

Parish Council of Alfrick and Lulsley

Minutes of the meeting of the Parish Council on Thursday, Thursday 18th May 2023 at 19:00hrs in the Village Hall, Alfrick.

Present: Cllr N. Catlow, Chair

Cllr T. Clarke V. Chair, Cllr G. Lowe, Cllr R L Head, Cllr P J Hayward, Cllr B. Prodger, Cllr R. A . Ashton,

Cllr S V Glazzard,

D Cllr S. Rouse

R. Timney (Clerk)

Apologies: Cllr G. Messervy-Whiting, D Cllr P. Whatley

All cllrs signed the acceptance of office undertaking document before the meeting started.

The formal meeting commenced at 19:00hrs

1. **To accept nominations and appoint a Chairman.** Cllr N. Catlow elected
2. **To accept nominations and appoint a Vice-Chair.** Cllr T. Clarke elected
3. **Members' Apologies for Absence.** Cllr G. Messervy-Whiting
4. **Members' Declarations of Interest.** Discussed, cllrs making new annual submissions of interests to the monitoring officer MHDC. None declared for the meeting.
5. **Confirm the minutes of the monthly meeting held 27/04/23. (Circulated in advance)** Approved
6. **Appoint councillors to committees and representatives to external organisations;**
 - a) Village Hall Committee. (2023-4); Cllr R Ashton & Cllr G Messervy-Whiting
 - b) Community Shop Committee. (2023-4); Cllr N. Catlow
 - c) Two representatives to WCALC Area Meeting. (2023-4); Cllrs N. Catlow and Cllr P. Hayward
 - d) Alfrick Trustee of the Suckley Charities (2023-4); Cllr S. Glazzard
 - e) Lulsley representative on the Knightwick Charity (2023-4); Mr Paul Leopold
7. **Financial Matters**
 - a) **Confirm Clerk's salary** and hours of work for 2022-3; (NALC - SCP13 - £12.97/hr) 312hrs/yr, = £337.22/month. Approved.
 - b) **Approve payment** - Annual Council Insurance with Gallagher/Hiscox. Approved
 - c) **Note delegated payments** – Kompan Play Inspection Programme – total £634.39 paid in stages over the next year.
 - d) **Appoint two new signatories** to the Council's Bank Account and delete G M Brewin, A Cooper and E Mutter. Approved. New signatories to be Cllr Catlow and Cllr Clarke.
8. **Planning and Environmental Matters.**

M/23/00629/FUL – no objection
M/23/00627/FUL – no objection
9. **Confirm the PC no longer holds the General Power of Competence as new clerk is not yet CiLCA qualified.** Noted
10. **To update the Council on the progress of the Tennis Court** project and to seek a further volunteer to help Cllr Ashton. (cllr Ashton). Final amendments are being made to the plan to refurbish the tennis courts next to the vh. Cllr T. Clarke and Cllr S. Glazzard will assist Cllr Ashton.
11. **Discuss a standing order about Parish Council purchases** and the requirement for at least 3 quotes. (Cllr Clarke). Cllr T Clarke moved and Cllr N Catlow seconded motion to amend Standing Orders to require the PC to secure 3 quotes for works worth more than 10% of the Precept. Approved.

12. Clerk's Report

- New clerk thanked G Brewin for his great help in transferring duties to him
- Clerk to set up a Zoom meeting with the horticultural show organisers and interested parties.
- Efforts will be made to coordinate mowing the field with the cricket fixtures.
- Clerk to provide cllrs with copies of Code of Conduct, Standing Orders and Financial Regs.
- Order for bus stop base to be sent to contractor.

13. Items for the next meeting.

- Summer newsletter and arrangements for distribution, Sphere?
- Jubilee Plantation arrangements and Spinney
- Lengthsman duties, role and links
- Bus shelter construction – using local contractors
- Review SO on co option process (Cllr Clarke)
- Website and council e mails.

14. Confirm the date of the next meeting; Thursday 15th June 2023 at 19:00, Alfrick Village Hall. Approved

The meeting closed at 20:38 hrs.

Minutes confirmed.....