

**The minutes of Knighton on Teme Parish Council Meeting
held at Knighton on Teme Parish Room at 7.30pm on 7th August, 2018**

Present: Cllrs R Lear, K Redfern, J Barnes, D Hubbard.

In attendance: Clerk, Mrs Karen Yates, Cllr C Dell.

Mrs K Redfern chaired the meeting.

1 **Election of Chairman.** K Redfern was proposed by R Lear, seconded by D Hubbard, all agreed. A declaration of office was signed.

2 **Apologies:** C Albert

3 **Register / Declarations of Interest** – none

Dispensations – none

Public Question Time

4 **District/County Councillor's Report.**

Cllr Dell advised that glass recycling is being progressed and is an ongoing matter.

5 **Minutes:** Minutes of meeting held on 3rd July, 2018 were approved.

6 **Correspondence**

a General Data Protection Regulation – CALC have advised that they would be the first point of contact for data protection matters should advice be required. A draft letter for members requesting the email address they provide will keep information confidential was circulated and agreed. Letters to be distributed and signed by members and copies kept on file.

b Village facilities and rural transport survey – this was completed and will be returned.

7 **Planning**

a There was one planning application:

18/00995/FUL Brick House, Knighton on Teme. Proposed new agricultural building.

No objections to the building, however it could be set back further from the road so as not to affect neighbouring properties.

b The following determination was read out

18/00892/FUL Land at (OS 6443 6871) to the east of Newnham Court Barns, NB.

Change of use of agricultural land to garden for inclusion with adjoining property curtilages. Refused.

18/00619/HP 3 Station House, NB.

Detached garage with attic room above for storage. Withdrawn.

17/01917/FUL Land at (OS 6419 6943) Tavern Lane, NB.

Agricultural building for storage of farm machinery, feed and bedding material for pig husbandry on site. Approved.

c Planning applications determined under delegated powers:

18/00892/FUL Land at (OS 6443 6871) to the east of Newnham Court Barns, NB.

Change of use of agricultural land to garden for inclusion with adjoining property curtilages.

No objections.

d Station House. No feedback has been received from the conservation team, it was agreed to look into locally listing the building.

e Planning/environmental concerns at The Tavern.

The owners are not using local authority building control, instead they are using a private company. This company have confirmed that foundation inspections will be required in due course, but current issues do not form part of building regulations. They have further confirmed they have spoken with neighbours regarding issues with the wall and advise that this is a legal matter to be settled between the parties involved. Worcestershire Building Control have also confirmed that legislation controlling party walls is not enforced by the local authority, and a party wall surveyor should be contacted. As the neighbour contacted us requesting our advice, this will be relayed to him.

8 Finance

- a Clerks salary July-£247.55. Agreed. The Clerk advised that income tax had started accumulating due to incorrect tax codes, these have been amended, any tax due should be removed.
- b Lindridge Pre-school. A request for a donation towards air conditioning units had been requested. It was agreed to donate £100.
- c 1st quarter accounts were approved.

9 Highways

- a Lengthsman Scheme. July account approved - £192.
- b Dog fouling. It may be the case that the district council supply free dog bins, this is being looked into.
- c Potholes have been completed opposite the Old Vicarage, outside Black and White Cottage and Bickley Farm. Awaiting feedback from Shropshire Council regarding those outside Wrens Nest.
- d State of road in Church Hill – this is being monitored.
- e Speeding concerns through Newnham Bridge. Highways have responded requesting a location where speed cables can be laid, to gather current vehicle speeds. Highways do not fund flashing vehicle signs or painted road signs, costs of which range from £200 - £3,800. Repeaters along the roadside can be installed if not already in place. Quotes for gates, again not funded by Highways, range from £432 – £856. A request for cables to be laid by The Forge, NB will be forwarded to be added to the waiting list. This will be relayed to the concerned resident, other PC's be contacted to gather advice where road safety measures have been implemented.
- f Bickley Lane speeding concerns. Complaints have been received about speeding vehicles just below the bridge by Tavern Lane and vehicles on the wrong side of the road. The hub will be contacted to request advice on any road safety measures applicable, possibly centre road markings or 'slow' in road.
- g Seat by Caravan Park – the resident has agreed to repair the seat.
- h Risk assessments on assets. All assets have now been inspected and updated.

10 **Glass recycling in the parish.** The Clerk will request contact details to ask how glass recycling can be progressed in the parish

11 **Vacancy for 4 Parish Councillor's.** One application was handed in at the meeting, to be discussed at the next meeting.

12 **Councillors' reports and items for future agenda.** Hedges between Woodgates Green and the Church Hill junction and from the junction to the hall need cutting back, complaints have been received of cars being scratched, the landowners to be contacted.
Complaints of Chinese lanterns being released at Bickley have been received, the residents and fire service to be advised.

13 **Date of next meeting:** 7.30pm on Tuesday 4th September, 2018.
There being no other business, the meeting closed at 8.50pm.

Signed (Chairman)

Date