

**At the Meeting of Grimley Parish Council held on  
20<sup>th</sup> February 2017  
in The Peace Hall, Sinton Green commencing at 7.30pm**

- Present:** D Lewis (Chair), G Sweeney (Deputy Chair),  
B Jones, D Stanley, E A Taft, B R Woodhouse
- In Attendance:** Mrs L Stevens – Clerk, County Cllr Phil Grove,  
District Cllr Dean Clarke, 9 Members of the public.
- Apologies:** A Marsh, P Ayers, A Davies (accepted)

**DRAFT**

**20/17 Declarations of Interest**

- a. Register of Interests**  
Cllr Taft – Bollards outside The Pleck, Donation of bin for Grimley Village. Cllr Stanley – Bollards outside The Pleck.
- b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature**  
There were none.
- c. To declare any Other Disclosable Interests in items on the agenda and their nature**  
Members referred to previously agreed Dispensations on file.
- d. To declare any changes to Register of Gifts & Hospitality**  
There were none.
- e. To consider written requests from Councillors for the Council to grant a Dispensation (S33 of the Localism Act 2011)**  
There were none.

**21/17 Minutes of previous meetings – Motion to approve previous minutes.**

<b>a.</b>	<b>Full Parish Council, 23<sup>rd</sup> January 2017</b> The Minutes of the previous meeting, having been previously circulated was <b>approved</b> and signed by the Chair as a correct record.
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**22/17 Public Question Time- Closure of the meeting to allow the public present to speak on any matters relating to Grimley Parish.** Public Question Time is not part of the formal meeting: brief notes are hereby appended to the Minutes as an aide memoire.

**Residents raised the following points:** Poor condition of service roads on Monkwood Green, in particular from the phone box up to Woodcote. Members **agreed** to work with residents to find an urgent resolution. Residents that have already obtained quotations to pass these to the Clerk. Clerk to explore additional quotations. Topic to be added to March agenda. Clerk to confirm whether Deeds of Grants of Right of Way require a contribution towards road maintenance from residents. Meeting with residents date to be confirmed. Residents suggested that total re-profiling would not be requested by them. The Chair confirmed that the Planning section of this meeting would be opened for public contribution.

There being no further questions, the meeting was re-opened at this point

Clerk

Residents

Clerk

**23/17 To receive the report of the Police Officer.**

<b>a.</b>	No report was available
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**24/17 To receive the report of the County Councillor – Phil Grove**

<b>a.</b>	<p>CCLlr Grove raised the following points:</p> <ul style="list-style-type: none"> <li>- reported on a recent visit by Ofsted to County Hall to scrutinise Children’s Services. An additional £800,000 to be put into children’s services as a result of criticism. Members queried whether there might be similar issues of mis-management and lack of monitoring in other County Council departments. CCLlr Grove confirmed scrutiny in all areas to check for this, but reassured Members that this was an isolated issue.</li> <li>- County Council share of rise in council tax equates to 2.49% increase for a band D property in 2017/18.</li> <li>- No decision on Central Gov funding towards the Carrington bridge is anticipated before July 2017.</li> <li>- Highways are using a new product for gritting the roads – ‘pre-wet brine’, which is less easily deflected off of the road. In response to a Member question in January, CCLlr Grove confirmed that this is an environmentally friendly technique.</li> <li>- Reference to Phil Merrick’s response to Parish Council ref bottle deposit schemes. Members queried whether County Halls across the country are taking this issue seriously, as bottle deposit schemes would inevitably reduce the success rates of their own residential recycling rates.</li> </ul>
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**25/17 To receive the report of the District Councillor – Dean Clarke**

<b>a.</b>	<p>DCllr Clarke reported on the following:</p> <ul style="list-style-type: none"> <li>- Parking consultation in Malvern, Tenbury and Upton.</li> <li>- Dog waste control consultation.</li> <li>- Reduction in weekly rubbish collection to a fortnightly collection in order to save money - no public consultation on this change.</li> <li>- District Council share of rise in council tax equates to £5.00 increase for a band D property in 2017/18.</li> <li>- Ref increasing amounts of litter and fly tipping, Members asked whether a CCTV camera could be placed on Grimley crescent (road alongside The Old Vicarage). DCllr Clarke responded that CCTV signs will be put up in the local area, but that all CCTV cameras were currently committed elsewhere at present.</li> </ul>
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**26/17 Planning – to consider, comment and resolve to respond to the following planning applications**

<b>a.</b>	<p>All items in this section were dealt within in one discussion, with thanks to Mr &amp; Mrs Corfield, present to provide clarification.</p> <p><i>The Chair opened the meeting up to the general public at this point.</i></p> <p>Mr &amp; Mrs Corfield provided a history of the multiple planning applications on their land. In particular Mr &amp; Mrs Corfield stressed the impact of these planning applications on their family members and grandchildren. Members noted that this detailed history showed that all past applications and occurrences had clearly been made in good faith.</p>
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	<p>Members spoke of their support for Mr &amp; Mrs Corfield in general. One Member stated that they would ideally like the building earmarked for demolition to be removed as a prior condition before any further District Council approval/Secretary State Appeal decisions. This not being possible due to planning law, Members thanked Mr &amp; Mrs Corfield for the information provided, which had gone some way into clarifying issues that had arisen before, due to lack of consultation. After much debate, Members took a vote and passed a majority support for Mr &amp; Mrs Corfield. Motion proposed Cllr Stanley, Seconded Cllr Taft. As a result of the above vote, <b>the Clerk is to respond</b> to all the below, where consultation is required/requested, and to express Parish Council support in favour of Mr &amp; Mrs Corfield for the applications/appeals made.</p> <p><i>DCllr Clarke left the meeting briefly at this point in order to clarify matters of planning law and legislation with Mr &amp; Mrs Corfield.</i></p> <p>a. To note: Enforcement Notice E/16/00211/BOC3 - Land at Holywards Farm, Moseley Road, Hallow, in relation to the unauthorised change of use of the land from agricultural to a mixed use of agricultural and the siting of mobile homes for residential purposes.</p> <p>b. Notification of appeal to Secretary of State against enforcement notice (above) - Alleged Breach of condition 22 of planning application 09/00901/FUL (removal of agricultural building). Location Holywards Farm, Moseley Road, Hallow, Worcs, WR2 6NL. Appellant Mr &amp; Mrs Corfield. Planning Appeal Ref: APP/J1860/C/16/3162209 &amp; APP/J1860/C/16/3162210. Deadline for comments: 15/03/2017.</p> <p>c. Notification of appeal to Secretary of State against refusal to grant planning permission - 16/01242/PDU Prior approval for a proposed change of use of agricultural building to dwelling house. Location Holywards Farm, Moseley Road, Hallow, Worcs, WR2 6NL. Appellant Mr &amp; Mrs D Corfield. Planning Appeal Ref: APP/J1860/W/16/3165296. Comments or modification/withdrawal of previously submitted comments can be submitted online at <a href="https://acp.planninginspectorate.gov.uk">https://acp.planninginspectorate.gov.uk</a>. Deadline for comments: 15/03/2017.</p> <p>d. Consultation to Grimley Parish Council Parish Council Ref 17/00114/FUL Conversion of a redundant agricultural building to a single dwelling house. Parish Council to respond by 6th March to Hayley Jones. MHDC.</p>	Clerk
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**27/17 Monkwood Green – To receive and discuss updates and formulate Motions not requiring written notice.**

-	<p>The Chair closed the meeting and invited members of the public to speak. Residents reminded Members that clearance of ditches was an important job to be undertaken asap. Meeting then reopened.</p> <p>The Clerk gave an update on recent progress. The pond is due to for scrub maintenance and bulrush clearance conducted by Duckworth Trust on 27<sup>th</sup> February, with careful pre-works inspection to check for frogs/newts returning to the pond. Cllr Lewis agreed to explore providing a JCB to assist with this work and ideally to clear some of the ditches out. Members felt that Mike Johnson had done a sterling job on tidying the Common and SSSI over the past few months – above and beyond his commission and, that this should be acknowledged.</p>	Clerk Cllr Lewis Clerk
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<b>a</b>	<p><b>To accept final version of herbage agreement or to consider the need for a grazing agreement for Monkwood Green SSSI.</b> Members debated opting for a grazing contract or continuing with the current drafted herbage agreement. It was noted that short timescales and budget limits would not easily allow for a grazing contract to be properly drafted by solicitors. Members <b>voted</b> and <b>agreed</b> to accept the herbage agreement, as based upon material provided by Natural England. Members noted that the Petty Whin area must be fenced with marker tape.</p>
<b>b.</b>	<p><b>Update relating to recent correspondence concerning deeds of grants of right way.</b> Duly noted. No further action required at this time.</p>
<b>c.</b>	<p><b>To revisit and consider placing bollards outside Monks Hollow in light of recent incidents and damage to the Common.</b> The Clerk updated Members on correspondence regarding this issue, including photographs covering period of four years of damage caused by reversing lorries; offer of donation from resident towards this facility and; concerns over the effect on the rural look of the SSSI and use of parish council funds. The Clerk confirmed that email discussion concerning cheaper, soft wood bollards had received a positive response from Natural England. Members <b>agreed</b> that bollards seem to be required at that location and noted that this was an unfortunate consequence of some residents declining signage (for delivery drivers) for the common. Members noted that the donation would be very welcome and would negate concerns over parish funds, but must not obligate the Parish Council in any way. <b>Clerk to proceed</b> once donation is forthcoming, with due regard to bollard spacing within donation budget.</p>
<b>d.</b>	<p><b>Update concerning repair of well and also repair of culvert opposite The Moorlands.</b> Members noted a recent letter of advice from a parishioner and confirmed that the stone and the work to rebuild the well wall, will be paid for by a grant (still in parish reverses) given as a gift from a now retired District Councillor. There are no plans to put a roof like structure over this feature. Repairs to the near-by culvert are also to be undertaken soon. The contractor has <b>agreed</b> that he has three months (dated from beginning of Feb 2017) to complete the work.</p>

Clerk

Clerk

Clerk

**28/17 Grimley Village – To receive and discuss updates and formulate Motions not requiring written notice.**

<b>a.</b>	<p><b>Combined waste litter bin for Grimley village –</b>  <b>i- to approve design and quotation for purchase.</b>  <b>ii- to consider location for installation.</b>  <b>iii- to approve quotation for installation.</b></p> <p>Members <b>agreed</b> that the need for the bin was evident in the amount of bagged dog waste being found in local hedges, thanked Cllr Taft for the proposed donation of the cost of the bin and <b>agreed</b> that the Parish Council would pay VAT and the installation fee. Members also <b>approved</b> the style of bin:</p>
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Clerk

	<p>1 x Metal Trimline 50™ Litter Bin, In Black complete with Metal liner, gold bin it symbol and extended base post and fixings for concreting in. £285.20 excluding VAT. Order no: GPC201643</p> <p>Members further <b>agreed</b> that in light of preferences from residents not to have the bin located near their properties, that the best location of the bin is next to the noticeboard. This necessitates the emptying of the bin by volunteers (District Council operatives are not authorised to empty bins on sharp, blind bends.) and Cllr Taft volunteers to undertake this duty. The Clerk noted that the quotation for installation was subject to the weight of the bin. Members <b>authorised</b> the Clerk to accept a quotation (for installation of <u>both</u> bins – see below) with an upper threshold of £120 plus VAT.</p>		Clerk
b.	<p><b>Damaged litter bin A443 layby opposite Grimley Raceway – to consider repair or replacement.</b></p> <p>MHDC had confirmed that there is no legislation to force parish councils to provide litter bins and that Malvern Hills District Council undertake to regularly empty any suitable litter bins provided by parish councils. Members had previously expressed a preference for repair. MHDC operatives had subsequently looked at the bin further and confirmed that it was in a less serviceable state of repair than first thought. The Clerk confirmed that the only quote that she had managed to obtain for repair was in excess of the cost to buy a new one. Members therefore <b>agreed</b> to purchase a new bin, on account of volume and cost: 1 xTopsy 2000™ Litter Bin, 90 litre capacity hooded litter bin in Deep Green complete with Metal Liner, Keyless locking System, stainless steel stubber plate and concrete foundation fixing kit. £174.59 excluding VAT, Order no: GPC201644</p>		Clerk
c.	<p><b>To consider damage to the verge outside The Pleck.</b></p> <p>Cllr Taft noted her declaration of interest and offered to leave the discussions (declined by Members), after making a statement. The Clerk noted correspondence from residents complaining about the state of the verge. Members noted that if this verge is private land then there was no issue with bollards. Cllr Stanley also acknowledged his declaration of interest and noted that the verge may still potentially be the responsibility of Highways (i.e. issue of surface versus sub soil). Cllr Taft to establish who owns the verge and to speak to those residents that park in the location, thereby potentially causing larger vehicles to cross the verge in order to negotiate the junction and bend. Placement of yellow lines in the vicinity were discussed and the Clerk was <b>instructed</b> to find out more and request the speed activated sign be placed in the area.</p>		Clerk Cllr Taft Clerk
d.	<p><b>To discuss light pollution from local businesses in Grimley village. <u>Item deferred due to lack of time.</u></b></p> <p>The Clerk noted that she had already provided the following information to the residents concerned: Information received from Worcester Regulatory Services: “The process explained on the website takes the resident through a series of steps and template letters. Firstly, to speak to the owners, then to write a series of letters, ending with a final demand. If this all fails then there is an online form that can be completed asking Regulatory Services for help, but it is important that the previous steps have all been gone through and a diary of evidence can be produced BEFORE asking Regulatory Services for their intervention.”</p>		

e.	<p><b>To consider H-Markers outside driveways of properties in Grimley village nr. the primary school. (WCC ref number 271461)</b> <u>Item deferred due to lack of time.</u></p> <p>The Clerk noted that she had already provided the following information to the residents concerned: "The Clerk had previously requested Highways place white H-markers at the driveways of The Crickets/Grasmere Barn; the culdesac entered beside Church Barn (leading to Laytham House); the culdesac leading to The Beeches and; Clerkington. In response, Highways agreed to provide bar markings for the accesses to Church Barn and The Beeches/ Grasmere Barn. Unfortunately, County Policy does not permit the use of these markings for individual private driveways (The Crickets and Clerkington). The work will be carried out in approximately 10 weeks' time." Upon further enquiry by the Clerk, previous to the meeting, it was established that due to concerns at the likely over use and resultant loss of effectiveness, WCC will only allow these markings to be used at accesses that serve a number of properties or uncontrolled crossing points (with tactile kerbing), not at individual private drives.</p>
f.	<p><b>To consider plans to repair the public footpath crossing adjacent to the ancient fishponds.</b></p> <p>Item deferred due to lack of time.</p>

**29/17 Sinton Green – To receive and discuss updates and formulate Motions not requiring written notice.**

a.	<p><b>To discuss illegal parking on Sinton Green common.</b></p> <p>Members noted recent correspondence from residents concerning unsightly parking and damage to the verge on the lane leading down to Gumburn farm - with the potential for drains to become blocked. Members stated that this issue has been explored before, with requests being left on the windscreen of relevant vehicles – with no effect. Since that time, it has been further established that the area in question is not part of the Common but is un-adopted verge. A request through Land Registry had ascertained that this verge does not belong to Sinton Cottages. This issue is therefore to be referred to Highways and also to land drainage inspectors for their comment.</p>
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Clerk

*Cllr Taft gave her apologies and left at this point in the meeting to attend to a family matter.*

**30/17 Oakhall Green – To receive and discuss updates and formulate Motions not requiring written notice.**

a.	<p><b>To note that the broken traffic barrier at Oakall Green has been scheduled for repair by Highways (WCC ref: 258168).</b></p> <p>Duly noted.</p>
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**31/17 Parish wide facilities and events -To receive and discuss updates and formulate Motions not requiring written notice.**

a.	<p><b>Hedges parish wide – to note that the Clerk has written to the owners of those hedges that remain outstanding for cutting before commencement of nesting season.</b></p> <p>Duly noted.</p>
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<b>b.</b>	<p><b>To revisit and consider purchase of a defibrillator in light of offer from D.Harford from Worcester First Responders for defib &amp; cabinet for £500 (normal rrp £1500).</b></p> <p>Declined by Members. Layout of Parish makes this option less useful than in 'condensed' residential parishes.</p>
<b>c.</b>	<p><b>To consider options for securing (cementing) lifebuoys purchased for Monkwood Green and Sinton Green ponds.</b></p> <p>To be installed by Members.</p>
<b>d.</b>	<p><b>To consider a response to Soil Association consultation relating to forest management practices (Pryor &amp; Rickett Silviculture Ltd). (Worcs Wildlife Trust &amp; Cleobury Mortimer).</b></p> <p>Members <b>agreed</b> that no response was necessary.</p>
<b>e.</b>	<p><b>To review and approve draft parish wide annual update flyer.</b></p> <p>Flyer to be redistributed for further Member comments. Members noted that an additional option allowing residents to opt to pay more for upkeep should be included in order to prompt discussion.</p>

Cllr Jones  
& StanleyClerk  
& ALL

**32/17 Highways & Footpaths - To receive and discuss updates and formulate Motions not requiring written notice.**

<b>a.</b>	<p><b>To consider the ongoing damage to the verge caused by vehicles reversing into Walton lane Industrial estate.</b></p> <p>Item deferred due to lack of time.</p>
<b>b.</b>	<p><b>CONSULTATION: Worcs Transport Plan consultation</b>  <a href="http://www.worcestershire.gov.uk/LTP">www.worcestershire.gov.uk/LTP</a></p> <p>Members had no comment to make.</p>
<b>c.</b>	<p><b>CONSULTATION: Worcs Minerals Local Plan 3rd Stage Consultation Draft Policies/Submitted Sites for Mineral Extraction.</b>  <a href="http://www.worcestershire.gov.uk/info/20015/planning_policy_and_strategy/250/emerging_minerals_local_plan">http://www.worcestershire.gov.uk/info/20015/planning_policy_and_strategy/250/emerging_minerals_local_plan</a></p> <p>Members had no comment to make.</p>

**33/17 Reports from Representatives**

All items deferred due to lack of time.

**34/17 Lengthsman**

All items deferred due to lack of time.

**35/17 General Finance.**

<b>a.</b>	<p><b>To consider and motion to approve the payment of outstanding accounts.</b></p> <p>Members <b>approved</b> the payments of accounts as in the presented schedule.</p>
<b>b.</b>	<p><b>To receive and motion to accept the Bank Reconciliation.</b></p> <p>Members <b>accepted</b> the previously circulated bank reconciliation without comment and it was duly signed by the Deputy Chair.</p>

**36/17 Correspondence not dealt with elsewhere - To note received correspondence already circulated to Cllrs, or available for inspection at the meeting.**

- CALC Update 17-5 which is accompanied by a letter confirming that Central Gov is no longer considering capping precept rises. All Parish Councils are instead challenged to ensure that precept rises are kept to a minimum in the future.
- List of the powers and duties that a Parish Council has.
- Parish News update January 2017 published by MHDC
- Correspondence from Phil Merrick MHDC concerning bottle deposit schemes.

**37/17 Items for future agenda. Cllrs may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.**

- Update on flytipping sign, Grimley Smaller Charities Land.

Clerk

**38/17 Dates for diary.**

- Parish and Town Council Forum, Monday 24 April 2017, 6.00pm to 8.30pm  
Venue: Council Chamber, Malvern.
- Great British Spring Clean-up – 3<sup>rd</sup> to 5<sup>th</sup> March nationwide.
- Clerk preparing for annual audit training. WCALC 6th March. £10. Order code: GPC201642.

**39/17 Date of next scheduled meeting.  
Monday 20<sup>th</sup> March 2017, 7.30pm at the Peace Hall, Sinton Green.**

The press and public are cordially invited to attend this meeting.

**Appendix 1: Items for payment.**

SME Solicitors	Instalment for progress with Monkwood Green registration land registry and inclusive of advice towards specific deed of grants of rights of way on Monkwood Green Invoice 170188	£90.00	VAT £15.00
Mike Johnson	Mowing Monkwood Green Common & SSSI tidy up round difficult edges. GPC201633. Invoice 2392.	£216.00	VAT £36.00
Lisa Stevens	Adobe subscription – annual Standard DC. (Utilising grant (£137.04) for transparency funding) Reimbursement.	£147.86	VAT £24.64
Lisa Stevens	Clerk wages [December] (£350.08) plus 1 month expenses (£123.94).	£474.02	VAT under calculation

Chair ..... (20 March 2017)