

POWICK PARISH COUNCIL

Minutes of a meeting of the PARISH COUNCIL held
Wednesday 3rd June 2015 at Powick Parish Hall commencing at 7.30pm

PRESENT:

A. Lamb (Chairman), R. Willetts, P. Harris, R. Whittal-Williams, J. Liptrot, S. Underwood, R. Humpage, J. Allsopp.

APOLOGIES:

C. Phillips (V/Chairman), D. Hall. Also Cllr T. Wells, J. Raymond & D. Jones who were attending a public meeting.

DECLARATIONS OF INTEREST:

Powick Playing Fields grant application – J. Allsopp.

| Item: | Minute Recorded: | Action By: |
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| 12. | The Minutes of the annual meeting held 13th May 2015 were agreed and signed as a true record. Proposed J. Allsopp, seconded R. Whittal-Williams. All agreed. | |
| 13. | Matters Arising; None. | |
| 14. | The Planning Report of 13th May 2015 was agreed and signed as a true record. Proposed A. Lamb, seconded J. Allsopp. All agreed. No matters arising. | |
| 15. | Lengthsman Report: Tasks had been completed for the month as agreed. New tasks – pathway from Red Lion PH to the churchyard needs clearing. Pathway at the rear of Winsmore from Upton Rd needs clearing. | Clerk to report tasks. |
| 16. | Financial Matters: A statement of accounts is currently being prepared for April & May following the recent audit preparation / end of year work. The Annual Return for 2014/15 was agreed by all together with the Annual Governance Statement. The audit now goes to the Internal Auditor for checking and approval. Grant application received - £1000.00 for Powick | Clerk to progress the accounts and audit as required. Clerk to progress the s.106 application as agreed. |

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| | <p>Playing Fields Assoc for play equipment – proposed A. Lamb, seconded R. Humpage. All agreed. R. Gurney had notified the PC that the Parish Hall Committee wish to apply for a grant to the next meeting towards solar panels funding.</p> <p>Hospital Lane Playing Fields – s.106 funding work had been progressed by the Clerk as asked and it was now proposed by J. Allsopp, seconded by R. Humpage that Swift Fundraising be commissioned to draft the application in liaison with the Clerk at a cost of £1500.00 + vat.. All agreed.</p> <p>Financial Regs – it was noted that these will need to be amended in line with new audit requirements due end 2015 and that this may include the purchase of new financial software. It was also noted that the Clerk should use a debit card rather than have petty cash reimbursements. It was agreed that the Clerk investigate both requirements and report back to a future meeting.</p> <p>Risk assessments were reviewed and agreed as appropriate by all present.</p> | <p>Clerk to investigate a debit card through the bank.</p> <p>Clerk to obtain a quote for new financial software and circ. details to AL asap.</p> |
| 17. | <p>New Village Magazine Proposal:</p> <p>Following the previous meeting A. Lamb has met with P. Betts of the PCC to discuss concerns raised re the possible financial impact on the Church. The current magazine by the PCC is to continue. the PCC wish to retain a monthly publication with the current format. The new magazine may be ¼ ly or ½ yearly? Distribution method to be resolved. Next steps – PC have agreed to fund an initial issue (see previous minutes) but await an initial draft for approval.</p> | |
| 18. | <p>Playing Field Reports:</p> <p>Hospital Lane – still some residue from fencing repairs to be collected. Pavilion project progressing via s.106 funding application.</p> <p>Callow End – “The Event” is progressing well as planned. £3000.00 funding has been received from Cllr T. Wells Divisional Fund.</p> | |
| 19. | <p>District & County Councillor Reports:</p> | |

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| | No report made. | |
| 20. | <p>Councillor Reports & Items for Future Agendas:</p> <p>RW – Upton Rd bus shelter to be installed w/c 27th June by Queensbury Shelters in agreement with S. Hawkins & Highways.</p> <p>PH – roadside grips along Upton Rd need cleaning please (Lengthsman).</p> <p>JL – reported streetlight has been repaired but now very bright so liaising with Worcs CC re alternate lamp.</p> <p>RWW – a Willow tree is about to fall at Pixham picnic site on the side of the river towards Worcester. Ownership uncertain. Costs to be quoted but there is also a second tree which should be removed which will cost approx. £1500.00. Dangerous to children playing beneath and is an H&S issue for the PC. RWW will progress the quote / works and let the Clerk know updates.</p> <p>JA – Powick Playing Fields tennis court upgrade remains incomplete from previous work which fell through. Some additional funding will be required to finish the work and the PC may be approached for a grant for this (£2K approx).</p> | <p>RW / Clerk to progress bus shelter installation.</p> <p>Clerk to report re grips.</p> <p>JL to liaise with WCC re street lamp.</p> <p>RWW / Clerk to progress tree works & quote.</p> |
| 21. | <p>P.E.S.T.</p> <p>No update.</p> | |
| 22. | <p>Report of the Clerk:</p> <p>Accounts for payment proposed by S. Underwood, seconded by J. Allsopp. All agreed.</p> <p>£576.28 Clerks salary £375.90 Lengthsman fee £21.60 Petty cash imprest £100.00 G. Bird (refuse removal) £240.00 S. Skeys grass cutting £408.00 New Farm Grounds Maintenance £36.00 Callow End Village Hall hire</p> | Clerk to pay accounts as agreed. |
| | There being no further business the meeting closed at 9.15 pm | |

