



RIPPLE PARISH COUNCIL MEETING

Minutes of the Meeting held 25 October 2021 at Ripple Parish Hall

Present: Cllrs. M. Peters (Chairman), R. Jones, M. Davis, M. Baum, T. Armit and R Sutton (ARRIVED AT 19:26), D. Cllr J Owenson

Attendees: Clerk/RFO M Hinde, and 4 members of the public

25.10.21.1 The Chairman will formally ask if anyone is intending on recording or filming the meeting.

There were no requests to record or film the meeting

25.10.21.2 To receive comments from the public - no decisions will be made on issues raised. Any items requiring decisions will be added to the agenda for the next meeting (NB Councils cannot lawfully decide items of business that are not specified on the agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119)

Resident 1 – Raised an issue regarding overhanging brambles and questioned whether a Lengthsman was employed. The resident also raised the issue of speeding and advised that they had recently attended the PCC meeting in Gloucestershire and was impressed with the response.

Council – the council advised that there was a Lengthsman in the parish and that he operates to defined work schedule. He should not be used a substitute to landowners keeping their own boundaries maintained, and it was noted that the council needs to be careful about increasing the workload given the cost (£20 an hour). If there is a highways issue it should be reported to Worcestershire County Council

Resident 2 – was a member of the Ripple Extraction Action Community Team (REACT) and advised the council they have submitted letters to both county councils. Robert Else has put a good case to Gloucestershire County Council and they are feeling optimistic this will be turned down. REACT are going to attend the planning meetings at Worcestershire County Council.

Resident 3 – Raised concern about who was buying lands around the parish in light of Cllr Owenson advising at the previous meeting that Malvern Hills District Council did not have a proper development plan. The resident requested the council keep an eye on this.

25.10.21.3 To note apologies for absence

Apologies received from Cllr. Weyman and C. Cllr Allen.

25.10.21.4 To receive declarations of interest for items on the agenda below (Localism Act 2011) and to confirm the meeting quorate

There were no declarations of interest, and the meeting was declared quorate.

25.10.21.5 To confirm and agree minutes of the Parish Council Meeting held on 13 September 2021

Council **APPROVED** minutes of the meeting held on 13 September 2021

Proposed Cllr. Baum **Seconded** Cllr. Jones

25.10.21.6 To receive Clerks report and agree actions

The clerk's report was given as per Appendix 1

25.10.21.7 To receive County Councillors report and agree actions

The County Councillor sent in a report in his absence as per Appendix 2

Council response to Report

Bus – a councillor advised that they observed another bus service going through the parish with a 'Not in service' sign on it, which was only changed once the councillor was spotted. The council also noted that the bus company was not posting timetables and the bus was missing out parts of the parish during the roadworks

Speeding over Ryall Road – Speed watch was going out on 27th October however the numbers will be affected by half term. More speed watch members will be trained w/c 1st November after months of asking for training.

25.10.21.8 To receive District Councillors Report and agree actions

Fields and Lack of Approved 5 Year Land Supply – Malvern Hills District Council have passed a paper to show they do have 5-year land supply. The paper has been tested by an inspector and it is expected to go to appeal with a 50/50 chance they will lose. Cllr Owenson felt that landowners may be seeking the potential for further development in the parish as part of the SWDP review.

Environmental Fund – There is a £250,000 environmental fund to encourage areas of wildflowers for pollinators. It is down to local communities to tap into this, or it will go to areas which are more environmentally focused.

25.10.21.9 To receive report from Liaison Group Meeting 15th September Roundabout A38/A4104

The following points were given as an update on the roundabout:

- The topsoil has been stripped by 10%
- 90% of vegetation has been removed
- Over the next 3 months the topsoil will be removed, and the roundabout filled.
- Some holes will be put in the old A4104 for drainage as it needs to be maintained as there are utilities underneath
- There will be a low-lying lockable barrier and hedge on the old A4104 to cover up the area.
- The speed limit will be reviewed after the roundabout is complete however the roundabout will naturally slow the traffic.
- Services in the ground restrict the planting of trees and therefore more hedgerows will be planted.
- The surface of roundabout will be low noise to reduce disturbance to residents.
- Red LED Luminair lighting will be used which is sympathetic and bat friendly.
- As covid has prevented site visits the council should push to have more of a say on the roundabout.
- Next meeting due to be held 8th December

25.10.21.10 Finance, all documents circulated prior to the meeting

25.10.21.10a To approve Bank Reconciliation and Budget Monitoring Report Up to 15th October

Council **APPROVED** Bank Reconciliation and Budget Monitoring Report as per Appendix 3

Proposed Cllr. Davis

Seconded Cllr. Baum

25.10.21.10b To consider and resolve to agree Payment List and payments made since last meeting.

Council **APPROVED** Payments List totalling £2443 as per Appendix 4

Proposed Cllr Jones

Seconded Cllr Cozens



25.10.21.11 To consider adopting equality and diversity policy and agree actions

Council **APPROVED** Equality and Diversity Policy

Proposed Cllr Jones **Seconded** Cllr Baum

25.10.21.12 To discuss the following planning applications/appeals made since the last meeting and agree actions:

25.10.21.12a 21/00347/FUL Three Counties Equine Hospital Stratford Bridge

The application was for an extension to the existing building to increase the amount of parking. This has been approved by MHDC.

25.10.21.12b 21/00496/HP Grove Cottage, Ryall Grove, Upton Upon Severn, Worcester, WR8 0PP

Ripple Parish Council objected to this application due to the frontage. MHDC approved the application

Councillor Owenson advised that the MHDC approval was following a revision of the original plan, the original frontage will now be retained.

25.10.21.12c 21/01235/HP Riverdale, Ferry Lane, Uckinghall, Tewkesbury, GL20 6ER

This application was for a garden shed.

25.10.21.12d 19/0081/TWMAJM Bow Farm, Bow Lane, Twynning, Tewkesbury

Ripple Parish Council didn't feel any further comment was required on this.

25.10.21.12e 21/01746/S106 Land at Holly Green, Upton Upon Severn

Related to The Paddocks. Ripple Parish Council had no objection to this application

25.10.21.12f 21/01589/LB Elm Tree Cottage, Uckinghall

This application was for an ensuite being installed in a listed building. Ripple Parish Council would not object to internal issues.

25.10.21.13 To receive an update on purchase of Naunton Defibrillator

Cllr Davis confirmed that the defibrillator had been ordered. The defibrillator is due to be delivered in November as there is a shortage of

computer chips. Cllr Davis confirmed that in terms of raising funding Naunton residents had exceeded their £400 target.

25.10.21.14 To review quotes for a replacement noticeboard in Ripple and agree Actions

The council reviewed the three quotes in APPENDIX 5 and agreed in principal to go with the quote from Noticeboard Company.

Proposed by Cllr Jones

Seconded by Cllr Cozens

Before continuing the council needs to speak to the owner of the barn to ensure they are happy for the board to be replaced.

Action Clerk – to find out installation costs.

25.10.21.15 To review quotes for handyman to carry out maintenance to benches and Noticeboards

This will be added to the next agenda as the Clerk was still awaiting quotes.

25.10.21.16 To discuss leaving areas on the recreation area for wildflowers and wildlife and agree actions.

Ripple Parish Council agreed to apply for the MHDC environmental fund to cover the costs of the wildflowers.

25.10.21.17 To discuss footpaths and agree actions

The chairman confirmed he had sent a letter to Worcester County Council to detail all the issues raised on footpaths. Worcester County Council have been requested to supply a timeline for resolving the issues.

25.10.21.18 To discuss the application for the National Lottery grant to purchase waste bins and agree actions

Cllr Jones confirmed Cllr Weyman now has the form to apply for the grant.

The council discussed the urgency of purchasing the waste bins but agreed it was better to wait for the grant than pass the costs on to residents.

25.10.21.19 To receive agenda items for the next meeting of the council



It was noted that the council would be entering its budgeting phase for the next financial year so this should be included on the agenda for the next meeting.

It was also felt that the Housing Needs Survey should be included on the agenda

25.10.21.20 Date of Next Meeting: Parish Council Meeting 6 December 2021

Meeting Close – 20:50

4

DRAFT

APPENDIX 1

Clerk Report 25/10/2021

| | |
|----------------------|--|
| Memorial Tree | The cherry blossom tree order date keeps getting pushed back but I am monitoring and will order as soon as I can. At the moment order is stating early December. |
| Lengthsman | Invoices totaling £3360 submitted to WCC for 2020-2021 as no payments were received. Invoice for £1280 submitted for this year to WCC. |
| Mobile Phone | I do not seem to be receiving voicemail on the clerk mobile. The sim card needs updating. I can get a new pay as you go sim from EE for £1.50 and then regular top ups. Alternatively, we can take out a sim only contract with 3 with unlimited minutes and texts for £6 per month. |
| Grass Cutting | Contacted Platform Housing Association regarding invoice for grass cutting in Ryall. Awaiting response. |

APPENDIX 2

COUNTY COUNCILLOR MARTIN ALLEN

REPORT TO RIPPLE PARISH COUNCIL OCTOBER 2021

DRAINS

Just to let you know, there are 120 thousand drains that WCC look after. There is now a program going forward to identify which drains need to be checked or jetted more often, and which can be left for a longer period of time. This is intended to reduce the number of blocked drains which can only be a good thing.

I have reported the Head Wall that is covered over by April House, Station Road, Ripple.

Ref Number 1136976.

A38 ROUNDABOUT

There has been a CLG meeting, which I felt answered all of the questions asked. Currently there are roadworks going on which started on 18/10/21 for four weeks. During the half term the Eastern A4104 to Boughton has at times been closed. This has been done during half term to minimise disruption to school children.

A4104 TREES NOW TO BE HEDGES

I have been chasing Mr Mills, WCC for an update, I will let you know when I have more news.

BUS 363

This service has been ongoing for a few weeks now and unfortunately the revenue generated for First Worcester Bus Company has been poor.

I am currently in talks to WCC to see what options are available once the trial ends.

BRIDGE MAGAZINE



You may have noticed in the October issue of the Bridge Magazine the incorrect Bus Timetable was printed, this error was down to the editor of the magazine. I have pointed out to them their mistake and asked that they correct it for the November issue.

CONCERN OVER SPEEDING AND THE RYALL ROAD USED AS A RAT RUN

As promised I have written to the PCC and I have now had the response below, I would like to think it's a positive response, but time will tell. When I have my meeting with the PCC in November I will again be raising these issues.

Dear Cllr Allen

Thank you for the below email with reference residents concerns over speeding vehicles and Road Safety along Ryall Road, Worcestershire.

Road Safety is a key priority as Commissioner, as I am committed to reducing the harm caused on our roads. I have supported the Force in launching the Local Policing Community Charter to ensure the Police are visible and accessible to local communities, working to address the issues important to that community.

Please follow the below for useful information and the link to apply for funding .

<https://www.westmercia-pcc.gov.uk/about-your-pcc/pcc-grants-scheme>

With regard to your specific issue, I shared your email with the Policing Commander for South Worcestershire - who is responsible for policing in your part of the County - and sought her reassurance that your concerns are understood and are being actively addressed.

Yours sincerely

John

John Champion
Police and Crime Commissioner
West Mercia

MONUMENT/ART WORK ON THE NEW ROUNDABOUT

I have not had a full answer from Cllr Amos as yet, we have agreed I am now to ask a question about a monument at the next WCC full meeting.

SECTION 106 HIGHWAY FUNDS OUTSTANDING



Ripple

PARISH COUNCIL

25/10/21 I spoke to Rachel Hill, WCC who has now taken over responsibility for this debt, and as hard as it is to believe the invoice for the debt was finally sent to Taylor Wimpy week commencing 11/10/21!!!!!!!!!!!!!!!!!!!!!!

I have asked why it has taken over five years to send an invoice, I am still awaiting an answer to that!!!!!!!!!!!!!!

I will continue my battle. I firmly believe if I had not taken such an active role in pursuing this matter the invoice may have never been sent.

| Planning Ref | Contribution Name | Use of funds as stated in s106 agreement | Amount to be paid to WCC |
|---|---|--|--------------------------|
| 15/00684/FUL land adjacent to Ryall Road, Holly Green, Upton upon Severn | Highways | towards enhancements and provision of bus shelters, flag sign and Kassel kerbs in the vicinity of or serving the development | £12,000.00 |
| | Local Passenger Transport and Walk and Cycle Link | towards local Passenger Transport and Walk and Cycle Link Schemes on the A4104 between Holly Green and the B4211 to provide infrastructure to support local PT services and improvements to walking and cycling connectivity within the existing network | £73,520.67 |
| | Pedestrian Crossing | towards the provision of an uncontrolled pedestrian crossing (as shown on the Pedestrian Crossing Plan) to allow access to the opposite bus stop | £3,000.00 |
| 15/00453/S73 land at Ryall Road, Holly Green, Upton | Bus Stop | towards the provision of new bus shelters at Ryall Road (or such other location to be agreed by the County Council that complies with Regulations 122 and 123 of The Community Infrastructure Regulations 2010) including flag signs, Kassel kerbs and an uncrossed pedestrian crossing to allow access to the opposite bus stop | £12,000.00 |
| | Highway Improvements Works | towards local passenger transport and walk and cycle link schemes on the A4104 between Holly Green and the B4211 to provide infrastructure to support local passenger transport services and improvements to walking and cycling connectivity within the existing network | £14,855.00 |
| | Pedestrian Crossing | the provision of an uncontrolled pedestrian crossing to be located at Ryall Road (or such other location to be agreed by the County Council that complies with Regulations 122 and 123 of the Community Infrastructure Regulations 2010 | £3,000.00 |

BOW FARM

This has again been delayed in going to the Planning and Regulatory Committee

I do not have a date when it will go forward.

DEFIBRILLATOR

Just to confirm I am happy to offer £500.00 of my divisional fund towards the cost of a defibrillator.

APPENDIX 3

DRAFT



25 October 2021 (2021 - 2022)

Ripple Parish Council
Monthly breakdown of Receipts and Payments
 All Cost Centres and Codes (Between 01/04/2021 and 31/03/2022)

PAYMENTS

| | Budget | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Total | Variance |
|--------------------------|----------|----------|----------|----------|----------|--------|----------|----------|-----|-----|-----|-----|-----|------------------|------------------|
| Expenditure | | | | | | | | | | | | | | | |
| Subscriptions | 1,200.00 | 845.68 | | | | | | | | | | | | 845.68 | 354.32 |
| Newsletter/Adverts/Flye | 1,500.00 | | | | | 100.00 | | | | | | | | 100.00 | 1,400.00 |
| Donations | 750.00 | | | | | 67.48 | | | | | | | | 67.48 | 682.52 |
| Insurance | 600.00 | | | | | | | 567.27 | | | | | | 567.27 | 32.73 |
| Grass Cutting/Trees | 5,000.00 | 357.00 | 714.00 | | 1,785.00 | | 1,428.00 | | | | | | | 4,284.00 | 716.00 |
| Lengthsman | 3,000.00 | 920.00 | | | | | | 1,280.00 | | | | | | 2,200.00 | 800.00 |
| Chairmans Allowance | 100.00 | | | | | | | | | | | | | | 100.00 |
| Prof Fees/Audit | 750.00 | | | | 240.00 | | 200.00 | | | | | | | 440.00 | 310.00 |
| Clerks Expenses | 500.00 | | | 12.60 | 99.74 | | 6.30 | | | | | | | 118.64 | 381.36 |
| Clerks Salary | 6,250.00 | 539.34 | | 1,397.92 | 698.96 | 698.96 | 698.96 | | | | | | | 4,034.14 | 2,215.86 |
| Annual Public Meeting | 750.00 | | | | | | | | | | | | | | 750.00 |
| Hall Hire | 250.00 | | | | | | | | | | | | | | 250.00 |
| Repairs | 500.00 | | | | | | | | | | | | | | 500.00 |
| Vehicle Activated Sign | 200.00 | | | | | | | | | | | | | | 200.00 |
| Recreation Ground Ref. | 2,000.00 | | 1,640.00 | | | | | | | | | | | 1,640.00 | 360.00 |
| Tree Survey/Maintenanx | 1,500.00 | | | | | | | | | | | | | | 1,500.00 |
| Website | 1,000.00 | | | | | | | | | | | | | | 1,000.00 |
| Admin/Training | 1,000.00 | | | | | | | | | | | | | | 1,000.00 |
| Clerks Equipment | 1,000.00 | | | 502.81 | 485.00 | | | | | | | | | 987.81 | 12.19 |
| Income | | | | | | | | | | | | | | | |
| Precept | | | | | | | | | | | | | | | |
| Deposit Account Interest | | | | | | | | | | | | | | | |
| Lengthsman Scheme | | | | | | | | | | | | | | | |
| Grants | | | | | | | | | | | | | | | |
| Donations | | | | | | | | | | | | | | | |
| Grass Cutting | | | | | | | | | | | | | | | |
| Other Income | | | | | | | | | | | | | | | |
| | | 2,662.02 | 2,354.00 | 1,913.33 | 3,308.70 | 866.44 | 2,333.26 | 1,847.27 | | | | | | | |
| | | | | | | | | | | | | | | Total: | 15,285.02 |
| | | | | | | | | | | | | | | Variance: | 12,564.98 |

RECEIPTS

| | Budget | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Total | Variance |
|--------------------------|-----------|-----------|------|------|------|------|-----------|------|-----|-----|-----|-----|-----|-----------|-----------|
| Expenditure | | | | | | | | | | | | | | | |
| Subscriptions | | | | | | | | | | | | | | | |
| Newsletter/Adverts/Flye | | | | | | | | | | | | | | | |
| Donations | | | | | | | | | | | | | | | |
| Insurance | | | | | | | | | | | | | | | |
| Grass Cutting/Trees | | | | | | | | | | | | | | | |
| Lengthsman | | | | | | | | | | | | | | | |
| Chairmans Allowance | | | | | | | | | | | | | | | |
| Prof Fees/Audit | | | | | | | | | | | | | | | |
| Clerks Expenses | | | | | | | | | | | | | | | |
| Clerks Salary | | | | | | | | | | | | | | | |
| Annual Public Meeting | | | | | | | | | | | | | | | |
| Hall Hire | | | | | | | | | | | | | | | |
| Repairs | | | | | | | | | | | | | | | |
| Vehicle Activated Sign | | | | | | | | | | | | | | | |
| Recreation Ground Ref. | | | | | | | | | | | | | | | |
| Tree Survey/Maintenanx | | | | | | | | | | | | | | | |
| Website | | | | | | | | | | | | | | | |
| Admin/Training | | | | | | | | | | | | | | | |
| Clerks Equipment | | | | | | | | | | | | | | | |
| Income | | | | | | | | | | | | | | | |
| Precept | 22,014.51 | 11,007.50 | | | | | 11,007.50 | | | | | | | 22,015.00 | 0.49 |
| Deposit Account Interest | 5.00 | 0.13 | 0.13 | 0.12 | 0.12 | 0.12 | 0.13 | 0.13 | | | | | | 0.88 | -4.12 |
| Lengthsman Scheme | 2,000.00 | | | | | | | | | | | | | | -2,000.00 |

APPENDIX 4

| Date | Supplier | Invoice | Detail | Price | VAT | Total |
|------------|----------------|-------------|--------------------------------|--------|-------|--------|
| 04/10/2021 | Jim Unwin | EMAIL | Tree inspection | 50 | 10 | 60 |
| 28/10/2021 | Clerk Salary | | Salary for October | 698.96 | | 698.96 |
| 21/09/2021 | PATA | 21/0089/PPS | Payroll Services | 23.85 | | 23.85 |
| 30/09/2021 | Smart Cut | 15870 | Grass Cutting 08/09 + 13/09 | 714 | 142.8 | 856.8 |
| 06/10/2021 | Namesco | | renewal rpcworcs.co.uk | 105.98 | 21.2 | 127.18 |
| 25/10/2021 | Clerk Expenses | | Postage and Print Cartridge | 26.21 | | 26.21 |
| 25/10/2021 | Lengthsman | | August and September Worksheet | 650 | | 650 |

2443

DRAFT

APPENDIX 5

| Supplier | Cost | Shipping | Total Cost with VAT and Shipping |
|---------------------|-------------|-----------------|---|
| Greenbarnes | £2305.40 | £148.98 | £2945.26 |
| Nature Sign Design | £1750.00 | £95.00 | £2214.00 |
| Noticeboard Company | £1869.00 | £10.00 | £2254.80 |

DRAFT