

**THE SHELSLEY'S ANNUAL MEETING OF THE PARISH COUNCIL
held on 7th May at the Village Hall at 7.00pm in the year 2013**

Present: Mr C Roberts, Mr A Champion, Mr J Stinton, Mr W Sutherland, Mr B Hart, Mr W Ward.

In Attendance: Vanessa Snape, Tenbury Police, the Clerk Mrs J Speyer and 2 members of the public.

1.1 Election of the Chairman: Mr Roberts was proposed and seconded. He accepted and signed the Declaration of Office.

1.2 Apologies: District Councillor Farmer Mr A Taylor and Mr D Styles.

1.3 Election of Vice Chairman: Mr Anthony Champion was proposed and seconded.

1.4 Declarations of Interest:

1. Register of Interests: Councillors are reminded of the need to update their register of interests.

2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.

3. To declare any other Disclosable Interests in items on the agenda and their nature. Councillors who have declared a Disclosable Pecuniary Interest, or an other Disclosable Interest which falls within the terms of paragraph 12(4)b of the code of conduct must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence

None.

Public Question Time:

Vanessa Snape gave a full report on incidents within the parish. The conclusion was that this is a very safe area where there is little crime.

There are to be policing changes in September but it is anticipated that the public will not be affected and the fast response officers will still work locally.

There was one question about the notice board and the oak tree in the Village Hall car park but these are to be dealt with by the Village Hall Management Committee.

1.5 To note the Code of Conduct:

To reiterate the need for councillors to update the Register of Interests and to fully comprehend Code of Conduct. Noted.

1.6 Council's Scheme of Delegation:

The previously adopted Scheme of Delegation was considered adequate and needed no updating.

Clerk's Finance Support Group. Clerk to seek assistance when required.

1.7 Financial Regulations, Risk Management and Insurance.

Review of the Risk Management was considered adequate for audit purposes. The insurance policy was reviewed and the premium of £265.00 agreed.

Councillors Roberts, Champion and Styles will continue as bank account signatories

Signed by the ChairmanDate.....

and it was agreed that Councillor Sutherland should be appointed as a signatory. Clerk to request a bank mandate for this purpose.

1.8 Individual Councillors appointed to offices:

Village Hall Committee. John Stinton.
Tree Warden. Councillor Stinton.
Parish Council representative to the Hill Climb. Bernard Hart.
Parish Footpaths Warden Karen Metcalfe recommended to WCC.

1.9 Councillors to attend Worcestershire CALC meetings. Councillors Hart and Ward.

1.10 Minutes: The minutes for the meeting on March 12th 2013 were accepted as a true record and duly signed.

1.11 County Councillors' Report:

Dr Pollock sent a report which is appended to the Minutes.

1.12 Village Hall: The accounts were submitted and examined.

1.13 Lengthsman:

There was no report from the Lengthsman. The Contract for Services is the same but has not yet been signed.
The WCC Lengthsman Contract with the Parish Council is £2365.20 for the current year.

1.14 Highways:

Grit Bins: Dr Pollock has arranged for two WCC grit bins to be provided. The Parish Council agreed to purchase two more at a later date. However the delay by WCC in providing grit bins was considered lamentable and the Chairman will write to Dr Pollock expressing the Parish Council's concerns.

Speeding at Stanford Bridge. It is understood the speed activation sign request is in hand.

Jetter. The proposed purchase together with three other parishes was considered unnecessary.

Cheltry Bend. This is due for a full resurface this week. This will not be the red friction type but the situation will be monitored for future incidents.

1.15 Urgent Decisions: None.

1.16 Neighbourhood Planning: Two councillors had attended the workshop meeting in Malvern. Following discussion it was agreed not to follow this course and the request from neighbouring parishes to join them was rejected.

1.17 End of Year Accounts: 2012 2013 These were accepted, approved and signed by the Chairman.

1.18 Audit: Sections 1 and 2 were accepted and completed. The Audit date is July 15th.

1.19 Finance:

All following payments were agreed.

Came and Co Insurance £265.00

Clerk's expenses £171.50

Lengthsman invoice £192.00

CALC subscription £181.78

Signed by the ChairmanDate.....

To complete cheques for the annual donations previously agreed.

PCC of the Shelsleys £600.00

Teme Triangle £200.00

Nora Parsons Day Centre £125.00

Village Hall electricity £50

Martley Mesh £100

Shelsley Water Mill Society £100

Monies received

Precept £2500.00. WCC lengthsman remittance £480 (lengthsman reimbursement).

Bank Balance as at 6th May 2013

1.20 Planning:

Annual Training Programme Planning and Housing revised dates circulated by email
Malvern Hills District Council decisions.

MHDC decisions. 13/00074/HOU Forge Mill, Shelsley Walsh. Approved.

13/002321/HEX Redhill, Shelsley Beauchamp. Approved.

1.21 Broadband:

Karen Metcalfe has agreed to be a consultant on any IT or broadband issues raised
by the Parish Council.

Details of the meeting with Harriett Baldwin were circulated.

1.22 Correspondence for Information/circulation:

Clerks and Councils Direct.

Western Power Distribution.

All other correspondence for information delivered via email has been circulated.

1.23 County Association of Local Councils:

All items sent or emailed to Councillors. The Chairman will complete the CALC
survey.

1.24 Councillor's reports and items for future agenda:

Councillors urged to report potholes.

Notice board for Shelsley Kings still to be sited.

1.25 Date of the next Meeting:

To confirm the date of the next meeting July 9th at 7.00pm. The meeting concluded
at 8.10pm

Jan Speyer May 28th 2013

Signed by the ChairmanDate.....