

MAMBLE PARISH COUNCIL
Draft Minutes of the Annual Meeting of the Parish Council held on Thursday 9th May 2019
In the Village Hall at 8.10pm

Present: Cllrs: Mr J Pepper (Chairman), Mr R Jones, Mrs S Rawlins, Mr C Bunn and Mr S Finney.
In Attendance: Mrs A Watson (Clerk) and District Councillor Mr D Godwin.

Prior to the commencement of the meeting all newly elected Councillors signed a Declaration of Acceptance of Office.

1. Election of Chairman: Cllr. Pepper was re-appointed Chairman and signed the Declaration of Office.

2. Election of Vice Chairman: Cllr. Bunn was appointed.

3. Apologies: These were no apologies.

4. Declarations of Interest: There were no declarations of personal/prejudicial interests.

5. Minutes: The minutes of the meeting held on 4th April 2019 were approved and signed by the Chairman.

6. Suspension of the meeting for Public Question Time: No members of the public were present.

7. Progress reports

7.1 Blocked Drains and fly tipping. Cllr. Bunn reported that the Street Scene officers had been very prompt in removing rubbish but no progress had been made with the drains.

7.2 Bollard by Village entrance and signs. Despite a request, no further updates were available from the County Council.

7.3 Parish Council Website. The Clerk has arranged a meeting with Mrs Geach on the 22nd May.

8. Items for Discussion:

8.1 Uncontested Election – expenses return, register of interests and code of conduct forms. These were handed to Councillors who then completed all the forms. The Clerk will deliver these to the District Council offices.

8.2 To note the standing orders and financial regulations and to consider reviewing them. This will be an agenda item for the next meeting.

8.3 To review the council's annual risk assessment and insurance requirements. This will be an agenda item for the next meeting.

8.4 Speeding and dog fouling in the Parish. Councillors discussed various measures for reducing these problems in the village and it was agreed to monitor both situations.

9. Correspondence received:

9.1 Worcestershire CALC update and training schedule.

9.2 Worcestershire County Council P3 Scheme 2019/2020 Agreement and information on Natural Networks grant.

9.3 Clerks & Councils Direct May 2019 Issue 123

10. Malvern Hills District Council Planning Notification: 19/00015/HP and 19/00016/LB: Applicant: Mr & Mrs G Malcolm, Church Cottage, Church Lane, Mamble. DY14 9JY. Proposal: Erection of a gardenroom. **Approval**

11. Finance:

11.1: The arrangements for the annual internal audit to be undertaken by Mr R Simpson were agreed.

11.2: Bank Statement figures for this month were read out by the Clerk.

11.3: Receipts: 29.04.19 MHDC Precept 1st half £2850.00

11.4: The following payments were approved and cheques signed:

11.4. 1: Worcestershire CALC affiliation fee £199.86

11.4. 2: Mr C Bunn Lengthsman (April 2019) £192.00

11.4. 3: Mrs A Watson Clerk Salary (Clerk Salary & Expenses April 2019) £240.00

11.4. 4: Holland Coaches Minibus Hire (Oct 2018-April 2019) £360.00

11.4. 5: BHIB Insurance £358.02

12. Date of next meeting

The next meeting of the Parish Council will take place on **Thursday 6th June 2019 at 7.00pm.**

The Chairman thanked everyone for their attendance and closed the meeting at 9.25pm.

Signed..... Date.....
Chairman

Councillors

Mr J Pepper, Mr R Jones, Mr S Finney, Mrs S Rawlins, Mr C Bunn
Clerk to the Council: Mrs A Watson, Brookend Farm, Abberley, Worcs. WR6 6BU Tel: 01299 896841