

Birtsmorton Parish Council

Draft Minutes of Meeting of Birtsmorton Parish Council held on **Tuesday 13 September 2022** at 7.30pm in Castlemorton Parish Hall. (Armitage Room)

Present: Chair: Michael Barnes
Councillors: Mary Dowding, Julie Moore, Vance Withers, Michael Licqurish-Coleman, and Mark Henderson

In attendance: Clerk

Public Comments: None

On Thursday 8 September at 6.30pm an announcement from Buckingham Palace advised of the death of Her Majesty Queen Elizabeth II aged 96.

A minute's silence was held before meeting proceedings commenced and reflections shared.

28/22. Apologies for Absence. District Councillor Mick Davies and County Cllr Wells and P.Cllr Yates.

29/22 Declarations of Interest

1. *Register of Interests.*
2. *To declare any Disclosable Pecuniary Interests (DPI) and/or Other Disclosable Interests (ODI) in items on the agenda and their nature* Cllr Henderson- Planning.
3. *To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011)* Agreed to permit Cllr Henderson to discuss and vote on planning.

30/22. Confirmation of Minutes

Minutes of meeting of 24 May 22 were confirmed and signed as true record

31/22. Matters Arising

None

32/22 Adoption of updated Code of Conduct

Last year, the Local Government Association (LGA) produced a model code of conduct and encouraged all local authorities to consider adoption of the model code with or without alteration.

The code has now been adopted by Malvern Hills District Council with a recommendation that all Parish and Town Councils within the district be encouraged to also adopt the same.

Birtsmorton Parish Council agreed to adopt the Model Councillor Code of Conduct 2020.

33/22 District Cllr Report

No report this meeting.

34/22. Finance Report

1. The Certificate of Exemption acknowledged by external auditor.

2 Current financial situation:

	£	£	
Balance		6,868.23	
Income pre meeting			
Nutshell	2.00		
HMRC Vat	195.97		
WCC Lengthsman	52.50		
		250.47	
Expenditure pre meeting	0.00		
Expenditure at meeting	52.50		Lengthsman

	265.89		Clerk 1 st Quarter
		318.39	
Balance at end of meeting		6,800.31	

Minute 21/22 3. Check with the Farmers Arms tenant if he has applied for support with business rates. *It was acknowledged that this has always been supported in the past but assistance was not required during the Covid pandemic. **Agreed** to assist this tenant when in receipt of an application for financial support.*

35/22 Coombe Green Common

Clerk to discuss with Mrs Windle an update on common clearance. Thoughts to more mechanical bramble bashing with the increasing vigorous quantity of bramble growth this year. The Parish Council will consider more support if required.

36/22 Parish Drainage/Lengthsman

- Highways - Worcestershire County Council (WCC) advice to be sought on clearing drainage grids/gullies in kerbing outside **Brook House**. This has been reported, action not satisfactory and so re reported with photographs. Further discussion on endeavouring to seek a site meeting and maybe see if the lengthsman can carry out any investigative work on ditch and pipe work under Brook House drive.
- Enquiries made to WCC about the siting of **drop-down flood sign** along the Marsh Road by telephone exchange. Yet to be actioned.
- VAS Update – due to be moved to Hollybush
- Consideration for **ditch clearance on land opposite Coombe Green common** and repair of brick wall. Clerk to advice Mr Dawes. Clerk yet to action
- Letter of thanks to be written to the active litter-piker (*Morton Womble*) around Birtsmorton area.

37/22 Nutshell

The area looks tidy and productive for the new tenant.

38/22 Planning

21/00630/FUL	Apple Tree House Birts Street Birtsmorton WR13 6AP	Temporary siting of two static caravans (retrospective) for agricultural workers.	Appeal upheld
21/02203/FUL	Birtsmorton Court Birtsmorton Malvern WR13 6JS	Stationing of 2 Shepherd Huts	Approved
M/22/00442/HP	The Old School Rye Street Birtsmorton Malvern WR13 6AS	2 Storey Extension	Pending Decision

39/22. Correspondence

Particular mention of:

- County Association Local Councils/National Association LC Updates Log in details.
- Safe Neighbourhood Teams – Upton updates, New Neighbourhood alert scheme.
<https://neighbourhoodmatters.co.uk/>
- **Police Safer Neighbourhood Teams** – Update on present post holders
- **Community Action** – *Bus Services*.

40/22. Confirmation of date of next meeting

The next meeting date: **Wednesday 9 November 2022 at 7.30 pm** in Castlemorton Parish Hall

Next meetings: March 2023 and Annual meetings May 2023 (Election Year)

The meeting closed at 8.40pm

Signed..... Date.....