

**The minutes of Knighton on Teme Parish Council Meeting  
held at 7pm on 14<sup>th</sup> July, 2022 at the Parish Rooms**

**Present:** Cllrs D Hubbard, J Barnes, R Bolton, J Ruffles

**In attendance:** Clerk, Ms Rachel Lambert, District Councillor D Godwin

**Members of the Public Present:** None.

**PC21. Receive Apologies for Absence**

Cllr Mrs Mapp – No apologies received

Cllr Bradley – No apologies received

Cllr R Lear – Unable to attend

Cllr D Chambers – Unable to attend

**PC22. Declarations of Interest**

None to be completed.

**PC23. Receive Questions from the Public**

None.

**PC24. District/County Councillor's Report.**

District Councillor Godwin – reported that under the rearrangement of the boundaries, Pensax would come under Lindridge Ward in the future. County Council still on budget with its expenditure.

The question of monies available under S106 available. The Clerk would write to MHDC to seek clarification.

Cllr Chambers had circulated his report to all members and a copy would be available on the Parish Council website.

**PC25. Minutes of the 19<sup>th</sup> May 2022 Meeting**

The Minutes were adopted and signed by the Chairman.

**PC26. Discuss Safety Issues on A456 – Newnham Bridge**

- a) VAS – Cllr Ruffles commented had received further quotation for VAS. Suggested the Parish Council consider asking for donations towards the purchase. Item carried forward to next meeting.
- b) White Gates – No update received. Item carried forward to next meeting.

**PC27. Planning**

- a) – No applications received.
- b) – Approval received for application M/22/00291/HP, First floor extension to No.4. Addition of porch to No. 3. Properties 3 and 4 Station Close, Newnham Bridge.
- c) - Planning applications determined under delegated powers. None.

**FINANCE**

**PC28. Agree, check and minute accounts**

Cllrs Hubbard and Barnes agreed, checked and signed accounts.

**Accounts Paid since last meeting**

- |  |         |
|--|---------|
| a. Parish Lengthsman – Lengthsman Services – May & June 2022 | £576.00 |
|--|---------|

### **Accounts Unpaid**

a. Mrs D Hubbard – reimbursement for commemorative coins for Jubilee	£825.00
b. Knighton-on-Teme Cricket Club – donation	£100.00
c. Clerks Salary & Expenses – June & July 2022	£662.24
d. HMRC – PAYE Payments – April & May 2022	£ 78.93

Note to Point a. The commemorative coins were well received by the children of the Parish.

The Clerk confirmed that a quote had been received to update the Parish Council laptop. It was agreed to go ahead and purchase.

### **PC 29. HIGHWAYS**

- Two drains to be jetted around The Talbot - reported second time
- Overgrown hedge at Jewkes Lane – carry forward to next meeting.
- Update on replacement of notice board at Wyrebrook Orchard – carry forward.
- State of road at Church Hill – reported second time.
- Report of Graffiti and bridge and emptying of overflowing waste bins

The Clerk would arrange a site meeting with the Chairman and the new Highways Liaison Officer to discuss long outstanding highways issues within the Parish.

**PC30. Broadband issues in the parish.** Discuss at next meeting.

**PC31. Consider Revised Code of Conduct** – Agreed to adopt the new Code of Conduct as issued by Malvern Hills District Council. Copy to be circulated.

**PC32. Email addresses.** Clerk confirmed this will be set up.

**PC33. Vacancies for two Parish Councillors.** No applications received.

### **PC34. Councillors Reports**

#### **Cllr Ruffles**

- reported of recent late loud music and fireworks in the vicinity. To be monitored.
- Check if de-fib outside hall and the one located at Knighton-on-Teme Caravan Park are in good working order.

#### **Cllr Hubbard**

- To arrange a forthcoming Parish litter pick date for early September.
- The Parish Hall had approached the Parish Council to discuss ideas of future proposed refurbishment plans for the Hall. A presentation would be presented to the Parish Council by the Parish Hall Management Committee at the next meeting.

**Cllr Barnes** – Litter bins to be emptied more regularly. A list of all bins to be sent to the Clerk.  
**ACTION:** The Clerk would contact MHDC to arrange.

**PC35. Correspondence for Information –**

- a) Report graffiti and overflowing litter bins to MHDC.
- b) Report blocked drains by the Talbot
- c) Report road at Church Hill.

**PC36. Date of next meeting:**

The next meeting will be on Thursday 15<sup>th</sup> September 2022 at 7.00pm at the Parish Rooms.

The meeting closed at 8.15 pm

Signed ..... (Chairman) Date .....

DRAFT