

Knightwick and Doddenham Parish Council

Minutes of the Meeting of the Council held at 19:00hrs on Monday 20th July 2020.

Under the provisions of : *The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020*

The meeting was held electronically using ZOOM software.

Councillors and members of the public were advised of access arrangements in advance.

Present;

Cllrs: Ms K L Parkinson, F Budden, P Edwards, D Steel,
County Cllr, P Tuthill, District Cllrs, Ms S Rouse, P Whatley, G M Brewin (Clerk)

Apologies: Chair, Cllr B Munt, Ms G Evans, Ms M Horton, Ms L Pearson,

Visitors: None

Public Time prior to the formal meeting: None

Reports; County Councillor, District Councillors,
County Cllr, P Tuthill reported on the activities of the Worcestershire Acute Hospitals NHS, the Hereford & Worcester Fire and Rescue Service - (he would send their Annual Report for circulation) - and answered questions on WCC activities.

District Cllrs Ms S Rouse and P Whatley reported on the activities of the MHDC during the epidemic emergency noting that in the area the rate of infection was considerably below the national average.

The formal meeting commenced at 19:20

In the absence of both the Chair and Vice-Chair Cllr F Budden was elected to chair the meeting.

Agenda

1.

Apologies for absence and members' declarations of interest.

The apologies for absence from Cllrs B Munt, Ms G Evans, Ms M Horton and Ms L Pearson were accepted. There were no Declarations of Interest in agenda items

2.

Confirm the minutes of the Last Meeting of the Council - 16/03/20.

circulated in advance. it was agreed that they were a true record and were confirmed by the chair.

3.

Financial Matters

a) Approve the Council's Accounts 2018-9 - Circulated in advance,.

These were approved and the external examiner's report noted.

The 'Notice of Public Rights and Publication of Annual Governance and Accountability Return' was confirmed.

(Account available for inspection period 1/9/2020 - 12/10/2020 on application to the Clerk of the Council)

b) Approve the formal Annual Governance Statement - Circulated in advance. - Approved

c) Approve the formal Annual Statement of Accounts - Circulated in advance. - Approved

Note the following payments made by the clerk under the 'Delegated Actions' procedure since the last meeting.

d) The Council's Insurance Premium, Came & Co - £341.20 - Noted

e) The Council's Membership Fee, WCALC, - £213.39 inc vat - Noted

f) Duffy Regan Accountants - accounts 'external audit' - £50.00 inc vat - Noted

The council's bank balance is £28,288.05 - Noted

4.

Planning Matters; Note the clerk's delegated comment on;

Application Number, 20/00747/HP

Location Address, Suckley Station House Suckley Road Knightwick Worcester WR6 5QQ

Proposal, Removal of conservatory and construction of extension to house swimming pool.

Refurbishment of detached garage. Provision of a mitigation pond to rear garden.

'This council has no objection to this application.' - Noted

5.

Distribution of charitable funds ex Village Hall sale.

a) Defibrillator at an outside site. In abeyance pending the reopening of the Talbot Hotel. - Noted

b) Further proposals for the distribution of charitable funds. - The Chair asked members to continue to search for appropriate recipients of these funds.

6.

Lengthsman Clerk to report.

The clerk was asked to remind the Lengthsman of the need to clear the approach to Mill House and Woodbine Cottage.

7.

Clerk's Report,

Correspondence, Actions from the previous meeting, etc

All correspondence had been circulated to members. There were no outstanding actions from previous meetings.

The clerk was asked to find out the status of the Teme Footbridge decoration/repair and also install notices requiring removal of dog faeces in the area by the footbridge.

Concern was expressed at the use of the A44 verge for 'Car Sales'.

The Clerk would take this up with the police and WCC on receipt of details - reg. no. phone no. etc.

8.

Items for the next meeting - none.

9.

Confirm the date of the next meeting: Monday 21st September 2020 – agreed.

The meeting closed at 19:55 hrs.

Minutes confirmed