



**Minutes of a Meeting of Ripple Parish Council  
held at Ripple Parish Hall on 12<sup>th</sup> March 2018 at 7.00pm**

## **Minutes**

**Cllrs. Blake, Jones, Sutton, Weyman and Wilson**

Present: **In Attendance – Mrs V Portch - Clerk  
6 members of the public, Cllr Behan, County Cllr Middleborough & MHDC Cllr Owenson**

1. Apologies - Apologies for absence received from Cllr Aldridge, reason approved.
2. Declarations of Interest:
  - a. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature. None
  - b. To declare any Other Disclosable Interests in items on the agenda and their nature. NoneCouncillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items.
3. Minutes - The minutes of the meeting held on 12<sup>th</sup> February 2018 were unanimously agreed and signed by the Chairman  
Proposed by: Cllr Jones      Seconded by: Cllr Weyman
4. Review of Proposed Play/Recreation Development Plans from the PlayDale Contractor. Presentation to be provided at a later date. Meeting proposed for 29<sup>th</sup> March at Ripple Parish Hall – TBC.
5. Update on Surveyors Report of Recreation Ground.  
Clerk advised on the content to the report supplied by the surveyor representing a local estate agents regarding the current market value and potential valuations should the recreation ground be developed for various uses. Alternative uses such as a community orchard, childrens' play area and "fit trail" were possible options for consultation with residents.  
The Vice Chairman thanked the clerk for instigating the valuation and for recognising the fact that this asset had not been listed on the asset register previously and was not registered with the Land Registry.  
**For the record** – the deeds to the property have been handed to Mrs Dawn Long of Messrs Harrison Clark Rickerbys, Worcester. Mrs Long has kindly agreed to register the title with the Land Registry and Messrs Harrison Clark Rickerby will retain the deeds and other documents for safe keeping at their offices.
6. Update on Upcoming Severn Trent Water works - Holly Green  
Representatives from various agencies responsible for the road works provided an overview of the planned on-going works and the timetable of works. All agencies offered to provide regular updates and welcomed residents to visit the site office should there be any issues. Cllr Wilson requested that the footpath be more solidly protected from the carriageway and consideration be given to some form of seating to assist less mobile residents who walk to and from Upton.
7. To receive report from District Councillor.  
Cllr Owenson reported on the deployment of the new wheelie bins which should not be used prior to 1<sup>st</sup> April. Twelve months' notice had been served on "The Hub". Services will be returned to an in house facility located at reception within the Council Offices. Cllr Jones raised the issue of the location of the new bus stop adjacent to the Taylor Wimpey development and the issues regarding the site

Cllr Owenson

levels. Cllr Owenson reported that the Enforcement Officer was reviewing the matter.

Cllr Owenson left the meeting at 8.00pm.

8. To receive report from County Councillor.

Cllr Middleborough apologised for his absence from the last meeting which clashed with Kempsey Parish Council meeting. Cllr Jones requested an update to the “test pits” that were dug surround Ripple and Uckinghall. These were related the the call for mineral extraction sites from WCC. The proposed extraction from Fish Meadow and provision of a rowing lake as part of the reinstatement will be showcased by Cemex at a public meeting in Upton Library. Cllr Sutton asked if WCC had considered removal of The Hub following MHDC example, it was confirmed that the facility will be reviewed.

Cllr Middleborough

The various options for the A38/A4104 junction were subject of ongoing consideration, the three armed junction option was currently the preferred option. Cllr Middleborough left the meeting in order to attend the Kempsey Parish Council Meeting.

9. Progress reports from:

a. Clerk

General administration of correspondence, emails and post. Administration of Lengthsman Scheme. Minutes of last meeting. Uploading of documents to WCC website on-going as part of migration from existing website for compliance. Research into acquisition of domain. Discussions regarding Section 106 funds and potential projects. Follow up with contractor regarding play equipment contractor. Research into draft Grant and Donation policy. Investigation into appropriate leisure equipment suitable for the recreation ground. Research into projects for P3 funding application. Communication with MHDC and Fortis Housing regarding grass cutting, discussion with contractor regarding renewal of contract for 2018 season – approved by RPC and agreed with contractor. Review of asset register and arrangement for professional advice and valuation of recreation ground which has to date been omitted from the register to date. Letter sent to UVT regarding on-going support.

Clerk

b. Management Group

Management Group met to review on-going issues and set agenda for this meeting. Review of minutes of last meeting. Discussion regarding feasibility of potential projects for Section 106 funding within parish. Review of the various proposed planned road works affecting Upton. . Chairman attended Upton Town Partnership. Review of communication best method of consultation regarding recreation ground, proposed inclusion of details with annual Chairman’s Report and invitation to Annual Parish meeting.

Chairman

c. Finance Group & Approval of Invoices

Cheques from last meeting distributed. Ledger updated.

At the previous meeting it was unanimously agreed to transfer the sum of £5,000 from the deposit account to the current account. Proposed by: Cllr Blake Seconded by: Cllr Jones. Preparation for year end and review of audit report and procedures for compliance and completion of annual return. Preparation of documents for uploading to website for compliance with Transparency requirements.

Chairman

d. Urgent Decisions Group

Flowers for Mrs Long as appreciation for assistance with land registry and title issues relating to the recreation ground.

Clerk

e. Planning Group (schedule circulated)

Ripple Parish Council – Planning Applications as at 6 March 2018

Application Number	Location	Proposal	Status
<a href="#">18/00147/FUL</a>	Land at (OS 8751 4007) Strensham Road Naunton Upton Upon Severn	Erection of general purpose agricultural building	Pending decision

<a href="#">18/00321/CLPU</a>	2 Ploughfield Close Holly Green Upton Upon Severn, Worcester WR8 0RY	Application for a Lawful Development Certificate for a proposed rear single storey extension	Pending decision
<a href="#">17/01782/OUT</a>	Oakford Naunton Upton Upon Severn, Worcester WR8 0PZ	Outline application for one residential unit with all matters reserved	Pending decision
<a href="#">18/00085/FUL</a>	The Cottage Tewkesbury Road Upton Upon Severn Worcester WR8 0PU	Use of land for alteration of existing access to provide improved field and residential access on A38	Pending decision
<a href="#">18/00148/FUL</a>	Land at (OS 8751 4007) Strensham Road Naunton Upton Upon Severn	Temporary use of land for the siting of a timber cabin for occupation by a rural worker	Pending decision
<a href="#">18/00087/FUL</a>	Grove House Yard Tewkesbury Road Upton Upon Severn	Proposed Extension of Existing Commercial Yard to Provide Car Parking and Access Road with Landscaping	Pending decision
<a href="#">18/00113/HED</a>	Hedgerow At (Os 8561 4095) East Waterside Upton Upon Severn	Removal of 0.7 km of hedgerow	Pending decision
<a href="#">17/01858/HP</a>	29 The Woodlands Ryall Upton Upon Severn Worcester WR8 0PQ	Erection of a single storey brick and glass extension off the conservatory	Pending decision
<a href="#">18/00050/HP</a>	The Old Rectory The Cross Ripple, Tewkesbury GL20 6HA	Replace external cellar steps with new and construct rear lobby/porch.	Pending decision
<a href="#">18/00051/LB</a>	The Old Rectory The Cross Ripple, Tewkesbury GL20 6HA	Replace external cellar steps with new and construct rear lobby/porch.	Pending decision
<a href="#">18/00031/HP</a>	Byewater Rectory Lane Ripple Tewkesbury GL20 6HQ	Garage conversion with new roof and lantern, porch extension, changes to fenestration including a bay window to front elevation, and removal of chimney	Pending decision
<a href="#">18/00020/HP</a>	The Orchards Naunton Upton Upon Severn Worcester WR8 0PZ	Single storey side extension and conversion of existing garage into an annex.	Pending decision
<a href="#">17/00372/OUT</a>	Land North East of Upton Marina, East Waterside, Upton Upon Severn, Worcester, WR8 0PB	Outline planning application for the erection of up to 70 residential units with all matters reserved except for means of access.	Pending decision

- f. Staffing and Training Group  
Distribution of communications. Cllr Blake
- Communications Update –Face Book/Speed Watch /Website. Cllrs Aldridge/Wilson/Clerk
10. Footpaths Update. Written report provided by Mr Goddard and read out by the Chairman. Chairman/Mr Goddard
11. Grants and Donations. Clerk reported that an application for a donation towards the upkeep of St Mary's Church had been received from the Church Warden. Clerk to request an application be completed by the Church Warden in order for RPC to consider. Chairman/Cllr Aldridge
12. Section 106 Funding Update & Recreation Ground Landscaping. Cllr Jones reported that he had requested details of the section 106 funds made available to Upton Town Council from MHDC. Confirmation from MHDC with regard to a Deed of Variation in respect of the Section 106 funds from the Pennywell development is still awaited. Chairman/Cllr Jones
13. Upton Upon Severn Traffic Issues. Chairman
- Transport issues relating to the gas main replacement in Upton and the raising of the A4104 were covered previously. Representatives from the agencies updated the meeting on the timetable.
14. Resident Input – TurnBac (Bus Services) & A4104/A38 Junction. Chairman/Cllrs Owenson & Middleborough
- Chairman reported that the campaign had received recognition in the Malvern Gazette. Cllr Jones suggested that Stagecoach Group who run an excellent service between Tewkesbury and Gloucester and Cheltenham might be approached when the tender is up for renewal. A service between Worcester and Gloucester would benefit residents.
15. Litter Issues. (Keep Britain Tidy Nationwide Campaign) Chairman
- Chairman reported on his discussions with various agencies. Cllr Behan, the

portfolio holder confirmed that MHDC had a schedule for targeting litter “hotspots”. It was agreed that Strensham Services should be contacted with a view to taking some positive action to assist with the removal of litter especially on the Strensham Road.

16. Parish and Town Council Forum, Parish takeover –  
Monday, 9<sup>th</sup> April, 5.30 - 8pm (Litter & Upton Transport Issues on Agenda)  
10<sup>th</sup> April Meeting to be held at Beechwood Residential Care Home , clerk has confirmed with the new management. The use of the facilities are not chargeable, however a donation to the residential fund would be gratefully received. Chairman
17. Councillor comments and items for next agenda.  
Cllr Wilson advised that she was unable to attend the next highways meeting, Cllrs Jones and Sutton indicated their availability. All  
Cllr Sutton reported on the response from UVT Chairman to RPC’s recent communication.  
Meeting concluded at 8.50pm

*Date of next meeting – Tuesday, 10<sup>th</sup> April 2018 at 7.00pm*  
*NB – Date Subsequently amended to 16<sup>th</sup> April 2018 at 7.00pm*

Public Question Time: From 7.00pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council Meeting.

A resident of Bow Lane raised concerns regarding the on-going issues relating to the animal management standards at the establishment situated nearby. The planning issues relating to the same site were also raised. Cllr Owenson advised that animals that are wandering on the public road should be reported to the police and the recent planning application had been withdrawn. The resident requested that prompt action regarding the mobile home be considered by MHDC planning department.

The Churchwarden requested that RPC give consideration to ongoing support to the upkeep of the church yard and advised that a number of other local parishes make significant contributions to their local church funds.