

## Parish Council of Alfrick and Lulsley

**Minutes of the Annual Meeting of the Parish Council on Tuesday, 21<sup>st</sup> May 2013 at 7.30pm in the Village Hall, Alfrick.**

### **Present:**

Chairman Cllr Mrs C Williams,

Cllrs; Miss L Randall, Messrs; P Brown, A G Cooper, B Fishwick, S V Glazzard, G Lowe, B Martin, P Tebbit. G M Brewin (Clerk),

**Apologies;** All members present

**Visitors;** One

**Public Questions prior to the formal meeting;** *The question of a Play area on the Playing Field was raised – Councillors in the Community Planning Advisory Group noted that this was already under discussion but as the cost would be substantial it would take some time to move forward.*

**Agenda -** *The meeting was opened by the current chairman; Cllr Mrs C Williams.*

**1.**

#### **To accept nominations and appoint a Chairman**

Cllr Miss L Randall was proposed and agreed. Cllr Miss L Randall signed the Declaration of Acceptance of Office and took the chair.

**2.**

#### **To accept nominations and appoint a Vice-Chairman**

Cllr P Tebbit was proposed and agreed.

**3.**

#### **Members' Apologies for Absence**

All members were present.

**4.**

#### **Members' Declarations of Interest**

There were no declarations of interest in agenda items.

**5.**

#### **Appoint councillors to committees etc.; -**

a) Community Planning Advisory Group - confirm members, status and terms of reference.

Cllrs Miss L Randall, P Brown, A Cooper, B Fishwick, B Martin, P Tebbit, Parishioners: J Proctor, R Treverton-Jones, I Steel, N Avis-Lee, M Williams. proposed and agreed. Terms of reference as before.

b) Designate consultees on Planning Matters. Alfrick, Cllrs B Fishwick, B Martin; Alfrick Pound and Old Storridge, Cllrs Miss L Randall, G Lowe; Lulsley, Cllrs Mrs C Williams, P Brown. proposed and agreed

**6.**

#### **Appoint representatives to external organisations;**

a) Village Hall Committee. Cllr B Fishwick, proposed and agreed.

b) Community Shop Committee. Cllr B Martin, proposed and agreed.

c) 2 representatives to WCALC Area Meeting. Cllrs A Cooper, P Tebbit proposed and agreed.

d) Alfrick Charities Trustees. G M Brewin, P Brown, P Gilbert, B Martin. proposed and agreed.

**7.**

#### **Confirm the minutes of the monthly meetings held on 19/02 & 16/04, 2013**

These had been circulated in advance, they were approved as a correct records and signed by the chairman.

**8.**

#### **Review and Confirm the Annual Risk Assessment;**

It was agreed that the current Risk Assessment Register provided by NALC was inappropriate for this council and Cllrs P Brown and B Fishwick would liaise to produce a new schedule for the next meeting.

**9.**

#### **Financial Matters**

a) Confirm Clerk's salary and hours of work for 2012-13; (No change - NALC - SCP27 - £11.932/hr, 312hrs/yr)

Confirmed

- b) Confirm the Annual Governance Statement to the Auditor (Circulated in advance)  
Confirmed
- c) Approve payment - Council Insurance Premium; second year of 3-yr contract with Came & Co. - £456.29  
Approved
- e) Approve payment - Annual Parish Meeting Costs - £28.00  
Approved

## 10.

### Planning Matters

- a) Comment on - Application No 13/00536/HOU Proposal Erection of single storey extensions to front and sides.  
Knapp End  
Farm, Bridges Stone, Alfrick,  
'This council supports this application.' Agreed
- b) Note Delegated Response to 13/00435/HOU Pear Tree Cottage, Yarrington Road, Alfrick, Erection of two storey extension  
to rear and single storey lean to extension to side. 'This council supports this application.' Noted

## 11.

### Adopt the General Power of Competence

This Council declares that it meets the criteria set by the Secretary of State under the Localism Act 2011 (s8) in the Parish

Councils (General Power of Competence) (Prescribed Conditions) Order 2012. viz.:

- i. At least two-thirds of total number of councillors must have been elected
- ii. Clerk holds CiLCA 2012 or other relevant qualification.

And therefore adopts the General Power of Competence as set out in the above act. Agreed

## 12.

### Community Planning Advisory Group

- a) Cllr P Tebbit reported on the group's meeting with Mr D Rudge – Head of Development & Planning, MHDC). In addition he outlined the programme of discussions with other service providers and surrounding parish councils. He drew the council's attention to have up-to-date information on housing needs and the council agreed to go ahead with its own survey to be circulated at the end of May.
- b) To formally declare to MHDC that this council intends to proceed with the development of a Neighbourhood Plan and to specify the area within the parish boundary as a Neighbourhood Area. Agreed

## 13.

### Clerk's Report

- a) Items from the last meeting – all items had been cleared.
- b) Correspondence & Publications Received – He would be responding on items on; Local Services, Highways Drainage, Landslip onto Highways.
- c) Outstanding matters requiring the council's notice. - He suggested that as the WCC Parishes website has been updated it would be more convenient to put meeting notices and other items onto that site alone instead of duplicating these on the village website which requires two interventions to update it. A web link would be put on the Village site to link directly to the WCC Parishes. The Village website would remain with general information about the council.

## 14.

### Items for the next meeting

Review agenda items 12 & 13 above.

## 15

**Confirm the date of the next meeting; 18<sup>th</sup> June 2013 at 7.30pm, Alfrick Village Hall.**

**The meeting closed at 9pm**

Chairman ....

18/06/2013