

# MALVERN WELLS PARISH COUNCIL

**Minutes of the Annual Meeting of Malvern Wells Parish Council** duly convened and held in The Village Hall, Wells Road, Malvern Wells at 7.00pm on **Thursday 15<sup>th</sup> May, 2014**

**Present:**

Councillors	Mrs H Burrage	S Freeman
	Mrs A Bradshaw	M Victory
	Mrs C O'Donnell	B Knibb
	A Hull	N Johnson
	J Black	

**Apologies for absence:** Councillors K Wagstaff, K Hurst, P Buchanan, S Atwell

**In attendance:** David Taverner (Clerk and Responsible Finance Officer)

**01/14 Disclosable Pecuniary interest declarations and any changes to be notified to the Register of Interests and Gifts & Hospitality** – Declarations of interest were noted as those which had been previously recorded and no changes were necessary to the register.

## **02/14 Election of Chairman**

It was proposed, seconded and **resolved unanimously** that in the absence of any other nominations **Cllr Mrs Helen Burrage** should be elected as Chairman of the Parish Council for the ensuing year. Cllr Burrage indicated that she would accept the post and signed the appropriate Declaration of the Acceptance of Office.

## **03/14 Election of Vice - Chairman**

It was proposed, seconded and **resolved unanimously** that in the absence of any other nominations **Cllr Simon Freeman** should be elected as Vice - Chairman of the Parish Council for the ensuing year.

## **04/14 Election of members to serve on the Finance & General Purposes Committee**

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the Finance and General Purposes Committee for the ensuing year:-

Councillors, Hull, Hurst, Johnson, Knibb, Victory and Wagstaff plus the Chairman and Vice - Chairman of the Parish Council, ex-officio.

## **05/14 Election of Chairman & Vice - Chairman of the Finance & General Purposes Committee**

It was proposed, seconded and **resolved unanimously** that **Cllr N Johnson** should be elected as the Chairman of the Committee and that **Cllr K Hurst** should be elected as it's Vice - Chairman.

## **06/14 Election of members to serve on the Planning Committee**

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the Planning Committee for the ensuing year:-

Cllrs Burrage, Black, Bradshaw, Buchanan, Burrage, Hurst, Hull, Knibb, O'Donnell, Victory, Wagstaff and Freeman

## **07/14 Election of Chairman & Vice - Chairman of the Planning Committee**

It was proposed, seconded and **resolved unanimously** that **Cllr P Buchanan** should be elected as the Chairman of the Committee and that **Cllr A Hull** should be elected as it's Vice - Chairman.

#### **08/14 Appointment to the Environment Committee**

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the Committee for the ensuing year:-

Councillors Atwell and Buchanan

#### **09/14 Appointment to the Staffing Committee**

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the Staffing Committee for the ensuing year:-

Councillors Bradshaw, Buchanan, Knibb and Wagstaff, plus the Chairman and Vice Chairman of the Parish Council, ex-officio.

#### **10/14 Election of Chairman of the Staffing Committee**

It was proposed, seconded and **resolved unanimously** that **Cllr K Wagstaff** should be elected as the Chairman of the Staffing Committee

#### **11/14 Appointment to the Grievance Panel**

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the Grievance Panel for the ensuing year:-

Councillors Black, Victory and O'Donnell

#### **12/14 Appointment to the Appeals Panel**

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the Appeals Panel for the ensuing year:-

Councillors Hull, Johnson and Atwell

#### **13/14 Appointment to the Communications/Website Working Group**

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the Communications /Website working group for the ensuing year:-

Councillors Atwell, Hurst and O'Donnell working in liaison with the Chairman of the Council and the Chairman of the Finance & General Purposes Committee

#### **14/14 Appointment of Chairman of the Communications/Website Working Group**

It was proposed, seconded and **resolved unanimously** that **Cllr K Hurst** should be elected as the Chairman of the working group

#### **15/14 Appointment to the Gas Lamps Working Group**

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the Gas Lamps working group for the ensuing year:-

Councillors Black, Buchanan, Bradshaw, Freeman and Hull, plus the Chairman of the Parish Council, ex-officio.

#### **16/14 Election of Chairman of the Gas Lamps Working group**

It was proposed, seconded and **resolved unanimously** that **Cllr S Freeman** should be elected as the Chairman of the working group

#### **17/14 Appointment to the Open Spaces and Play Working Group**

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the open spaces and play working group for the ensuing year  
Councillors Knibb, O' Donnell, Atwell, Freeman and Wagstaff plus the Chairman of the Parish Council, ex-officio.

### **18/14 Election of Chairman of the Open Spaces and Play Working Group**

It was proposed, seconded and **resolved unanimously** that **Cllr S Atwell should** be elected as the Chairman of the working group

### **19/14 Appointment to the Events Working Group – to be held in abeyance**

### **20/14 Appointment to the Parish Plan Working Group**

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the Parish Plan working group for the ensuing year

Councillors Buchanan, Hull, Bradshaw, Atwell, Hurst, Johnson and Freeman plus the Chairman of the Parish Council, ex-officio.

### **21/14 Election of Chairman of the Parish Plan Working Group**

It was proposed, seconded and **resolved unanimously** that **Cllr P Buchanan should** be elected as the Chairman of the working group

### **22/14 Appointment to the Cemetery Working Group**

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the Cemetery working group for the ensuing year

Councillors Black, Burrage and Johnson

### **23/14 Representation on outside bodies**

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the undermentioned outside bodies as follows:

Malvern CAB Management Cttee	Cllr N Johnson
Malvern Wells Village Hall Management Committee	Cllr J Black
Hanley Castle Almshouse & Relief in Need Charities	Cllr Mrs A Bradshaw and Cllr K Wagstaff
Three Counties Showground Liaison	Cllr Mrs C O'Donnell
Abbey College Liaison Group	Cllr K Wagstaff
Abbey House Liaison Group	Cllrs Buchanan & Mrs A Bradshaw
CALC Malvern Hills Area CAC	Cllr B Knibb
Emergency Plan Liaison	Cllr Mrs H Burrage

The Annual General meeting was then declared closed at 7.35pm

Chairman.....Cllr H Burrage

Dated 25<sup>th</sup> June, 2014