

Bayton Parish Council

DRAFT Minutes of the Parish Council meeting of Bayton Parish Council held in Bayton church at 7.30 pm on Tuesday 9 January 2024

Present: (Chair) Cllr Burns, Cllr Adams, Cllr George

In attendance – Clerk, 2 members of the Public

1. **Apologies** - none
2. **Co-option of a Cllr** – No applications received
3. **Declaration of Interest:**
 - a. Register of Interests – Cllrs are reminded to keep their registers updated if changes occur.
 - b. Disclosable Pecuniary Interests - none
 - c. Other Disclosable Interests – none
 - d. Cllrs own Computers/Tablets/Phones – Cllrs confirmed own devices are password protected, have antivirus software installed and automatic updates set for their systems as per agreed policies.
4. **Dispensations** - To consider written requests from councillors for the council to grant a dispensation (S33 of the localism Act 2011)
 - a. Dispensations requested – none

Meeting adjourned for

5. Public Question Time

Agenda item 14 – Tree Wardens introduction to Councillors -
Tree Wardens meeting and introduction to Parish Council

Meeting resumed

6. **County Councillor Report** – received report at end of the minutes
District Councillor Report – none received
7. **Minutes of the Parish Council Meeting** held on 20 November 2023 were agreed by all and signed by Chair
8. **Progress Reports**
 - a. Bayton Defibrillator Battery purchase – has been received held until defib requires replacement
 - b. Blocked Drains – to be checked
 - c. Villages Gates for Bayton – awaiting a response from WCC – moved to next Agenda
9. **Reports on Meetings attended by Clerks/ Councillors** - none attended
10. **Finances**
 - a. Payments to be made – agreed Adrian Hope quotation £110 plus VAT for Tree Survey
 - b. To report receipts since last meeting –
 - c. To agree Bank Reconciliation for current account to 30 November 2023 - All agreed and signed by Chair
 - d. ICO – Yearly renewal paid by Direct Debit - all agreed
 - e. Payroll – to consider appointment of independent payroll Agent – all agreed, resolved.
 - f Precept 2024 – 2025; report considered and agreed Precept of £ 9,515
 - g. Appointment of Independent Examiner – agreed by all to appoint Ruth Mullett, letter signed.

Bayton Parish Council

23. **Clerks Contract** – discussed and agreed

24. **Meeting closed** at 20:47pm

25. **Signed**

Date:

Chair