

POWICK PARISH COUNCIL

Minutes of a meeting of the PARISH COUNCIL held
Wednesday 7th December 2016 at Powick Parish Hall commencing at 7.30pm

PRESENT

A. Lamb (Chairman), C. Phillips (V/Chairman), S. Underwood, J. Price, D. Jones, J. Foy, J. Allsopp, M. Richmond, R. Willetts, R. Humpage.

APOLOGIES

P. Inman, J. Liptrot, P. Harris.

DECLARATIONS OF INTEREST

None.

ITEM	MINUTE RECORDED	ACTION BY
59.	<p>The Minutes of a meeting held 2nd November 2016 were agreed and signed as a true record. Proposed J. Foy, seconded R. Willetts. All agreed.</p> <p>(57) – JF requested the word ‘radio’ be deleted – agreed.</p> <p>It was also noted that J. Raymond had requested that her resignation be retracted. Th was proposed by D.Jones and seconded by C. Phillips. All agreed that J. Raymond be re-accepted as a Parish Councillor.</p>	Clerk to notify MHDC re the retraction of the resignation of J. Raymond as required.
60.	<p>Matters Arising None.</p>	
61.	<p>The Planning Reports of 2nd & 23rd November 2016 were agreed and signed as true records. Proposed R. Humpage, seconded J. Foy. All agreed.</p>	
62.	<p>The meeting was suspended at this point to allow members of the Public to address the Council.</p> <p>M. Richmond updated the PC regarding the decision to refuse the planning application for the 3 Nuns PH New River Retail proposed development as he had just returned from MHDC Planning Committee meeting.</p>	

63.	<p>Lengthsman Report The Clerk confirmed that all monthly tasks had been completed plus extra tasks as requested last month.</p>	
64.	<p>Finance & Governance The statement of accounts was agreed as circulated by the Clerk.</p> <p>Swift Fundraising – The Clerk updated re the fundraising application to the Football Foundation for the HLPF pavilion development. Design amendments requested by FF were noted together with the application deadline of 20th Jan 2017. It was unanimously agreed that the Urgent Business Committee be given delegated powers to progress the FF application together with the design amendments. It was also agreed that the Urgent Business Committee should progress all winter works required at HLPF in order to prepare for development. The request from Swift Fundraising for x3 additional days work (if required) to be agreed in principal was considered. Noted costs of £600 per day for x3 days = £1800.00 + vat. It was proposed by J. Foy, seconded R. Humpage, all agreed to the additional days in principal.</p> <p>Grant requests – CEPFA requested £1500.00 towards the path / surface around the playing field perimeter. Further to discussion around existing PC financial commitments and current maintenance of the CEPF pavilion, it was agreed that further information is required re CEPFA local fundraising initiatives and the potential financial contribution from Callow End School. It was noted that any PC grant funding could not be awarded towards this being a 'parish asset' due to additional partner funding and the Lottery award made.</p> <p>PPC Churchyard Maintenance funding – A request had been received from the PPC for annual funding towards churchyard maintenance for 2017 in the sum of £1100.00. Further to discussion it was agreed that the Chairman should meet with the PPC about funding options for 2017/18 and future years.</p>	<p>CP to agree HLPF matters with the Clerk and JA as part of the agreed UBC works.</p> <p>Next agenda – M. Richmond – PC fundraising initiative for discussion together with local business sponsorship.</p> <p>Clerk to request additional information as required from CEPFA.</p> <p>Clerk to send a holding response to the PPC until the Chairman can hold a meeting with them.</p>

	<p>Budget & Precept 2017 It was agreed that the Financial Working Group should meet before Christmas to draft the budget and suggest a precept amount to be discussed at the next meeting.</p> <p>Grass cutting 2017 It was noted that tenders would have to be prepared by the Clerk in Jan 2017 for contracts from April 2017 to 2020.</p>	Clerk to arrange a FWG meeting date.
65.	<p>Application for an Asset of Community Value – 3 Nuns Public House The public meeting was attended by approx. 50 people. The Chairman explained the ACV process, the community engagement required and the PC commitment required if the ACV is approved by MHDC. A list of existing users has been made and a signed petition is underway. It was proposed by M. Richmond, seconded by J. Foy to proceed with the ACV application. All agreed.</p>	Clerk and MR to draft the application.
66.	<p>Playing Field Reports It was agreed that all discussions/updates had been made in previous items on the agenda.</p>	
67.	<p>Newsletter / Social Media updates It was agreed that due to unforeseen delays, the next edition should be distributed in Jan 2017. Positive feedback in general so far for first edition. J. Price reminded of the quote from PACE for printing next edition. Facebook content to the Clerk please.</p>	Working Group to progress the next edition for Jan 2017.
68.	<p>District & County Councillor Reports None made.</p>	
69.	<p>Councillor Reports & Items for Future Agendas JA – Link Nurseries now fully open and regular coffee mornings to resume soon. RW – noted that there are other Facebook pages now operating for Powick Parish – duplication / conflict a concern. Will monitor</p>	

	<p>activity. Noted that 'Powick Parish Noticeboard' is not managed by the PC.</p> <p>JA – suggested that noticeboards have postcodes in them for emergency services use. Powick Hall already has this in place.</p> <p>RW – will update the PC in the future re the Teme and sluice upgrade and the Twaite Shad.</p>	<p>SU will ask D. Bailey re Callow End Hall postcode to be displayed.</p>																		
70.	<p>Report of the Clerk 2017 meeting dates – to be confirmed asap BT payphone boxes – application made to adopt kiosks. Ridgeway footpath clearance noted. Noticeboards need repairs made – quotes to be obtained in new year.</p> <p>Accounts for payment proposed by R. Humpage, seconded J. Allsopp, All agreed.</p> <table> <tr> <td>£576.28</td> <td>Clerks salary (net)</td> </tr> <tr> <td>£390.00</td> <td>Lengthsman fees</td> </tr> <tr> <td>£39.99</td> <td>Petty cash imprest</td> </tr> <tr> <td>£105.60</td> <td>Madresfield Estate</td> </tr> <tr> <td>303.60</td> <td>Smith of Derby clock service</td> </tr> <tr> <td>£360.00</td> <td>Grant Thornton audit fee</td> </tr> <tr> <td>£117.50</td> <td>Powick Parish Hall hire 2016</td> </tr> <tr> <td>£216.00</td> <td>New Farm Grounds Maint</td> </tr> <tr> <td>£40.59</td> <td>Barclays Bank</td> </tr> </table>	£576.28	Clerks salary (net)	£390.00	Lengthsman fees	£39.99	Petty cash imprest	£105.60	Madresfield Estate	303.60	Smith of Derby clock service	£360.00	Grant Thornton audit fee	£117.50	Powick Parish Hall hire 2016	£216.00	New Farm Grounds Maint	£40.59	Barclays Bank	<p>Clerk to progress admin matters as noted.</p> <p>Accounts to be paid as approved.</p>
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	<p>There being no further business the meeting closed at 9.10pm</p>																			