

**MINUTES OF A MEETING OF RUSHWICK PARISH COUNCIL HELD ON
WEDNESDAY 9th NOVEMBER 2011 AT 7.30 PM
IN RUSHWICK VILLAGE HALL**

PRESENT: Mr Deakin (Chair), Mrs Bennett, Mrs Haywood, Mrs Rowley, Mr Bufton, Mr Mew & Mr Lewis

IN ATTENDANCE: District Councillors Mr P Swinburn

1. **Apologies for absence:** Mrs Wigglesworth (holiday) Mr Parker (work) (accepted). County Councillor Mr A Davies & District Councillor Mr R Bass (received)
2. **Declarations of interest in items on the agenda** Mr Deakin & Mrs Rowley declared an interest in Village Hall matters being members of the VHC. Mrs Bennett also declared an interest in Village Hall matters, as her husband is a member of the VHC. Mrs Haywood declared her role as representatives on the School Governors.
3. **Minutes:** To consider the adoption of The Parish Council Meeting of Wednesday 12th October 2011. Having been previously circulated, these were signed by the Chairman as a true and correct record. Mrs Rowley highlighted that she had no interest in respect of planning application 11/01198/FUL. Her name was removed from the minutes.
4. **Progress Reports: Matters arising from previous minutes and review of Action Plan.**
The Action Plan was reviewed and updated. Chairman has placed an order for three grit bins. Mr Bufton kindly agreed to obtain two additional bags of salt/grit at cost price. The graffiti located in the underpass had been partially removed/covered up.
5. **Parish Lengthsman Scheme:** Work completed by Mr Moore in the month of October 2011 was reported On. A meeting is to be arranged between Mr Moore and Mr Deakin/Mr Bufton and Mr Lewis to build a better rapport between the Lengthsman and the Parish Council to establish working hours and workload within the village. .
6. **Reports from representatives:-**
 - 6.1 County Councillor's report: No report available.
 - 6.2 District Councillor's report: **Please refer to report attached.**
 - 6.3 Report from Village Hall Committee: Have now decided against pursuing a claim in respect of the tarmac/parking area to the front of the village hall via the small claims court.
 - 6.4 Footpath Officer's report: No report available
 - 6.5 Report from Playscape: Repairs to be carried out to the vandalised swings. Bark chippings have been replaced underneath the zip wire.
 - 6.6 School Representative's report: No meeting took place.
 - 6.7 Police Report: No report available
7. **Finance**
 - 7.1 To authorize payment of accounts as per schedule: all payments on the schedule were authorised.

8. **To Review and adopt the Risk Schedule and Model Scheme of Delegation** – Reviewed and adopted
9. **Planning:** To consider planning applications listed below:-
- Planning Application No: 11/01198FUL
Proposal: Erection of 4 dwellings
Location: Land at (OS 8221 5373), Upper Wick Lane, Rushwick
Comments: Mr. Deakin advised with much regret he had not been able to devise a comment for submission from the Parish Council by the designated deadline.
- Planning Application No: 11/01369/HOU
Proposal: Reduce size of existing garage and replace flat roof with pitched roof.
Location: The Beechers, Broadmore Green, WR2 5TE
Comments: No Objections
- Planning Application No: 11/01330/HOU
Proposal: Conservatory to rear
Location: 102 Christine Avenue, WR2 5SR
Comments: No Objections
10. **South Worcestershire Development Plan Update:** A response is to be devised from the Parish Council for submission by 18th November 2011.
11. **Queens Jubilee Celebrations:** A working party is to be devised consisting of Mrs. Bennett (Chair), Mrs. Rowley, Mrs. Haywood, Mr. Deakin, Mr. Lewis & Mr. Bufton to help organize this event. Costings will be built into the 2012/13 budget.
12. **Correspondence for Information:**
All items of correspondence noted in **the Appendix** were included in the Round Robin to provoke further discussion. In addition the following items were also included:-
- West Mercia Police – Attendance at Parish Council Meetings
 - WCC – Public Rights of Way prioritising maintenance
 - Clerks & Councils Direct Magazine
13. **Councillors' reports and items for future agendas:** - Mrs Rowley requested if the leaflets in respect of the supporters club could be inserted inside the newsletter for distributon purposes. Mr Deakin advised that the newsletter is in the process of being printed and will shortly be available for distribution. Mr Bufton reported parking problems concerning a house located opposite the bus shelter in Upper Wick Lane with vehicles parked in a no parking area. He will report to the police. Mrs Bennett reported complaints had been received concerning the Whitehall Inn refusing to allow local people to use the pub. Damage to the roof of the bus shelter located by Christine Avenue was reported.

Meeting closed at 9.26pm
S Baxter (Clerk)
12th November 2011

