

MALVERN WELLS PARISH COUNCIL

Minutes of the Annual General Meeting of Malvern Wells Parish Council duly convened and held in The Village Hall, Wells Road, Malvern Wells at 7.00pm on **Thursday 27th May 2015**

Present: Councillors Mrs H Burrage S Freeman
M Victory B Knibb
Mrs C O'Donnell N Johnson

Parishioners: Mrs J Smethurst, P Bennett, N Chatten and J Wagstaff

Also in attendance: David Taverner (Clerk and Responsible Finance Officer)

01/16 Apologies for absence: Councillors K Wagstaff, J Black, S Atwell and County Councillor Mrs L Hodgson

02/16 Declarations of Interest

a) Register of Interests: Councillors were reminded of the need to update their register of interests: No such changes were required.

b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature: There were none.

c) To declare any Other Disclosable Interests in items on the agenda and their nature: There were none

03/16 To Consider Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011): There were none

04/16 Election of Chairman

It was proposed, seconded and **resolved unanimously** that in the absence of any other nominations **Cllr Mrs Helen Burrage** should be elected as **Chairman of the Parish Council** for the ensuing year. Cllr Burrage indicated that she would accept the post and signed the appropriate Declaration of the Acceptance of Office.

05/16 Election of Vice Chairman

It was proposed, seconded and **resolved unanimously** that in the absence of any other nominations **Cllr S Freeman** should be elected as **Vice-Chairman of the Parish Council** for the ensuing year.

06/16 Co-option of Parish Councillors. Four vacancies for membership of the Parish Council had been formally declared, by Malvern Hills District Council, following the closing date for the nominations of candidates for the 7th May election. Four applications for co-option to the Parish Council had now been received and each candidate had submitted a brief curriculum vitae in support of their application. The Clerk introduced each of the candidates who were in attendance at the meeting in the public galley.

Following consideration of the individual applications which had been received it was proposed, seconded and **resolved unanimously** that: - **Mrs Jacqueline Smethurst, Paul Bennett and Neil Chatten** be co-opted to serve as Parish Councillors for the All Saints Ward of the Parish and that **James Wagstaff** be co-opted to serve as a Parish Councillor for the St Peters Ward of the Parish. These members then signed their declarations of acceptance of office and their declarations

of interests forms for return to Malvern Hills District Council.

07/16 Election of members to serve on the Finance & General Purposes Committee

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the **Finance and General Purposes Committee** for the ensuing year:-

Cllrs Johnson, Knibb, Victory, K.Wagstaff and Smethurst together with the Chairman and Vice-Chairman of the Parish Council, ex-officio.

08/16 Election of Chairman & Vice Chairman of the Finance & General Purposes Committee

It was proposed, seconded and **resolved unanimously** that **Cllr N Johnson** should be elected as the Chairman of the Committee and that **Cllr M Victory** should be elected as its Vice-Chairman.

09/16 Election of members to serve on the Planning Committee

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the Planning Committee for the ensuing year:-

Cllrs Atwell, Burrage, Black, Bennett, Chatten, Freeman, Johnson, Knibb, Smethurst, Victory, K Wagstaff, J Wagstaff

10/16 Election of Chairman & Vice Chairman of the Planning Committee

It was proposed, seconded and **resolved unanimously** that **Cllr N Chatten** should be elected as the Chairman of the Committee and that **Cllr P Bennett** should be elected as its Vice-Chairman.

11/16 Appointment to the Environment Committee

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the Committee for the ensuing year:-**Councillors Atwell and Smethurst.**

The Chairman of each Environment Committee meeting to be appointed at each of its meetings on a rolling basis.

12/16 Appointment to the Cemetery Committee

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the Cemetery Committee group for the ensuing year:- **Councillors Black, Burrage and Johnson**

13/16 Election of Chairman of the Cemetery Committee

It was proposed, seconded and **resolved unanimously** that **Cllr Mrs H Burrage** should be elected as the Chairman of the Committee.

14/16 Appointment of members to the Staffing Committee

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the Staffing Committee for the ensuing year:-

Councillors Chatten, Knibb, Smethurst and K Wagstaff together with the Chairman and Vice-Chairman of the Parish Council, ex-officio.

15/16 Election of Chairman of the Staffing Committee

It was proposed, seconded and **resolved unanimously** that **Cllr Freeman** should be elected as the Chairman of the Staffing Committee.

16/16 Appointment of members to the Grievance Panel

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the Grievance Panel for the ensuing year:-

Councillors Black, O'Donnell and Johnson

17/16 Appointment to the Appeals Panel

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the Appeals Panel for the ensuing year:-

Councillors Bennett, Johnson and Atwell

18/16 Appointment to the Gas Lamps Working Group

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the Gas Lamps Working Group for the ensuing year:-

Councillors Black, Chatten, Burrage, Smethurst, Freeman

19/16 Appointment of Chairman of the Gas Lamps Working Group

It was proposed, seconded and **resolved unanimously** that **Cllr Freeman** should be elected as the Chairman of the Gas Lamps Working Group.

20/16 Appointment to the Play and Open Spaces Working Group

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the Play and Open Spaces Working Group for the ensuing year:-

Councillors Knibb, O' Donnell, Atwell, Freeman, J Wagstaff, K Wagstaff, Chatten and Bennett

21/16 Appointment of the Play and Open Spaces Working Group Chairman

It was proposed, seconded and **resolved unanimously** that **Cllr Atwell** be elected as the Chairman of the Play and Open spaces Working Group and that **Cllr Mrs C O'Donnell** be elected as its Vice-Chairman.

22/16 Appointment to the Events Working Group

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the Events Working Group for the ensuing year: -

Councillors Burrage, Atwell, Johnson and Black.

23/16 Appointment of the Events Working Group Chairman

It was proposed, seconded and **resolved unanimously** that **Cllr Johnson** be elected as the Chairman of the Events Working Group for the ensuing year.

24/16 Appointment to the Website/ Communications/ IT Working Group

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the Website/Communications/IT working group for the ensuing year:-

Cllrs Atwell, Burrage, Johnson, O'Donnell, Smethurst, J Wagstaff and Freeman

25/16 Appointment of the Website/ Communications/ IT working group Chairman

It was proposed, seconded and **resolved unanimously** that **Cllr O'Donnell** be appointed as the Chairman of the **Website/ Communications/ IT Working Group** for the ensuing year.

26/16 Representation on outside bodies

It was proposed, seconded and **resolved unanimously** that the following members be appointed to the undermentioned outside bodies as follows:

Malvern CAB Management Cttee

Cllr N Johnson

Malvern Wells Village Hall

Cllr J Black

Management Committee

**Hanley Castle Almshouse &
Relief in Need Charities**

Cllr K Wagstaff

**Monitoring Group of the
Three Counties Showground**

Cllr Mrs C O Donnell

Abbey College Liaison Group

Cllr K Wagstaff

Abbey House Liaison Group

**Cllrs Mrs C O'Donnell and
S Freeman**

CALC Malvern Hills Area

Cllr B Knibb

Emergency Plan Liaison

Cllr Mrs H Burrage

Wyche Institute

Cllr B Knibb

The Annual General meeting was then declared closed at 7.55pm

Chairman.....Cllr Mrs H Burrage

Dated 24th June, 2015