

**THE SHELSLEY'S ANNUAL MEETING OF THE PARISH COUNCIL
held on 6th May at the Village Hall at 7.00pm in the year 2014**

Present: Mr C Roberts, Mr A Champion, Mr J Stinton, Mr W Sutherland, Mr T Taylor and Mrs H Webb.

In Attendance: The Lengthsman, the Clerk Mrs J Speyer and 2 members of the public.

1.1 Election of the Chairman: Mr Cassian Roberts was proposed and seconded. He accepted and signed the Declaration of Office.

1.2 Apologies: County Councillor Pollock, Mr B Hart and Mr D Styles.

1.3 Election of Vice Chairman: Mr Anthony Champion was proposed and seconded.

1.4 Declarations of Interest:

1. Register of Interests: Councillors are reminded of the need to update their register of interests.

2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.

3. To declare any other Disclosable Interests in items on the agenda and their nature. Councillors who have declared a Disclosable Pecuniary Interest, or an other Disclosable Interest which falls within the terms of paragraph 12(4)b of the code of conduct must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence

Councillor Taylor for item 19

Public Question Time:

Questions raised were discussed under agenda items.

1.5 To note the Code of Conduct:

To reiterate the need for councillors to update the Register of Interests and to fully comprehend Code of Conduct. Noted.

1.6 Council's Scheme of Delegation:

The previously adopted Scheme of Delegation was considered adequate and needed no updating.

Clerk's Finance Support Group. Clerk to seek assistance when required.

1.7 Financial Regulations, Risk Management and Insurance.

Review of the Risk Management was considered adequate for audit purposes. The insurance policy was reviewed and the premium of £272.95 agreed.

Councillors Roberts, Champion and Styles will continue as bank account signatories, new proposals circulated by NALC regarding cheques noted.

1.8 Individual Councillors appointed to offices:

Village Hall Committee. John Stinton.

Tree Warden. Councillor Stinton.

Parish Council representative to the Hill Climb. Bernard Hart to be confirmed

Signed by the ChairmanDate.....

- 1.9 Councillors to attend Worcestershire CALC meetings.** Councillors Roberts and Webb.
- 1.10 Minutes:** The minutes for the meeting on March 4th 2014 were accepted as a true record and duly signed.
- 1.11 County Councillors' Report:**
Dr Pollock sent a written report which was circulated before the meeting.
- 1.12 Village Hall:** No reports received.
- 1.13 Lengthsman:**
There was a verbal report from the Lengthsman. No outstanding problems. WCC has reduced grass cutting to once a year unless causing a visibility danger. The Contract for Services in the same terms was signed by Mr Wilks
The WCC Lengthsman Contract with the Parish Council is £2365.20 for the current year.
- 1.14 Highways:**
Grit Bins: The four grit bins are now in place.
Speeding at Stanford Bridge. The Lengthsman will supply data from the Vehicle Activation Sign to the meeting in July.
- 1.15 Report on Urgent Decisions since the last meeting:** 14/00180/CLE Holiday chalet at Kingswood Parish Council recommended refusal.
- 1.16 End of Year Accounts: 2013 2014** These were inspected, accepted, approved and signed by the Chairman.
- 1.17 Audit:** Sections 1 and 2 were accepted and completed. The Audit date is June 30th.
- 1.18 Finance:**
All following payments were agreed.
Came and Co Insurance £272.95
Clerk's expenses.
Lengthsman invoice.
CALC subscription £182.26
To complete cheques for the annual donations previously agreed.
PCC of the Shelsleys £600.00
Teme Triangle £100.00
Nora Parsons Day Centre £100.00
Village Hall electricity £50
Monies received
Precept £2500
Bank Balance as at 5th May 2014
Clerk's PAYE and remuneration to be paid quarterly.
Cheques and draft financial regulations noted.
- Monies received**
Precept £2500.00
Bank Balance as at 5th May 2014 £6502 53
- 1.19 Planning:** To consider the following. Cllr Taylor left the room when the two housing applications were discussed.

Signed by the ChairmanDate.....

14/00490/HOU Pound Farm. Swimming pool building. Recommend refusal.
17/00469/FUL Wilderness Cottage. To erect a Norwegian log cabin in paddock as a study office. Recommend approval.
To report Malvern Hills District Council decisions.
MHDC decisions.
14/00180/CLE Land at Os 7328 6498 Kingswood. Refused.

13/01463/HOU appeal notification 1 Church House Farm Barns received
SWDP Housing Land Availability Assessment and reply form.

1.20 Correspondence for Information/circulation:

Clerks and Councils Direct.
Western Power Distribution.

All other correspondence for information delivered via email has been circulated.

1.21 County Association of Local Councils:

All items sent or emailed to Councillors. The Chairman will complete the CALC survey.

1.22 Councillor's reports and items for future agenda:

Councillors urged to report potholes and other defects on the WCC website.

1.23 Date of the next Meeting:

To confirm the date of the next meeting July 8th 2014 at 7.00pm. The meeting concluded at 8.15pm

Jan Speyer May 8th 2014

Signed by the ChairmanDate.....