

**THE SHELSLEY'S ANNUAL MEETING OF THE PARISH COUNCIL**  
**Held on 19th May at the Village Hall at 7.00pm in the year 2015**  
**Present: Mr C Roberts, Mr J Stinton, Mr D Styles, Mr W Sutherland, Mr T Taylor, Mr D Bates, Mr M Whitefoot.**

**In Attendance:** The Lengthsman, the Clerk Mrs J Speyer and 7 members of the public.

**1.1 Election of the Chairman:** Mr Cassian Roberts was proposed and seconded. He accepted and signed the Declaration of Office.

**1.2 Apologies:** County Councillor Pollock and District Councillor Farmer.

**1.3 Election of Vice Chairman:** Mr William Sutherland was proposed and seconded.

**1.4 Declarations of Interest:**

1. Register of Interests: Councillors are reminded of the need to update their register of interests.

2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.

3. To declare any other Disclosable Interests in items on the agenda and their nature. Councillors who have declared a Disclosable Pecuniary Interest, or an other Disclosable Interest which falls within the terms of paragraph 12(4)b of the code of conduct must leave the room for the relevant items.

*Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence*

Councillors Bates and Stinton for items

Councillor Sutherland for item

**Public Question Time:**

Questions raised were discussed under agenda items.

Website. Why does the Parish Council need a website when there is already the Teme Triangle website and WCC website?

Hill Climb Breakfast Club. The PC was asked if it was aware of the numbers attending this event and that after the previous Breakfast Club meeting five people complained and 4 reported near miss accidents.

Not all the events are on the MAC website.

**1.5 To co-opt a new member for Shelsley Kings:** There were two candidates and after a show of hands Mrs Carole Warren was co-opted on to the Council.

**1.6 To note the Code of Conduct:**

To reiterate the need for councillors to update the Register of Interests and to fully comprehend Code of Conduct. Noted.

**1.7 Council's Scheme of Delegation:**

The previously adopted Scheme of Delegation was considered adequate and needed no updating.

Clerk's Finance Support Group. Clerk to seek assistance when required. Councillor Warren to assist.

**1.8 Financial Regulations, Risk Management and Insurance.**

Review of the Risk Management was considered adequate for audit purposes. The insurance policy was reviewed and the fixed premium for three years of £265.00

Signed by the Chairman .....Date.....

agreed.

**1.9 Individual Councillors appointed to offices:**

Village Hall Committee. Michael Whitefoot.  
Tree Warden. Councillor Stinton.  
Parish Council representative to the Hill Climb. David Bates.  
Karen Metcalfe continues as Parish Footpath Officer.

**1.10 Councillors to attend CALC meetings.** Councillors Whitefoot and Warren.

**1.11 Minutes:** The minutes for the meeting on March 17<sup>th</sup> 2015 were accepted as a true record and duly signed.

**1.12 Matters arising from The Annual Parish Meeting:**

Hill Climb Breakfast Club. The Chairman is to arrange a meeting with the MAC.  
B4203.  
First Aid telephone kiosks. Details to be forwarded to the VHMC.  
Village Hall and Social Club. See 1.14

**1.13 County Councillors' Report:**

Dr Pollock sent a written report which was circulated before and read out at the meeting.

**1.14 Village Hall:** From the floor, Michael Woodward reported that everything was in order, problems are being resolved and things are progressing well.  
The Village Hall Insurance was inspected and found to be in order and the accounts noted.

**1.15 Parish Website:** The possibility of producing a village website was discussed. This would be in addition to the already existing Teme Triangle website and the WCC website which hosts the Parish Council information and local announcements. The representative from the PCC and VHMC were asked for opinions. Councillor Whitefoot will investigate and report to the next meeting.  
See also Public Questions.

**1.16 Lengthsman:**

There are too many chippings left after top dressing Fetterlocks Lane. WCC will be contacted and asked to remove the surplus. The Contract for Services in the same terms was signed by Mr Wilkes.  
The WCC Lengthsman Contract with the PC is £2365.20 for the current year 2015 2016.

**1.17 Highways:**

Pard House Lane road surface is still causing problems. The Lengthsman reported that there are currently no plans to address this.  
B4203 has been partially repaired and top dressed but the middle section by The Green Business Centre has not.  
The Clerk to contact WCC on both matters.

**1.18 Report on Urgent Decisions since the last meeting:**

15/00330/LBC Church House. Recommended approval.

**1.19 End of Year Accounts: 2014 2015** These were inspected, accepted, approved and signed by the Chairman.

Signed by the Chairman .....Date.....

- 1.20 Audit:** Sections 1 and 2 were accepted and completed. The Audit date is June 29th.
- 1.21 Finance:** All following payments were agreed.  
 Came and Co Insurance £265.00.  
 Lengthsman invoice.  
 CALC subscription £203.97  
 To complete cheques for the annual donations previously agreed.  
 PCC of the Shelsleys £600.00  
 Nora Parsons Day Centre £100.00  
 Village Hall electricity £50  
 Monies received  
 Precept £2500  
 Contribution for VAS batteries £8.00  
 Bank Balance as at 18 May 2015  
 Clerk's PAYE and remuneration to be paid quarterly HMRC cheques approved.  
 Cheques and financial regulations noted.  
 Bank Mandate. Councillor Sutherland will be appointed as the third signatory.
- 1.22 Grants and Donations:** The VHMC withdrew their request for financial assistance.
- 1.23 Planning:**  
 15/00441 Kingswood House. Recommended approval.  
 MHDC decisions.  
 15/00138/LBC Church House. Approved.  
 15/00263/FUL Land at Kingswood Lane vehicular access, approved.  
 15/00396/S73 Removal of planning condition at Walcroft Farm.  
 15/00330/LBC Church House rebuilding external wall.
- 1.24 Correspondence for Information/circulation:**  
 All correspondence for information delivered via email has been circulated. Items received by post not requiring a decision were made available to Councillors.  
 Community Exchange newsletter noted.
- 1.25 County Association of Local Councils:**  
 All items sent or emailed to Councillors. The training information for June is now available.
- 1.26 Councillor's reports and items for future agenda:**  
 Pard House Lane road condition, for next agenda.  
 Moto X event at Clifton. Clerk to write to Clifton PC asking for details and to raise its awareness of the noise created in Shelsley.  
 WCC to be contacted to remove sand bags left in the Stirt Farm lay by.  
 Rubbish for the next agenda. Clerk to contact the owner of the quarry to see if anything can be done to limit the amount of litter.  
 Councillors urged to report potholes and other defects on the WCC website.
- 1.27 Date of the next Meeting:**  
 To confirm the date of the next meeting July 7<sup>th</sup> 2015 at 7.00pm. The meeting concluded at 8.30pm

**Jan Speyer May 20th 2015**

Signed by the Chairman .....Date.....