

MALVERN WELLS PARISH COUNCIL

Minutes of the Annual Meeting of Malvern Wells Parish Council duly convened and held in The Village Hall, Wells Road, Malvern Wells at 7.00pm on **Thursday 15th May, 2014**

Present: Councillors Mrs H Burrage S Freeman
Mrs A Bradshaw M Victory
Mrs C O'Donnell B Knibb
A Hull N Johnson
J Black

Apologies for absence: Councillors K Wagstaff, K Hurst, P Buchanan, S Atwell

In attendance: David Taverner (Clerk and Responsible Finance Officer)

01/14 Disclosable Pecuniary interest declarations and any changes to be notified to the Register of Interests and Gifts & Hospitality – Declarations of interest were noted as those which had been previously recorded and no changes were necessary to the register.

02/14 Election of Chairman

It was proposed, seconded and **resolved unanimously** that in the absence of any other nominations **Cllr Mrs Helen Burrage** should be elected as Chairman of the Parish Council for the ensuing year. Cllr Burrage indicated that she would accept the post and signed the appropriate Declaration of the Acceptance of Office.

03/14 Election of Vice - Chairman

It was proposed, seconded and **resolved unanimously** that in the absence of any other nominations **Cllr Simon Freeman** should be elected as Vice - Chairman of the Parish Council for the ensuing year.

04/14 Election of members to serve on the Finance & General Purposes Committee

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the Finance and General Purposes Committee for the ensuing year:-

Councillors, Hull, Hurst, Johnson, Knibb, Victory and Wagstaff plus the Chairman and Vice - Chairman of the Parish Council, ex-officio.

05/14 Election of Chairman & Vice - Chairman of the Finance & General Purposes Committee

It was proposed, seconded and **resolved unanimously** that **Cllr N Johnson** should be elected as the Chairman of the Committee and that **Cllr K Hurst** should be elected as it's Vice - Chairman.

06/14 Election of members to serve on the Planning Committee

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the Planning Committee for the ensuing year:-

Cllrs Burrage, Black, Bradshaw, Buchanan, Burrage, Hurst, Hull, Knibb, O'Donnell, Victory, Wagstaff and Freeman

07/14 Election of Chairman & Vice - Chairman of the Planning Committee

It was proposed, seconded and **resolved unanimously** that **Cllr P Buchanan** should be elected as the Chairman of the Committee and that **Cllr A Hull** should be elected as it's Vice - Chairman.

08/14 Appointment to the Environment Committee

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the Committee for the ensuing year:-

Councillors Atwell and Buchanan

09/14 Appointment to the Staffing Committee

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the Staffing Committee for the ensuing year:-

Councillors Bradshaw, Buchanan, Knibb and Wagstaff, plus the Chairman and Vice Chairman of the Parish Council, ex-officio.

10/14 Election of Chairman of the Staffing Committee

It was proposed, seconded and **resolved unanimously** that **Cllr K Wagstaff** should be elected as the Chairman of the Staffing Committee

11/14 Appointment to the Grievance Panel

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the Grievance Panel for the ensuing year:-

Councillors Black, Victory and O'Donnell

12/14 Appointment to the Appeals Panel

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the Appeals Panel for the ensuing year:-

Councillors Hull, Johnson and Atwell

13/14 Appointment to the Communications/Website Working Group

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the Communications /Website working group for the ensuing year:-

Councillors Atwell, Hurst and O'Donnell working in liaison with the Chairman of the Council and the Chairman of the Finance & General Purposes Committee

14/14 Appointment of Chairman of the Communications/Website Working Group

It was proposed, seconded and **resolved unanimously** that **Cllr K Hurst** should be elected as the Chairman of the working group

15/14 Appointment to the Gas Lamps Working Group

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the Gas Lamps working group for the ensuing year:-

Councillors Black, Buchanan, Bradshaw, Freeman and Hull, plus the Chairman of the Parish Council, ex-officio.

16/14 Election of Chairman of the Gas Lamps Working group

It was proposed, seconded and **resolved unanimously** that **Cllr S Freeman** should be elected as the Chairman of the working group

17/14 Appointment to the Open Spaces and Play Working Group

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the open spaces and play working group for the ensuing year
Councillors Knibb, O' Donnell, Atwell, Freeman and Wagstaff plus the Chairman of the Parish Council, ex-officio.

18/14 Election of Chairman of the Open Spaces and Play Working Group

It was proposed, seconded and **resolved unanimously** that **Cllr S Atwell should** be elected as the Chairman of the working group

19/14 Appointment to the Events Working Group – to be held in abeyance

20/14 Appointment to the Parish Plan Working Group

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the Parish Plan working group for the ensuing year

Councillors Buchanan, Hull, Bradshaw, Atwell, Hurst, Johnson and Freeman plus the Chairman of the Parish Council, ex-officio.

21/14 Election of Chairman of the Parish Plan Working Group

It was proposed, seconded and **resolved unanimously** that **Cllr P Buchanan should** be elected as the Chairman of the working group

22/14 Appointment to the Cemetery Working Group

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the Cemetery working group for the ensuing year

Councillors Black, Burrage and Johnson

23/14 Representation on outside bodies

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the undermentioned outside bodies as follows:

Malvern CAB Management Cttee	Cllr N Johnson
Malvern Wells Village Hall Management Committee	Cllr J Black
Hanley Castle Almshouse & Relief in Need Charities	Cllr Mrs A Bradshaw and Cllr K Wagstaff
Three Counties Showground Liaison	Cllr Mrs C O'Donnell
Abbey College Liaison Group	Cllr K Wagstaff
Abbey House Liaison Group	Cllrs Buchanan & Mrs A Bradshaw
CALC Malvern Hills Area CAC	Cllr B Knibb
Emergency Plan Liaison	Cllr Mrs H Burrage

The Annual General meeting was then declared closed at 7.35pm

Chairman.....Cllr H Burrage

Dated 25th June, 2014