival

## **8423 Clerks Report:** To receive a report from the Clerk on correspondence to the Council and other pertinent administrative matters.

- a. An update on the Minerals Local Plan (MLP) from Worcestershire County Council.
- b. Latest editions of Local Council Update.
- c. An approach from Worcestershire County Association of Local Councils (CALC) regarding membership.
- d. Details of a newly launched Age UK creative arts social group.

## **8523 Portfolio Holder Reports:**

- a. **St Peter's Festival:** Cllr. Renshaw, the Clerk and the Festival Organiser provided a verbal update for the festival ahead of the event on Sunday 11<sup>th</sup> June.
- b. **Community Engagement:** Cllr. Wytcherley provided a verbal update on recent activities including:
  - i. Chat and cuppa at St Marks Church to see the Council funded table dollies in action.
  - ii. Recent grant approved for Cherry Orchard School Association.

# St Peter the Great County Parish Council

- iii. Still trying to contact Nunnery Wood.
- iv. Several councillors volunteering in near future.
- c. **Green Spaces:** Cllr. Tidy provided a verbal update:
  - i. An update regarding a recent litter pick and details regarding the next community litter pick planned on last Thursday of July.
  - ii. The Warden has tasks for August including painting goal posts, line marking and installing two remaining benches.
- d. **Community Facility:** Cllr. Knight gave a verbal update regarding the new community facility in St Peter's.
- e. **Police Liaison:** Cllr. Walters gave an update including:
  - i. The recent PACT meeting. PC Chance suggested a specialist meeting for residents regarding domestic abuse issues. Further action to be agreed.
  - ii. Increase in noise from SLR due to vehicles traveling at speed on the A4440 and Temeside Way.
- f. **Local Planning:** In the absence of Cllr. Saunders, the Clerk presented the one planning application received for the month. Council noted the recommendation for no objection.
- g. **Newslink:** The Clerk gave a verbal update regarding the annual edition of Newslink that has been printed and delivered this week across St Peter's.

**8622 Date of Next Meeting:** The date of the next Parish Council Meeting was proposed as Thursday 13<sup>th</sup> July 2023 at 19:30, at St Peter's Village Hall, Worcester WR5 3TA.

Signed.....

Chairman

Date.....